



# TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

## STATE MANAGEMENT COMMITTEE

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### Minutes GENERAL MEETING Monday 5<sup>th</sup> May 2014 6:30pm

- 1 **Present:** Sonia Hodgetts, Pat H, Pat L. Nicole Ford, Kaye Mitchell, Trent Huxtable, Robyn Nibbs
2. **Apologies:** Denise Williams, Alf Barnes, Dennis Foley Jnr.
3. **Minutes of previous meeting**  
Motion: *Minutes of the previous meeting are a true and correct record.* Moved Sonia , Sec Pat L . Carried
4. **Business arising**
  - a) Form for recording and invoicing for fluid treatment: (Pat H) Ongoing
  - b) Review of Life Membership criteria: (Robyn) Ongoing
  - c) Cost of purchasing stickers for vehicles and floats. High vis @ 18 including GST, plus throwing some smaller stickers at no cost. TEERA will purchase 300 and sell to members @ \$20. ✓
  - d) Update and copying of current TEERA constitution. Pam will copy and make available to members.
  - e) Nicole purchased a laptop, a laser printer, two spare toners, surge protector. Sonia believes that TEERA had an inverter still in its packet. Free service on these new purchases available within next 12 months. Nicole to take computer and complete warranty paperwork. Pat L to take the printer and toner. Total package \$958. That leaves \$150.43 left of National Ride Standards funds. Remainder can be used to purchase arrival and departure slips.
  - f) Use of membership number to access minutes on TEERA website. (Kaye) Ongoing
  - g) Youth development/strategic plan (Robyn and Sonia):  
July clinic  
Sonia presented tentative outline for the July clinic. Sonia to email some info to Jodi to go in the newsletter. Nicole suggested putting article in the newsletter asking for ideas/goals for a 5 year strategic plan. Trent will include this in his President's report which he will send to Jodi.
  - h) CS report from State Champs still outstanding. Ongoing
  - i) Articles for TQ14 booklet. Trish Smith is writing an article
  - j) Has anyone asked Helen Bowkett about going to WA Quilty. Kaye will email and ask.
  - k) Jo McMaha coordinating input of historical data into database. Pat will forward Jo's address to Nicole. Nicole will enter historical data.
  - l) Nicole confirmed that Dunalley Primary School had cashed the donation cheque.
  - m) National ride standard money to be spent by end of June.  
5 arrival and 5 departure books and 2 blocks of vet voting slips = \$148.50. Nicole will order from AERA.
  - n) Reword intro sentence on TEERA website. Kaye to ask Kevin to reword making it clear that articles for the website need to go through the SMC.
  - o) Pat H. Discussion about interstate horses and our duty of care/risk management re Hendra and general biosecurity. Consider wording for possible motion for special meeting.

Article in Tas Country on Friday saying new Tas Biosecurity committee being formed by DIPWE. Pat spoke to Sue and suggested that it needs to include a clause relating to horses coming into Tas from other states.

Pat will look into preparing a biosecurity statement for Tasmanian Endurance.

Later add to the entry form: "Has the horse been resident in Tasmanian for at least 21 days? If not then TEERA require that their biosecurity procedures be followed."

Trent will organise purchase of gloves, sanitisers wipes and disinfectant to make available for vets and TPRs at rides. Pat will get a lidded bucket to put it all in.

- p) Mail out to notify members of June Special General Meeting. (Kaye) Needs to be posted out Thursday or Friday this week.

Motion to be put at the SGM: TEERA adopt biosecurity measures being developed.  
Any AERA second vote motions. Pat H to check for any.

#### 5. Treasurer's Report:

Motion: *Treasurer's report be accepted and accounts paid.* Moved Nicole, Sec Robyn Carried  
\$3414.95 back from AERA National Ride Standards money. \$798 left.

Nicole will ask Pam Shadbolt for the exact details of the microchips TEERA received and order 50. Give 20 to Debbie to reimburse her for the ones she bought for TEERA. Price structure will be looked at the next meeting.

Term deposit automatically rolled over for 3 months.

#### 6. Correspondence In/Out

IN	
4/3	Ieva Peters (email AERA AGM 2014 minutes).
7/4	Ieva Peters (Email with attached current Invasive Treatment forms that should be being used in all states)
10/4	Helen Bowkett (email requesting copy of rule changes for 2014. Why are AERA minutes no longer in the newsletter?) Kaye replied indicating that new rule books are being printed. Unaware of rule changes for 2014 but best to refer to AERA website where rule book is available on line. AERA minutes also available on AERA website.
12/4	Edna and Claude Filleul (letter indicating that Claude is unable to assist with TQ15 static display)
14/4	Ieva Peters (email with TQ14 entry form, Horse Health Declaration attached). Forwarded to Kevin for inclusion on TEERA website. Asked where he might be thinking of putting TEERA constitution.
1/5	Ieva Peters (Email informing that Day Cards are now available for purchase through AERA on-line ordering system). Forwarded to all SMC
1/5	Ellen Prestage (cc email: asking for news on the printing of Rule books and when they will be available.)
	Greg Johnson (CS report for Bushwackers Ride, Castra. Nothing of note.
	Megan a Campo (ride return, result sheets, etc for Van Dieman 66 marathon @ Easter)
OUT	
8/4	Robyn Nibbs (Forwarded email list of vets from Debbie to be included on website when TPR list is updated.)
14/4	Kevin Brewster (Forwarded email with TQ14 documents attached, questioning where constitution might be placed on website and calendar updates for website. Calendar includes June and October special general meetings)
14/4	Sharon Cox cc Elaine & Sonia R (email: Calendar changes; Marathon, STER ride distances for State Champs Fundraiser, Pink Ride on again)
15/5	Jodi Smith (email: newsletter items; helmets, stallions, ride bibs and minutes of previous meetings)
	Penny Barnes (Thank you letter and card) Returned to sender due to changed address.

<b>16/4-22/4</b>	All club secretaries (letter:ride nomination forms in by 31 <sup>st</sup> July, invoicing for missing bibs and please use digital clocks at rides. Returned \$125 cheque to STER.)
<b>24/4</b>	Debbie Grull (email to confirm OK to forward her email address to Linda Tannian as suggested by Dennis at the Marathon ride.) Debbie confirmed this is OK and suggested Jeff Wish Wilson as another person who might have Quilty historical stuff.

## 7. Reports

- a) Membership: 207 total. 53 M, 108 F, 27 Junior female and 9 Junior male
- b) AERA report: Waiting for the minutes of the March meeting.
- c) Rule/items for newsletter:

## 8. General Business

- a) Sonia will ask Tracey Wyllie if she has any TEERA merchandise left.
- b) Kaye will email Melissa for ride return for the BEER Weetah ride. Ask Chris for CS report.
- c) Kaye to send Sympathy card to Kevin.
- d) More BC sheets for the folder. Pat L. will print.
- e) Pat L will order 20 more orange bibs. 5km ones need the numbers redoing as they are peeling off.
- f) Letter needs to go to Darren Duniam to ask for the book of horse who teeth had not erupted on both sides. Noticed at the Kimberley ride. This means that the horse was not eligible to do the 40km training ride that it did at Easter.
- g) 24<sup>th</sup> May, Pat H will run TPR course at Karoola 10am - 3pm.
- h) Incident report from Kimberley Ride submitted by Pat H.
- i) Safety issue re Kimberley Bridge. Marshalls or alternate route? Approach Kelly to speak to Kentish Council to see if they can assist.
- j) Pat L will put note in the newsletter regarding how well the Marathon Ride was run.

9. **Date of next meeting:** Monday 2<sup>nd</sup> June

10. **Meeting closure:** 9:00pm