



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

ANNUAL GENERAL MEETING MINUTES

**Saturday 15 January 2011
11.00 am
Latrobe Uniting Church Hall**

1. PRESENT

Trent Huxtable, Denise Williams, Greg Johnson, Jake Williams, Tracey Wyllie, Pat Lamprey, Robyn Nibbs, Di Walsh, Robyn Wright, Doug Lockhart, Pat Hodgetts, Graeme Bucknell, Debbie Gull, Anita Hutchins, Alison Colbeck, Sonia Hodgetts

APOLOGIES

Carol Dobson, Brett Bingham, Tracey Nutting, Jo & Andrew Marshall, Dennis Foley, Heather Johnson, Jane Stratton

2. Minutes of 2010 AGM

Pat Hodgetts moved, Denise second that a true and accurate record.
Note for voting slips for 2012 that numbers for candidate preferences rather than ticks should be used.
Note that Minutes and Agenda to be posted to all members prior to the AGM.

3. PRESIDENTS REPORT

Unavailable – will be forthcoming and printed in the next newsletter.

4. TREASURERS REPORT

Distributed by Greg in Heather's absence. Pat Lamprey moved that we accept the Audit report, Greg Johnson seconded. Greg Johnson moved that we continue with the same audit as last year. Sonia Hodgetts second.

5. ELECTION OF 5 SMC MEMBERS for 2 years

Result of Ballot:

Pat Hodgetts (62), Tracey Wyllie (61), Pat Lamprey (61), Carol Dobson (58), Alf Barnes (43), Robyn Nibbs (40).

Note to all members that if you nominate to be on the committee and can't make the AGM, please make an apology. Letters to be sent to Martin Vesinger and Pam Shadbolt thanking them for their part in this process. Moved by Pat Lamprey and seconded Denise Williams.

6. CONFIRMATION OF CHIEF STEWARDS PANEL

Chief Stewards are: Chris Mahoney, Doug Lockhart, Greg Johnson, Helen Bowkett
Deb moved the motion that Chris, Doug and Greg continue on as the Chief Steward Panel for 2011, Robyn Wright second. Motion carried.

7. MOTIONS FOR VOTE

No motions to vote on.

Meeting Closed 12.31pm

General Discussion

1. Question raised as to whether the fees for two rides have been paid by NEEC for the two rides in 2011. Records checked and the fees have been paid.
2. Discussion regarding committee members not attending meetings. Rules consulted and if a committee member does not attend more than three meetings without an apology they can be replaced. Only a President, Vice President, Treasurer, and Secretary and Publicity Officer need to be on the State Management Committee. All other positions do not need to be held by a committee member. Log Book – ensure that on the Application for Endurance Horse form/Logbook form that it's written in bold letters that riders need to give the Logbook Registrar a fortnight's notice. (find the rule relating to the amount of notice needed to be given to Logbook Registrar – put notice in newsletter and on website. The Logbook Registrar, with the backing of the TEERA SMC advises that the notice of ...weeks).
3. Point raised that Minutes and Agendas for TEERA need to be distributed to members and that communication be more open. TEERA minutes are not required to be sent out but members can request a copy and are required to have them sent out within 30 days. 2010 Minutes will be sent out in the next newsletter after names and confidential matters removed. Some discussion around the incorporation for each Club. Proof of Incorporation needs to be sent out with ride dates for 2012.
4. Annual Dinner, enjoyable but the music was a bit loud and made it difficult to socialize. Some discussion around holding a mid-year dinner?
5. Pat Hodgetts:
 - 5.1 2011 rules are now out.
 - 5.2 Have been asked whether Tasmania send a second vet to South Australia?
 - 5.3 Will need discussion around the 2 hour invasive treatment rule. Pat H read out Linda Tanian's explanation of the changes around this rule. Discussion around the reasoning for changing this rule. TEERA agrees in principle that we are happy with this change.
 - 5.4 2005 Tom Quilty – left over funds – fund the automatic timing system? Discussion regarding the system trialled at the state championships. A proposal detailing costs and an explanation of the timing system should be distributed. TEERA members should be asked for their comment on spending the TQ2005 funds on an automatic timing system, although it does not need to be voted on.
 - 5.5 At AERA level there have been one or two issues which have highlighted changes in the constitution. Various disciplinary actions plus the issue of riders/owners/non members involved with the spot. This is necessitated a closer look at the AERA Constitution.



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

GENERAL MEETING
Saturday 15 January 2011
Latrobe Uniting Church Hall
2.17pm

1. PRESENT

Trent Huxtable, Denise Williams, Greg Johnson, Jake Williams, Tracey Wyllie, Pat Lamprey, Robyn Wright, Pat Hodgetts, Debbie Grull, Sonia Hodgetts

APOLOGIES

Carol Dobson

2. Nomination of committee positions:

President: Trent Huxtable, nominate Pat Hodgetts, seconded Denise Williams
Vice President: Pat Lamprey, nominate Sonia Hodgetts, seconded Denise Williams
Secretary: Sonia Hodgetts, nominate Pat Lamprey, seconded Trent Huxtable
Treasurer/Public Officer: (not filled at this stage)
Logbook Registrar: Pat to contact Carol and ask would she like a 3 month break to help her out. Keryn Wilde may be willing to take on the position of Registrar for the interim period.
Ride Stationery: Sonia Hodgetts
Point Scores/Early Warning: Denise Williams
Membership: Pat Lamprey
Veterinary Representative: Pat Hodgetts
AERA Delegate: Pat Hodgetts, Deb Grull, proxy Trent Huxtable, second Denise Williams
Newsletter: Di Walsh
Website: Kevin Brewster
Merchandise: Tracey Wyllie
TPR/Chief Steward Registrar: Greg Johnson
Insurance: Trent Huxtable
Publicity: Alf Barnes

3. Minutes of previous meeting

Minutes true and accurate record, Trent Huxtable, Pat Lamprey

4. Business arising from previous minutes

Correspondence In/Out

IN	Jo McMahon – email, National Point scores (passed onto Di and Kevin for publishing)
	Anne Jones – information regarding Day Members
	S Adams – send second vet to SA Quilty. Kylie Stewart to act as vet? Approach TQ2005 committee to see if they will fund his airfares.
OUT	C Foley. Email regarding times from Oss Foley and letter regarding conduct.
	Letter/email sent to Ride Secretaries regarding insurance – further information from each club
	Email Dee Berry – confirmed 2011 ride dates
	R Nibbs, Nietta Ride.
	T Nicklason, TQ2012 – Date of Quilty, volunteers and helpers, insurance information.

Treasurer's Report

Thank you letter to be sent to Heather in regards to a job well done.

Other Reports

- (a) **AERA delegates**
- (b) **Membership**
- (c) **TQ2012** – Committee still need to finalise 'helpers required' list.

General Business

Confirm if any Early Warning letters have been posted. Sonia to forward on a list of Early Warning/Points to Denise.

Amendment of rules for 2011 to go to Pat Lamprey to send out with membership. Copy to go on the website and in the newsletter.

Date of next meeting

3rd Monday of each month to be the TEERA meeting. Notice to be placed on website and in newsletter.

21 February

21 March

Meeting closure

Meeting closed at 4.00pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

GENERAL MEETING
Monday 21 February 2011
7.00pm

1 Present

Alf Barnes, Pat Hodgetts, Tracey Wyllie, Pat Lamprey, Debbie Grull, Sonia Hodgetts, Trent Huxtable, Denise Williams.

Guests: Di Walsh, Danza Hardwicke, Jake Williams.

2. Apologies

Carol Dobson

3. Minutes of previous meeting

Minutes true and accurate record. Moved Pat Hodgetts, second Tracey Wyllie

4. Correspondence In/Out

IN	BEER – invoice for Robyn Mather's flights, FEI ride
	Email: K Brewster, payment for online entry system
	T McCormack, standardised arrows etc. Discussion regarding the amount of arrows, and the recommended guidelines.
	Resignation letter – B Bingham.

5. Treasurer's Report

Not available.

Pat to talk to Heather and let her know we're getting close to getting a Treasurer.

6. Other Reports

(a) AERA delegates.

Deb read out her AERA delegate's report. Debbie is unable to go to AERA meeting. Trent to go as proxy.

(b) TPR and Chief Steward Registrar

(c) Membership - 149

(d) TQ2012. Meeting coming together well. Angie's done a great job of getting the merchandise organised. Radio operators are keen to help out. Will be working in with the state champs committee. Timing system to be trialled at the FEI ride in Wynyard.

7. General Business

(a) **Logbooks**

Carol is still doing the logbooks at this point in time. Members have said that they are experiencing delays and are concerned. Trent will ring her and let her know that we do have someone who is willing to take it on and is also able to attend meetings.

(b) **Two Hour rule (H24, 24.6 – Invasive Treatment)**

Discussion regarding this rule. General opinion was that the rule needs to be revised. Two hour parameter should go but what constitutes post ride treatment and where do you draw the line. Deb to draw up a suggestion and email it out.

- (c) Question raised regarding series of A's and 1s in a horse's logbook, perhaps with one B, and for the horse to then rate as overall marking of 'B'. Should more A's in the book mean the horse is given an 'A' for overall? Vets explained it is a reflection of general demeanour overall, not an average of other marks.
- (d) Question regarding the calendar and allocation of dates too close together. Approach STER and see if they are willing to move their ride date to 10 September. Portland Riders to hold their ride on 6 August. Jill Sheean to run a 160km ride on 23 July.
- (e) Di read out letter from Robyn Wright. Letter ok to be published in the newsletter.
- (f) TPR course. Deb is happy to host one. Sunday 3rd April 2011. Register by March 20. Will be held at Dennis Foley's.
- (g) Rulebooks – ordered in November. Drastic need for new books. Deb to follow up with relevant AERA person.
- (h) Quilty fundraiser – going to waive the capping fees. Put a note in the newsletter to be careful with novice horses and to ensure that horses are familiar with vetting procedure.
- (i) Letter to be sent to Chief Steward Panel asking that they follow up with the feedback procedure and provide a copy of the exam for Pat Lamprey as agreed at the meeting held on 22 November 2010.

8. Date of next meeting

21 March 2011

9. Meeting closure

9.42pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

Special SMC Meeting
Monday 7 March 2011
6.30pm

1. Present: Trent Huxtable, Denise Williams, Nicole Ford, Danza Harwicke, Pat Lamprey, Pat Hodgetts, Debbie Grull, Tracy Wyllie, Sonia Hodgetts

2. Apologies: Alf Barnes

3. **Correspondence In/Out**

IN	Resignation letter from C Dobson
	H Bowkett
	T Huxtable
	T Miller

4. **Two resignations**

Carol Dobson and Brett Bingham have both resigned.

Discussion regarding the letter of resignation from Carol. There were enough concerns from members to committee members regarding logbooks for the TEERA SMC to follow this up with a phone call to Carol and to ask her if she needed assistance. Deb moved that we send her a letter, Sonia second.

Tracy moved that we approach Robyn Nibbs and see if she is willing to come onto TEERA SMC. Deb seconded.

Robyn accepted following a phone call made at the meeting and will come on the committee. Robyn's position will be a casual position which will be for 12 months.

5. **Logbook Registrar**

Letters from Helen Bowkett and Tammy Miller read out. Letters of response to be sent out to both people.

Sonia moved that Danza Hardwicke be accepted as the new logbook registrar. Seconded by Deb. Send mail out to all members informing them of new Treasurer, Logbook Registrar and State Management Committee Positions.

6. **Treasurer's Position**

Heather declined to take on the position at the start of this year and is happy to pass it on.

Denise nominated Nicole Ford take on the position of Treasurer for 12 months and Tracy Wyllie seconded. TEERA SMC agree that Nicole will be the new Treasurer. Nicole to catch up with Heather and pick up all information. Nicole, Pat Lamprey and Trent Huxtable will be the three signatories.

Letters of thank you to be sent to Heather, Greg, Brett and Carol.

7. **STER ride date**

Committee happy with the suggested date of 10 September for the STER ride.

Meeting closed 8:00pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING
Monday 21 March 2011
6.30pm

1 Present

Trent Huxtable, Alf Barnes, Denise Williams, Nicole Ford, Pat Lamprey, Robyn Nibbs, Debbie Grull, Tracey Wyllie, Sonia Hodgetts. Guest: Jake Williams

2. Apologies

Pat Hodgetts, Danza Hardwicke.

3. Minutes of previous meeting

Minutes of Special Management Committee meeting. Denise moved as true and correct record, seconded by Tracey. Minutes of February General Meeting. Moved as true and correct record Tracey, seconded Alf.

4. Correspondence In/Out

OUT	C Dobson
	H Bowkett
	T Miller
	4 Early warning letters

5. Treasurer's Report

Treasurer's report submitted by Nicole. Current balance at \$49,178.44

Nicole also mentioned she received a letter from Roy Noble asking for the number of registered clubs and registered horses. She has passed this on to Danza.

6. Other Reports

- (a) AERA delegates - Trent showed the committee the copy of AON Insurance document and spoke briefly on this.
- (b) TPR and Chief Steward Registrar
- (c) Membership - currently at 196 members
- (d) TQ2012 - Alf to ask Tara if there is a website for TQ2012 yet.

7. General Business

- Denise asked could she have a copy of the weights from the FEI ride to determine completion points. Sonia to provide for Denise.
- Some discussion regarding a horse which was asked to present to the vets when severely lame. Common sense should prevail in this instance.
- Novice tags, we keep losing them and there aren't enough. Denise moved that Pat purchase novice tags from Roberts. Charge riders \$5 per tag, no refund. Motion carried.
- Discussion regarding the history of the 2005 Tom Quilty funding. Sonia asked could each club be provided with scales, clocks and a first aid kit. SMC decided each club should purchase their own. Trent mentioned these could eventually be provided as part of the standardised equipment from AERA.
- Pat moved that credits and debits from the Logbook Registrar be cleared. Motion carried.
- Pat also has a member who paid too much for their family membership. SMC agreed Pat should refund this member.

- Sonia mentioned Dee Berry has asked about an incident report form from Pyengana in regards to Josh Williams. Trent moved a motion that we send a letter to the Chief Stewards asking for the Chief Steward reports for 2011 rides as we have not yet received any.

8. **Date of next meeting**
2 May 2011, 6.30pm

9. **Meeting closure**
9.35pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING

Monday 2 May 2011

6.30pm

1 Present

Nicole Ford, Alf Barnes, Trent Huxtable, Sonia Hodgetts, Pat Lamprey, Robyn Nibbs, Tracey Wyllie, Debbie Grull, Pat Hodgetts

2. Apologies

Denise Williams, Danza Hardwicke

3. Minutes of previous meeting

Moved that the minutes of previous meeting true and accurate record Alf Barnes, second Deb Grull.

4. Correspondence In/Out

IN	G Johnson: Chief Steward report, invasive treatment record, Kentish, March Chief Stewart report Jill Sheean ride, February
	D Lockhart: Chief Steward report, Pyengana, February and Wynyard March.
	C Dobson – request for cost reimbursement for returning logbook paperwork Tracey moved that we pay reimbursement. Carried.
	H Johnson – forwarding email regarding Affiliation/Horse registration numbers Nicole has fixed this.
	C Mahoney – details regarding swabbing course. Happy to pay expenses for Chris to attend retraining while he's acting in a voluntary capacity.
	T Nutting – list of rides attended as TPR. Treasurer requested that we do up a form for TPRs to verify the rides that they've done. Sonia to do and email through to Nicole.
	P Goodwin – email regarding scales. STER have responsibility to maintain their scales. Ask clubs if they could look for the missing adapter for the scales which joins the scales to electric outlet.
OUT	C Mahoney – follow up P Lamprey's Chief Steward application. Letter requesting written reply before the next TEERA SMC meeting in regards to the Chief Steward application.

5. Business Arising from previous meeting

- Novice tags – P Lamprey
Pat Hodgetts to go into Deloraine and get the novice tags.
- Website for TQ2012? – A Barnes
Is up and running now. AERA now working towards one website for all Tom Quilty rides.

6. Treasurer's Report

Nicole tabled Treasurer's report.

Previous signatories (Brett, Heather and Greg) still on the Tom Quilty account. Need letter to say that the signatories for the TEERA account should be the same as the separate Tom Quilty account. Sonia to email letter through to Nicole. Account due to be reinvested in May. Committee agreed to invest the money for another six months.

7. Other Reports

(a) **AERA delegates**

Tom McCormack – database by Peter Jackson will be running by the end of the year. Standardised arrows have been ordered and should be here in two and a half weeks. AERA meetings will be more formal and speakers will be timetabled.

(b) **Membership**

209

(c) **TQ2012.**

Working party meeting on Sunday 1 May. Have been out on the tracks. Some track maintenance required. St Marys Pass planned to re-opened on Friday 10th June. Have asked to move the June ride to 25 June 2011. Committee is finding it difficult to locate a major sponsor. Discussion around approaches for sponsorship.

(d) Pat Lamprey wants to add a 40km to her ride on 23 July. Pat will also ring Matt Bennet and see what the progress is with the fundraiser ride. Portland riders want to run a 20km also on 6 August 2011.

8. General Business

a) Insurance – reminder of Dee Berry's current address for incident forms etc sent out to Ride Secretaries and Chief Stewards.

b) Vet/TPR list needs to be updated – Deb will follow up vet list. Deb will also talk to Greg Johnson about an up-to-date TPR list. The question asked about an identifying bib for TPRs, vets and Chief Stewards. That should all be coming from AERA as part of the standardised equipment.

c) Clocks - Letter needs to be posted out to the clubs to say that TEERA has purchased four clocks and they are all missing. Clubs will now be responsible for purchasing their own clocks. Include the topic of the clocks in the letter regarding missing bag for scales.

d) Discussion around the second TPR clinic. Happy to run more clinics as needed but the dates etc must run through the TEERA SMC first.

e) Trent has received a few phone calls regarding insurance/incident forms. Sonia to contact Dee Berry to follow up on the Kentish incident forms and ask if Dee could directly contact those involved.

9. Date of next meeting

6 June 2011

10. Meeting closure

8.41pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes GENERAL MEETING Monday 2nd June 2014 6:30pm

- 1 **Present:** Sonia Hodgetts, Pat L, Nicole Ford, Robyn Nibbs, Kaye Mitchell, Dennis Foley Jr., Pat H, Trent Huxtable, Denise Williams
- 2 **Apologies:** Alf Barnes
- 3 **Minutes of previous meeting**
Motion: *Minutes of the previous meeting are a true and correct record.* Moved Sonia H, Sec Pat L, Carried
- 4 **Business arising**
 - a) Form for recording and invoicing for fluid treatment: (Pat H) Ongoing
 - b) Review of Life Membership criteria: (Robyn) Ongoing
 - c) 300 stickers purchased. Advertisement will go in newsletter and on facebook. Available for \$20 from Nicole.
 - d) Update and copying of current TEERA constitution. These have been printed but need to copy some covers.
 - e) Purchase of arrival and departure slips. These have arrived and Pat H has them.
 - f) Use of membership number to access minutes on TEERA website. (Kaye) Ongoing
 - g) Youth development/strategic plan (Robyn and Sonia):
July clinic: Stumbling block. People approached so far have been unwilling to run sessions. Look at 11th and 12th October to give more time to organise presenters.
 - h) CS report from State Champs. Finished
 - i) CS WA Quilty. Helen Bowkett is going.
 - j) Biosecurity statement for Tasmanian Endurance. (Pat H Ongoing)
 - k) Pat H to check with Trish re TQ14 magazine article
 - l) Purchase of sanitisers wipes and disinfectant (Trent) Ongoing
 - m) Special General Meeting. (Kaye) Separate mail out to go out this week.
 - n) TEERA Merchandise: there are a few very large polo shirts
 - o) CS report for Uncle Ernie's ride (Kaye has contacted Chris Mahoney)
 - p) BC Sheets for ride secretary folder have been replenished as have vet cards.
 - q) Purchase of new bibs ordered. Pat has also taken the red ones with yellow numbers that are peeling off in for repairs.
 - r) Log Book for Darren Duniam's horse which did a ride with teeth on one side not erupted was not handed in. Another letter to be sent. Matter will be dealt with at July 7th meeting. Letter to go out before the next ride indicating that the horse would be ineligible to enter any affiliated AERA rides until the matter is resolved.

- s) TPR course at Karoola (Pat H) completed. Motion: *TEERA reimburse Dianna Carroll \$30 for hire of the hall and Pat H for fuel.* Moved Denise, Sec Kaye. Carried
- t) Safety at Kimberley ride on bridge. Letter to club saying it has been raised at the meeting. Signage or alternate route. (Kaye)
- u) 20 microchips given to Debbie to reimburse for those purchased earlier in the year. 30 remain to sell for \$20 each.

5. Treasurer's Report:

Motion: *Treasurer's report be accepted and accounts paid.* Moved Nicole, Sec Denise

6. Correspondence In/Out

IN	
7/5	Darren Duniam (email and phone conversation re inadequate advertising of 160km ride at Sassafras) Kaye replied by email on 29/5 but also responded on the phone at the time.
8/5	Pam Shadbolt(email: details of State Champs Fundraiser ride at Sassafras) cc Kevin Brewster
	Helen Bowkett (CS report for Vandiemans 66 Easter rides)
8/5	Melissa Duniam, BEER secretary (Ride nomination form for 2015 and cheque for \$20)
	NEEEEC (Ride nomination form for 2015 and cheque for \$30)
12/5	ActiveActivities Australia(email confirming that TEERA is listed on their website. We can choose not to be)
12/5	Megan a Campo (Request to put TPR course at Karoola on calendar for insurance purposes)
14/5	Confirmation of receipt of letter by Darren Duniam
15/5	Ieva Peters(email AERA minutes of March meeting). Forwarded to SMC
21/5	Pam Shadbolt (paperwork from Pink Ride)
21/5	Sue Sutcliffe, QERA Secretary (Email: Australian State Invitation for Junior Event) Forwarded to SMC members. Send in mailout and add to SGM discussion items.
2/6	Jen Clingly(re pink ride; Thank you to all those who rode or contributed. Raffle raised \$375, waived fees from TEERA \$990, Matt Bennett sales \$750)Seeking approval to apply
	Cancer Council(thank you letter from Cancer Council) Put letter in newsletter.
OUT	
8/5	Jodi Smith(email minutes of April SMC meeting and updated calendar for newsletter inclusion)
8/5	Sharon Cox cc Elaine & Sonia R (email: calendar update to include changes to State Champs Fundraiser ride)
8/5	Penny Barnes (email inquiry for new mailing address)
9/5	Darren Duniam(Letter re horse whose teeth had not erupted)
9/5	Jodi Smith(email with notice of SGM attached and suggestion to change date to 4 th if we don't have the full 21 days notice required)
13/5	Sharon Cox cc Elaine & Sonia R (email: Calendar inclusion of TPR course at Karoola, May 24 th)
17/5	Penny Barnes (Thankyou card returned by Australia Post, given to Angie Clarke to pass on)
29/5	Darren Duniam (email: response to concern over poor advertising of 160km ride)
2/6	Linda Tanian (email: contact details for Laurie Nicolle and Dennis Foley Snr, re static display for TQ15)

2/6	Kevin Brewster (forwarded new email address for Nicole to be put on website and asked for a change in the second sentence on the home page to indicate that items should be directed to the SMC for approval.)
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7. Reports

- a) Membership: 223 total, 117 F, 55 M 3 associates, 41 Juniors, 5 Life and 2 non riding
- b) AERA report: Nothing to report
- c) Rule/items for newsletter: Article re horses that are coughing and snotty at rides (Dennis)

8. General Business:

- a) Problems with new computer so Nicole has upgraded for extra \$142
- b) AERA has caution road signs. 1200 x 780mm core flute. Grant from Meander Valley Council would allow us to purchase them. We could purchase from AERA. Nicole to get a quote locally.
- c) Pat L has scanner, Denise has one. One unaccounted for.
- d) TPR s need to be associate members because they are doing a semi-professional tasks and we need to have some accountability.
- e) Robyn received TPR folder from Debbie but not CS folder. Robyn didn't receive information relating to CS. This resides with Greg Johnson &/or Chris Mahoney.
- f) McDonalds are doing community sponsorships. Robyn will look into this.
- g) Next Quilty the committee will be answerable to SMC. This will come into effect for Victoria for their next Quilty.
- h) Report from Foresty Tas. received.
- i) Questions re database. Why “-“in horse or rider history could mean vet out or withdrawn. Why not make a distinction? Kaye to email Steve Swan.

9. Date of next meeting: Monday 7th July

10. Meeting closure: 9:15pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING

Monday 4 July 2011

6.30pm

1 Present

Alf Barnes, Pat Hodgetts, Tracey Wyllie, Pat Lamprey, Debbie Grull, Sonia Hodgetts, Trent Huxtable, Denise Williams, Robyn Nibbs, Nicole Ford.

Guest: Greg Burford

2. Apologies

Trent welcomed Greg to the meeting.

3. Minutes of previous meeting

Page 2, 8(a) Membership should be 201, not 228.

Page 2, 8(b). Sentence 'start with residual funds left over from previous Quilty' should be struck out from the minutes.

Moved that the minutes a true and accurate record Pat Hodgetts, Alf Barnes second.

4. Correspondence In/Out

IN	H Bowkett, Chief Steward report, Meander
	Email Ieva Peters, application to host FEI championship 2012.
	Email from T Smith, forwarding on from James Vowels re veterinary representative to SA Quilty. P Hodgetts will be going. Kyle Stewart will also be going. Reply to email .
	2 letters early warning letters have been sent out. C Hayes and R Walsh

5. Scales

Alf has found a very good set of scales which work well for \$385. Fixed the other scales for \$85.25 plus they've included a new inverter. Pat Lamprey thanked Alf for his good work. Moved we pay the accounts Tracey and seconded Denise.

6. Endurance Intro day

Venue booked for 13 August, in process of confirming speakers. Sonia outlined some of the topics to be covered.

7. Treasurer's Report

Nicole submitted Financial Statement. An account for \$1034 for postage was forwarded on to her. Nicole to follow up on this amount with Australia Post. Have not received a ride return from Lebrina despite phone calls. Letter to be sent out. Have been sent form from Dept of Justice re Annual Return. Sonia to complete and send off. Move Treasurer's report. Tracey Wyllie, second Pat Lamprey.

7. Other Reports

(a) AERA delegates.

Motion to be retabled for second vote:

1. Rule change to amend A19 as follows;

A19. GENERAL RULES

All AERA inc. Rules and procedures apply, except as provided within these ELEVATOR RIDE RULES

19.1.0 Endurance Rides

All the existing rules from 19.2 to 19.12 remain unchanged except for the numbering sequence. Also for consistency change the word 'riders' to 'competitors' throughout the existing section.

And then add as follows...

- 19.2.0 Training rides
- 19.2.1 Training rides that are designated as elevator rides must be a minimum distance of 40 kilometres and a maximum of 65 kilometres and comprise 2 legs.
- 19.2.2 Riders must successfully complete the first leg before they elect to elevate up to nominated maximum available distance of 65 kilometres or less.
- 19.2.3 All riders in an elevator ride enter for the maximum available distance.
- 19.2.4 Ride committees must charge the same entry fee for all competitors.
- 19.2.5 Ride committees must issue completion awards to riders who have successfully completed leg 1 as well as riders who successfully complete the maximum distance.
- 19.2.6 Riders who elect to 'retire' from the elevated ride after successful completion of vetting after Leg 1 shall have their log books marked as 'Retired'.

TEERA SMC decision regarding above: No

2. Motions on AERA Agenda for Discussion and First Vote

(a) Early vetting: two clauses to be added to rule V5, that is:

Rule V5.3. On presentation if the horses heart rate exceeds the maximum set for that leg of the ride it will be eliminated.

Rule V5.4 The time of presentation at the vet ring will be recorded in the logbook as the 'vet time' by the chief steward or delegated official.

(b) 'that H5.3 is amended to read:'

H5.3 A novice horse may only enter a maximum of four affiliated endurance rides of between 80 and 120 kilometres inclusive in any 90 day period, retrospective from the date of the ride to be entered, *and only 2 rides in any 22 day period.*

TEERA SMC decision on this: 'and only 2 rides in any 22 day period.' – Yes

(c) 'that rule A17.4a be deleted;

17.4a In the absence or withdrawal of a suitable entrant to act as a pace rider, the ride committee will mark the training course with cumulative distance markers from the ride base, preferably every 5 kilometres, but minimally every 10 kilometres.

TEERA SMC: Rule A17.4a be deleted – No

(d) 'that a new rule A9.8 is created, Whilst officiating at an affiliated event, a Chief Steward must have ready access to a current copy of the AERA Members Handbook.

TEERA SMC: Yes

(c) Membership – 201

(d) TQ2012 –

Trent asked TQ2012 to send representatives to the SMC meeting to clarify a few points which members have asked the SMC. Tara has been forwarding minutes to the SMC Secretary. These minutes are then to be distributed to the SMC Committee. The suggestion was made that in order to keep general membership informed, TQ2012 committee could summarise their minutes and distribute to general members.

Feedback from the elevated ride on 25 June 2011

Roads, tracks and ride base is under control. At the end of 2010, the committee sat down with Emma Clement, who was the Event Director, and compiled a 14 page spreadsheet of everyone's jobs and the time they need to be completed in. A budget has also been prepared and was distributed to SMC members. Emma now has a job in Queensland so the committee needs someone who has similar skills to take over the position of Event Director.

Sponsorship: Greg Burford sent letters out for sponsorship to major businesses in Tasmania. He has also looked at large national companies which would benefit from the ride. Country Club apparently doesn't want to be a major sponsorship. Declines from Gunns, Tamar Ridge and Boags. Haven't not heard back from any others as yet. Suggestion to try Banjos (Mark Saxby). Greg has done an Events Tasmania grant application. Tracey suggested the Sport and Rec grants and will send Greg the link. Supreme Horseware are happy to do a deal with the rugs.

Merchandise: The first run of the merchandise needs to be up and going by the State Champs. Ange was looking at 50 polar fleece jackets \$43 each, 25 spray-jackets costing \$47, 15 soft shell jackets \$103, 50 polarshirts cost price \$31, 50 vests \$27 each, 100 mugs made and stubby holders already made. Total cost \$8677.00. This priced on buying one item and including embroidery. Ange can put in the order for a delivery date (straight after the SA Quilty). Suggestion made to put pictures of the merchandise on the website so they can sell at the state champs

End of May TQ2012 balance - \$3021.05.

Quilty Committee to put in a written submission to TEERA for the funds they need to cover the costs of merchandise. Agreed in principle to pay this once the submission is received.

Pat Lamprey presented Greg with \$2695 from the Fundraiser held on Saturday at Sassafras. Matt Bennet also providing photos for \$25.00. \$20 for every disk sold will go back to the TQ2012. Good feedback from the ride and good to see quite a few different people stepping up to take on roles for the fundraiser.

Denise moved a motion that we waive the capping fees for the June St Helens ride. Tracey seconded.

The TQ2005 committee have recently purchased a caravan to go to TEERA, it's in immaculate condition. Pat Lamprey has it and will put it in her shed for the time being.

Tara has met with the Council and the Chamber of Commerce to promote the event to local businesses.

Trent raised a couple of issues which came up after June ride. One of the ride organisers wanted to go home prior to the completion of the event in June. He was concerned that event organisers wanted to ride at the Quilty in 2012 which will not leave enough people on the ground. Some concerns were also raised regarding the availability of committee members ready to get riders off course as necessary at the June ride. Pat Hodgetts to take these concerns back to the committee. The State Champs 2011 will be a full dress rehearsal for the committee for the Tom Quilty 2012.

Problems with the hold time for the St Helens and the ride times. The committee planned to run it as a vet gate into hold ride, but didn't have enough timekeepers so changed it to a 40 minute hold time. This caused problems with the computer and incorrect ride times were recorded in logbooks. Computer needs to be changed to correct times and those who want their logbooks changed can do so. Sonia to contact Ian Blucher to work out what can be done.

TEERA committee wish to thank the TQ2012 committee for all their hard work so far. SMC members suggested that if the TQ2012 committee let the general members what's happening so far.

8. General Business

- (a) Deb raised the issue of getting good horse welfare information back to our members.
- (b) Tracey congratulated the team who ran the Tom Quilty Fun Day, was a good effort.
- (c) State champs – Pat Hodgetts asked how that would run. State Champs committee are running the ride, the Tasmanian Tom Quilty committee members would supply the track and the volunteers. There are AERA volunteers coming down to help run the State Champs too which should ease the burden on the State Champs committee members. The two committees need to get together and finalise the financial side of the State Champs this year.
- (d) Pat to ask at the AERA meeting about reimbursement for travel to the FEI conference
- (e) Pat Lamprey – not going to do vet gate into hold for the 160km in July. Will just run with early vetting with the normal hour.
- (f) Point score – open section, there are a lot of riders in Heavyweight and Middleweight. Do we really need to combine the Divisions? Denise to clarify with Laurie Nicholle as to the history behind it.
- (g) Deb to send through the TPR paperwork to Greg Johnson.

9. Date of next meeting

1 August 2011

10. Meeting closure

10:07pm

Action list

Task	Person
Follow up Australia Post account	Nicole
Letter to be sent to NEEC regarding Ride Return	Sonia
Annual Return of Association – complete and post	Sonia/Nicole
Forward on information regarding Sport and Recreation Grants to Greg Burford	Tracey



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING
Monday 1 August 2011
6.30pm

1 Present

Trent Huxtable, Alf Barnes, Robyn Nibbs, Pat Lamprey, Sonia Hodgetts, Pat Lamprey

2. Apologies

Nicole Ford, Denise Williams, Tracey Wyllie, Debbie Grull

3. Minutes of previous meeting

8 (c) should be changed to: The State Champs Committee will provide the incorporation for the State Championships but the Tasmanian Tom Quilty committee members will supply the track, volunteers and organise the administration.

Moved that the Minutes are a true and accurate record, Alf Barnes, second Robyn Nibbs.

Correspondence In/Out

IN	D Lockhart, Chief Steward re St Helens, June
	A Jones, questions regarding point scores – forwarded to D Williams
	A Jones, FEI Calendar applications
	Email to J Sims, SA TQ2011 re P Hodgetts attending and K Stewart. They've asked if we could submit a report on our State Champs and have allocated space in the Quilty booklet to advertise St Helens 2012. Pat Hodgetts and team have written an article on the 2012 Quilty. Sonia to do a report on what's happened in Tasmanian Endurance so far this year.
	Email from rider wishing to remain confidential regarding riders missing loop at Sassafras. Reply and summarise what Sandy has said in his report.
	A Little - Chief Stewart report plus addendum re Sassafras. Sandy has addressed the issue of the riders missing the loop and submitted a report.
	Chief Steward nomination from S Little – P Lamprey
	AERA – funding for second Chief Steward to attend the SA Tom Quilty. Helen Bowkett is the core Chief Steward. Moved that we nominate Greg Johnson or Chris Mahoney and ask if they are available to attend exclusively to Chief Steward duties at the SA Tom Quilty.
OUT	A Denney, thank you for campervan
	Emailed letter to NEEC re ride return
	Letter to all Juniors inviting them to clinic on 13 August
	Completed Annual Incorporation letter to N Ford to add information and post
	Email all SMC members copy of minutes from three TQ2012 meetings

4. **Business Arising from minutes**

- (a) Comment made regarding a particular ride on Facebook. Statement to go on website to address this. Debbie will circulate wording to all SMC members prior to sending on to Kevin for the website.
- (b) **Endurance Introduction day**
P Lamprey moved that we donate \$500 to the Endurance Introduction Day to cover costs.
- (c) **Lebrina ride return** – has been sent to Nicole
- (d) **Open section** – do we need to combine Heavyweight and Middleweight?
Denise not available at this meeting. To agenda for discussion at next meeting.

5. **General Business**

- (a) **Agfest**
Following discussion around the Endurance Introduction Day and further ways to promote the sport. Could we put together a stall and demonstration at Agfest? We could possibly promote the Quilty here also next year. Trent Huxtable to follow up pricing of a site.
- (b) Note to be made on the website regarding riders who need to remember not to wait at the gate until their novice time is up.
- (c) Robyn asked about the Quilty term deposit money and wanted to know why the TQ2012 can't use it now. The Quilty term deposit is not there as a fund *solely* for the next Tom Quilty. Trent has spoken to others and the money has been the left over funds from previous Quilty. It has been set up as a general fund. It is in a term deposit which is not available until November.
- (d) **Day membership**
Need to send out basic information with their membership information.
- (e) **Article for newsletter**
Tassie teams – call for an expression of interest to be on the Tasmanian Team for the SA Quilty by 1st September.
- (f) **FEI Conference**
AERA agreed to pay for one vet. Pat and Debbie to confer as to expenses. Carry-over of expenses from the AERA meeting – to be on agenda for next meeting.
- (g) **Horse welfare**
Debbie has done a welfare checklist for the riders. She will distribute to SMC members to read.

6. **Reports**

- (a) **Treasurer's Report**
Bank statement submitted by Nicole. Pat Lamprey has paid for the insurance on the camper van - \$343.75. Discussion around the logistics of transporting the camper van from ride to ride. Letter to be sent to all ride committees to see if they would be willing to apply for the camper van, to pick it up from the Lamprey's property, to return in immaculate condition and it will be the ride committees' responsibility to pick it up. Debbie is doing up a list of conditions ride committees will need to abide by in order to use the camper van.
- (b) **AERA**
As mentioned in the AGM, there have been funds put into the development of a new Constitution to remedy the deficiencies which have been highlighted in recent years. There is a process which will be followed regarding the draft of the Constitution and members will be made aware of this process in due course.
- (c) **TQ2012**
 - (i) in conjunction with AERA meeting – the directive was that under no circumstances are we to have anything to do with Geoff Becker.
 - (ii) Report for the TQ2012 booklet read out by Pat Hodgetts.
 - (iii) Report for the TEERA newsletter read out by Pat Hodgetts
 - (iv) Robyn Mather has been confirmed as the treatment vet, Anne Barnes as the Head Vet if Pat Hodgetts is busy with committee matters.

7. **Date of next meeting**

5 September 2011

8. **Meeting closure**

9.43 pm.

Action list

Task	Person
Report on Tasmanian Endurance so far in 2011 for SA Quilty booklet	Sonia
Reply to Member's email regarding the missed loop at Sassafras	Sonia
Letter to be sent to G Johnson and C Mahoney regarding Chief Steward at SA Tom Quilty	Sonia
Item for newsletter/website regarding caution to members on making comments on Facebook	Deb
Agfest – price site	Trent
Day membership – information needs to be sent with membership applications. Sonia to email pamphlet to Pat and print copies as necessary	Sonia
Expression of Interest for Tasmanian team to be in by 1 st September. To be placed on website and in newsletter	Sonia/Di
Horse welfare. Checklist to be distributed to SMC members	Deb
Campervan – list of conditions for Ride Committees to be drawn up. Letter then sent to committees asking for feedback on this.	Deb Sonia



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING
Monday 5 September 2011
6.30pm

- 1 **Present**
Alf Barnes, Pat Lamprey, Robyn Nibbs, Pat Hodgetts, Debbie Grull, Tracey Wyllie, Trent Huxtable, Di Walsh.
2. **Apologies**
Sonia Hodgetts, Nicole Ford
3. **Minutes of previous meeting**
Moved minutes of previous meeting true and accurate record. Pat Hodgetts, second Pat Lamprey

Correspondence In/Out

IN	I Blucher – double up of horse's name. Forwarded onto Danza
	STER – ride date for next year. Letter to thank her for her correspondence and the SMC will look at all dates at the October meeting.
	D Grull – rider results + ride date for next year. Debbie Grull's letter re Melissa Kelly. This was discussed all the evidence supports Debbie's letter. Debbie needs a letter from the SMC to confirm we accept the evidence provided and have no problems with it being fixed on the database.
	A Jones – AERA minutes ** Page 13-15 of AERA minutes details the second motions for discussion. We need to have a Special General Meeting on November 8th for the general membership to have the opportunity to discuss these before we vote on them. Info to members on the second motions and a flyer to let them know the date of the Special General Meeting is to be sent out. The Constitution is also under review and is going to change. Members need to be aware this is happening and any comment is invited by members.
	A Jones – Cost for Pat Slater Cup
	A Jones – Swabbing Contact Sonia to forward official notice to Anne that Pat Hodgetts is the Swabbing contact.
	A Jones – Elaine Williams to be advised of calendar changes.
	A Jones – copies of newsletters
OUT	C Mahoney/G Johnson, 2 nd CS for SA Tom Quilty – will not be second Chief Steward going from Tasmania to SA Australia.
	Reply to email re Sassafras results

4. **Business Arising from minutes**
 - a. **Endurance Introduction day**
Thanks to Sonia and her team for a job well done at the Intro day. Would be good if other clubs could take this lead and do something similar, in different areas of the state.
 - b. **Open section** – Advise members this will be discussed at Special General Meeting. Are there any perpetual trophies? Pat Lamprey to follow up.

5. General Business

(a) **Article for newsletter**

Tassie teams – discussion regarding this and teams to be decided over there.

(b) **Chief Steward application**

Pat Lamprey expressed her disappointment at not being supported in her quest of being Chief Steward yet. The SMC showed her full support and assured her due process was in place.

(c) Debbie G spoke on the need to recruit TPRs and Chief Stewards

(d) **State Champs**

TEERA to sponsor 2 x rugs for the State Champs. 1 x 93km and 1 x 160km. Deb moved, second Robyn Nibbs.

(e) **TEERA Dinner**

If Country Club Casino is sponsoring our state champs again, we should have it at the casino. Robyn Nibbs is organising. Will need to look at trophies from last year and have them ready.

6. Reports

(a) **Treasurer's Report**

Vet reimbursement – half each for Debbie Gull and Pat Hodgetts for the FEI conference. TEERA to pay and then AERA to reimburse TEERA. This was for economy air fares. Moved Alf and second Pat Lamprey that we pay the following amounts. Treasurer to write a check for:

Pat Hodgetts	FEI \$483	Recent Aera Meeting	150	Total \$633
Debbie Gull	FEI \$483	Recent Aera Meeting	150	Total \$633
Trent Huxtable		Recent Aera Meeting	150	Total \$150

(b) Moved Debbie Gull and seconded Pat Lamprey that the accounts for Officeworks and the Examine be paid.

(c) **TQ2012**

TQ2012 AGM was only attended by 7 people. Changes to line up – Pat Lamprey 1st Vice President and Pat Hodgetts is the Event Director. Pat Hodgetts will not be Head Vet any more at the TQ2012. Presidents Report read and is to be included in the newsletter. TQ2012 Financial Statements have been audited and tabled. A goodie bag of info to be distributed at the SA Tom Quilty.

7. Date of next meeting

11 October at 6.30, Latrobe

**Special General Meeting on 8 November, 7pm, Latrobe.

8. Meeting closure

8.30pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING
Monday 10 October 2011
6.30pm

1 Present

Trent Huxtable, Alf Barnes, Nicole Ford, Pat Lamprey, Debbie Grull, Pat Hodgetts, Tracey Wyllie, Sonia Hodgetts, Robyn Nibbs, Denise Williams

2. Apologies

3. Minutes of previous meeting

Pat asked could we reword 6(c) slightly to say ...'Pat Hodgetts to relinquish role of Head Vet and move into the position of Event Director'... Minutes of previous meeting moved true and accurate record. Move Tracey, second Pat Hodgetts.

Correspondence In/Out

IN	Helen Bowkett: Chief Steward report, Cliftonvale and record of Tammy Miller TPR duty. Noted that the ride time was extended and that there should have been more arrows on track.
	Jill Sheean Memorial Riders – Ride dates
	Greg Johnson: Chief Steward report, Jolly Lette Memorial, Scottsdale
	Gordon Williams Memorial riders: Ride dates + \$10 cheque
	Doug Lockhart: Chief Steward report, Boomer Creek and Johnny Green Memorial
	Email from T Miller, STER (forwarded to committee) cancelling 2012 ride
	Email from Kaye Mitchell re points for FEI/AERA – clarify with Denise
	D Walsh – resignation from Newsletter Editor. Jodi Smith may be available to help with the final newsletter. Pat moved that we send Di flowers and a thank you for her work. Nicole will organise.
OUT	Email to A Jones re P Hodgetts as official Swabbing contact
	Email to K Brewster/Di Walsh re Special General Meeting

Correspondence

4. Business Arising from minutes

- (a) Agfest – Trent has tabled a package. \$260 for the basic site at the horse area. 5m x 10m site. Would do in order to promote the sport and introduce new people into endurance. Maybe look at in 2013.

5. General Business

(a) **Ride Calendar 2012**

State Champs can be held on the first weekend in December.

Letter to be sent to Gordon Williams Riders if they are willing to move onto the 17th November in order to best work the calendar to eliminate rides being too close together. We are willing to move the State Champs onto the 30/1 December.

(b) **TEERA Dinner**

TEERA Dinner on 14 January at the Country Club Casino. AGM on 21st January.

- (c) Nominations form needs to be included in the next newsletter. Outgoing on TEERA SMC: Trent Huxtable, Denise Williams, Deb Grull, Sonia Hodgetts. Robyn Nibbs and Nicole Ford have filled in a casual vacancy. We will have 5 voted in and a 6th person voted in for one year.

- (d) **Database**
Copy of Ian Blucher's database is available for Ride Secretaries to have on their own computer. The results from each ride can then be uploaded to a central computer.
- (e) **Point allocation**
Discussion around Kaye's letter. All their points will stay in the national database as per normal, It's just each state's way of processing them is different.

Denise has sent through the points to Kevin for the website and are up-to-date as at the Jolly Lette ride.
- (f) Question regarding leasing a horse which is a yellow log book horse.
Leasee must fill in the ownership label for the log book.
- (g) An acknowledgement from the SMC regarding the Tasmanian riders' successful placings and completions as the SA 2012. Good contingent of Tasmanian support crews as well.

6. Reports

(a) Treasurer's Report

Nicole tabled the TEERA Financial Statement.

Registration of the caravan has been paid and it is insured. Letter needs to go to the clubs to let them know we have the caravan – will place in the next newsletter. Protocol will apply for the use of the caravan. Deb has started a policy on the use of the van.

Nicole will ring Danza tomorrow to follow up on the fees for the logbooks.

(b) TQ2012

Tom McCormack coming down for the meeting this weekend.

Deb has done up some signs 'Slow Down Horses'.

7. Date of next meeting

Special General Meeting 8 November, then General meeting thereafter.

8. Meeting closure

9.17pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING

Tuesday 8 November 2011

Following Special General Meeting

1 Present

Sonia Hodgetts, Denise Williams, Alf Barnes, Nicole Ford, Pat Lamprey, Robyn Nibbs, Pat Hodgetts, Debbie Grull, Tracey Wyllie

Guests: Greg Henry, Allan Wyllie

2. Apologies

None

3. Minutes of previous meeting

Moved minutes true and accurate record Denise Williams, second Tracey Wyllie.

4. Correspondence In/Out

IN	G Johnson – Chief Steward report – BEER Wynyard
	AERA – new logos
OUT	Letter to Gordon Williams Riders re ride date change

5. Business Arising from minutes

- (a) Fees for logbooks – Nicole was to follow up with Danza
Nicole said Danza has deposited money into the account today and will forward the receipts through. Keryn Wilde and Carol Dobson used to deposit the logbook money in groups of 20, rather than bank each deposit individually and Danza had followed this process as recommended. Move a motion that any incoming logbook funds be deposited on a monthly basis – Tracey Wyllie, second Denise Williams. If the position of Logbook Registrar becomes available at the end of the year then Robyn Nibbs is happy to take it on.

6. General Business

- (a) **Ride Calendar 2012**
To be confirmed – swap Jill Sheean ride with the BEER ride date. This will mean there will be 2 x 80km rides at the beginning of the season and then the Jill Sheean will run a 160, 80, 40 and 20km ride.
- (b) **TEERA Dinner**
\$45 per person. \$20 for kids under 14.
- (c) **TEERA SMC Elections**
Nomination forms available on the web and in the newsletter.
- (d) **Sports Psychologist session**
Debbie has spoken with a sports psychologist who has said she is willing to run a session for endurance riders. Deb hopes to get an estimate from her on costs etc.
- (e) **Logos**
The committee looked at the logos put forward by AERA. Some of the state colours are the same as the TEERA ones and we should be quite careful to emphasise to AERA that the TEERA colours are green, gold and red. We are happy to keep it that way and don't wish to change our colours.

7. AERA Constitution

Is currently under review. The AERA constitution has only been updated four times since 1960. Constitution needs to reflect the changes in endurance over the years. For better clarity and definition of the sport the constitution need to be updated. Current loopholes need to be closed. Intention of new constitution is for a more efficient function which reflects the sport. Sports lawyer John Mullins is working in conjunction with AERA and an AERA sub-committee to update the constitution. Communication between state committees, AERA and the general membership will be open and intention is to gain feedback throughout the process.

8. Open Division

This division was bought into place when there were not so many competitors and the Heavyweight riders were combined with the Middleweights at the end of the year. Heavyweight riders can now also ride Middleweight if they wish. Calculating the points for the Open Division is a time consuming process. TEERA members present at the meeting decided that after 2011 the Open Division be removed.

9. Time frame of an hour elapsed for the Special General meeting and we did not have enough members to meet the quorum. Motions moved to the TEERA State Management Committee meeting for discussion.

(a) Motions on Notice for Discussion and First Vote

12.1 VERA Motion 1. Rule V5 page 37

The VERA SMC moves that the following two clauses be added to rule V5.

Rule V5.3. On presentation if the horse's heart rate exceeds the maximum set for that leg of the ride it will be eliminated.

This rule appears to have been covered by V5, 5.1.

The motion put forward from VERA was to specifically cover early vetting and make a distinction between the standard AERA vetting after half an hour. **Voted by SMC 'yes'.**

Rule V5.4. The time of presentation at the vet ring will be recorded in the logbook as the 'vet time' by the chief steward or delegated official.

The motion was put forward as people were writing their own early vetting times in their book.

From a vet's perspective, Pat Hodgetts said it would be good for her to know how long the horse has been in. It would help judge the veterinary parameters.

A positive aspect of putting the vet time in the book is that it will highlight if there are any riders who are calling time and are over their 30 minute time. One of the Chief Stewards keeps a written record of the rider numbers and when they call time which has proven an efficient method of tracking riders.

Voted by SMC 'yes'.

(b) QERA Motion 1

"that H5.3 is amended to read:

H5.3 A novice horse may only enter a maximum of four affiliated endurance rides of between 80 and 120 kilometres inclusive in any 90 day period, retrospective from the date of the ride to be entered, and only 2 rides in any 22 day period.

Those in attendance agreed with the re-wording of this rule and believe it is a good rule for novice horses. **Voted by SMC 'yes'.**

(c) QERA Motion 2

The motion is amended to remove A17.2d and leave A17.4a

Voted by SMC 'yes'.

(d) Ride suspension

That A11.4cii is amended to read:

(iii) suspend the ride by extending the hold time for a period sufficient to allow the relevant issues to be resolved. The ride suspension should not exceed 2 hours but may be extended when there is a reasonable expectation that the ride can be re-commenced without compromising the health and welfare of the horses, competitors, ride officials and volunteers.

Yes it is agreed that this rule should be amended.

(e) **Represents**

That H14.2 and V1.8 be amended to read

At the discretion of the HV any horse may be required to represent for a metabolic assessment in the period of 1-2 hours after the horse finishes the ride. This assessment does not involve a trot out. The status of the horse's completion at the end of the ride cannot be altered unless the horse subsequently receives IT, in which case, Rule H24.6 shall govern whether the completion status may be altered.

Voted 'No' by SMC as this rule will be amended shortly anyway.

(f) **Extra motions in from AERA**

10.2.4 AERA Motion – Social Internet Media

That Rule M1.3.1 is added

Members, ride officials, ride committees, their family and friends must refrain from posting disparaging, harassing, bullying or other inappropriate comments and/or material on internet social networking sites including but not limited to Chat lists, Face book, Twitter and YouTube. It is also considered a breach of the Members Code of Conduct if you assist someone else to breach this Code of Conduct.

Rationale:

More and more sporting associations are being confronted with problems arising from inappropriate use of internet networking media by members and other associated persons.

The first platform to counter this inappropriate use is to ensure that our Member Code of Conduct specifically forbids such inappropriate use.

The AERA would like all States to discuss this motion with a view to avoid the 2nd vote and bring it in for the start of 2012.

10.2.4 Social Internet Media.

Yes but SMC believes it should go to the second vote otherwise we are setting a precedent.

10.2.5 Motion 1 from NVP

Rule V16.3 should include a further point eg

V16.3 f) The owner should contact their insurance company and receive permission for the euthanasia to be conducted. If the insurance company cannot be contacted, the veterinarian should make and record reasonable attempts to confer with veterinary colleagues to seek their opinion of the necessity to euthanase.

Rationale: Rule 16.5 is not really relevant or true, being extremely simplistic, therefore could be removed. In some cases PM examinations have been carried out to gather information so as to be able to apportion blame for the death. It was considered a more useful exercise to analyse treatment records and find out what we had been doing right for all the other horses to survive!

10.2.5 Motion 1 from NVP

Yes

10.2.6 Motion 2 from NVP

Propose a new rule: could replace A13.6

It is the Ride Organiser's responsibility to ensure horse health and welfare are protected at the ride. The Ride Organiser will liaise and negotiate with the head Veterinarian at least 4 weeks before the ride to ensure there is adequate treatment for horses available at the ride. This will include provision of equipment, facilities, consumables and competent personnel to cover expected treatments.

Rationale: There must be provision made for adequate and competent treatment of endurance horses at all rides, from championship events through to small local rides. Endurance horses can suffer many, complicated, metabolic and physical problems at any of these rides, and each ride must have the capacity to provide treatment for these horses, to ensure horse health and welfare

are optimised. It is the Ride Organiser's responsibility to put in place processes for this to happen.

Each situation will differ, such that negotiation between the RO and Head Vet should lead to the best option for treatment, whether that is an onsite fully equipped, staffed hospital, or the provision of emergency first aid before referral to another site. The RO should be aware of the costs involved and if necessary underwrite those costs so that veterinarians are not left with large bills, as has happened in the past.

10.2.6 Motion 2 from NVP

Yes with an amendment - the first sentence is removed and then leave the rule as it stands.

10. Reports

(a) Treasurer's Report

Nicole distributed the TEERA financial statement.

Move a motion that the Tom Quilty Ride Committee Term Deposit be reinvested for six months, Tracey Wyllie, second Pat Lamprey.

(b) TQ2012

Greg Burford will be writing to TEERA to be the major sponsor for \$10,000 for the Tom Quilty 2012 and to fund the travel for the Head vet for the State Champs. To be placed on the agenda for the AGM.

Trish Smith and her crew are doing up the booklets for TQ2012.

Pat Hodgetts and Tara Nicklason have met with the Council and have hopefully gained permission for the football ground to be used solely for vetting for the State Champs.

They would like to use the football grounds for the Quilty, but if not, the cricket grounds would be suitable.

State Champs: Need more timekeepers and people to man gates. Will also need checkpoints who are experienced in endurance. Revised map is available for the state champs.

Bought up that it was a safety hazard for people who start in the dark without torches – a reminder should be put on the website. Also place on the website a reminder to riders to make sure their helmet standard is current and their helmet is securely fastened to their head during the ride.

(c) AERA

Deb read out her report which she will take to AERA.

(d) Membership

4 new members for the month. Question asked about paying for your membership later in the year – should there be a discount?

(e) Rule Books

Pat Lamprey to get some more rule books from Tom McCormack.

(f) Caravan

Is going to St Helens and Ian Blucher will be set up there. Sonia will send out letter letting clubs know that the caravan will be available, subject to conditions.

(g) Lisa Kent – has been in a severe car accident. TEERA will send out flowers. Denise to follow up where to send them.

11. Date of next meeting

Monday 5 December 2011, Lucas Hotel
6.30pm

12. Meeting closure

10.26pm



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES

GENERAL MEETING Monday 5 December

1 Present

Sonia Hodgetts, Alf Barnes, Pat Lamprey, Tracey Wyllie, Pat Hodgetts, Nicole Ford, Debbie Grull

2. Apologies

Robyn Nibbs, Trent Huxtable, Denise Williams

Guest

Penny Barnes

3. Minutes of previous meeting

Correction to item 10(b) regarding the booklets for the Quilty. Jodi Smith and her partner Kaleb are responsible for production of these, not Trish as originally stated. Trish is assisting Jodi.

4. Correspondence In/Out

IN	P Hodgetts – offer re TEERA caravan
	T Nutting – incorrect microchip letter written in book. Copy sent to Logbook Registrar for amendment.
	Email – cc'd to Secretary from reply to Eiko from T Huxtable. Original letter to be tabled. This is not a matter for TEERA to discuss.
	Letter – name withheld – regarding conduct of D Press at Gordon Williams ride.
	A Jones – vet fees for 2012
	G Burford, TQ Committee, reimburse fees for Dr Anne Barnes at State Championships
	Nomination form for 2012/2013 TEERA SMC: D Grull, S Hodgetts, D Williams, T Huxtable, N Ford
	N Hodgman – sponsorship for Brooke Brown-Cordell for the Trans Tasman
	G Johnson, Chief Steward's report, Oss Foley, Gordon Williams.
OUT	Email to all secretaries regarding caravan

5. Business Arising from minutes

(a) Ride Calendar 2012

BEER are unable to secure their Wynyard ride base for 4 February. Pat Lamprey has offered the use of the Sassafras property and the BEER club will run the ride there on 4 February. The date of the proposed 160km ride on 3rd March clashes with the AERA meeting, which will mean Pat Hodgetts and Debbie Grull will be unable to attend. Debbie to see if she can change the date of the Sports Psychology session and we will re-jig the ride dates accordingly.

The Portland Endurance riders no longer wish to run the Pyengana ride on the 18 February. Suggestion made that they run their ride on 20 October. Sonia to email Jill Lowth regarding this.

(b) Vet Fee increase

The vet fees are the AERA recommended scale. It is the responsibility of ride committees to clarify the exact amount the vets will charge to attend the ride.

- (c) **Letter re D Press**
This is the second time this rider has been seen riding with his helmet strap undone. This is a safety issue which we need to address. A letter to be sent dealing with this and also notifying him that a complaint has been made regarding his behaviour and a reminder of the code of conduct.
- (d) **TEERA SMC 2012**
Have received five nominations.. We will have one casual vacancy.
- (e) **Sponsorship for Brooke Brown-Cordell**
Pat Lamprey that we support Brooke. Happy to support one of our Junior riders at this level and also take into account the contributions Sonia and Tony have made towards the sport. Pat Lamprey moved we contribute \$500 towards Brooke's endeavour. Second Sonia Hodgetts.

Nicole also mentioned holding a fundraising evening for Brooke on New Year's Eve. Hold a spit roast or similar at the Claude Road hall. \$25 a head and hold an auction on the night. Nicole to confirm venue and get back to committee members.

6. General Business

- (a) **Membership fees 2012**
To remain the same for 2012. Moved Alf Barnes, second Tracey Wyllie.
- (b) **TEERA AGM Agenda**
Agenda approved prior to distribution. One motion received so far for discussion. That TEERA be the major sponsor for the Tasmanian Tom Quilty 2012.
- (c) **Gordon Williams Memorial ride**
Due to the number of riders currently we believe this has now outgrown the venue at Nietta. It is dangerous and over-crowded and we need to look at this from a safety angle. It is a ride which has been on the calendar for a long time and we don't wish to upset anyone. Deb will speak with Laurie and report back to the committee in the new year with some possible options.
- (d) **Logbooks**
Need to collate paperwork and hand over to Robyn Nibbs.

10. Reports

- (a) **Treasurer's Report**
Nicole distributed statement. Current balance as at 31 October 2011: \$54,788.45
To receive best interest rate, Nicole reinvested our term deposit for three months. Will mature 16 February.
- (b) **TQ2012**
TQ committee asked that we waive the capping fees from the State Champs. SMC happy to do so. TEERA also to pay the costs of swabbing. Further discussion on swabbing. We know of four who are EA qualified and able to swab in endurance: Jill Hart, Pat Hodgetts, Laurie Smith and Chris Mahoney. Apparently there is one more but we are not sure of the name.

Meeting to be held this weekend to discuss sponsorship.

Pat Hodgetts to email Kevin with updated contact details.

SMC wish to congratulate the TQ Committee on running a successful state championships. We have received many positive comments from members regarding the venue and the track. Was also pleasing to note the track stood up to 62mm of rain over the weekend!
- (c) **AERA**
AERA have reviewed their current insurance policy. AON presented a paper on the different options available. We are getting a pretty good deal.

IVT forms – reviewed horse deaths and metabolic. Need to ensure that IVT forms come via the Chief Steward through TEERA SMC and are forwarded on to AERA

Could any calendar changes be forwarded on to Jo Bailey.

Advised to follow biosecurity procedures on horses coming through to the Tas Quilty.

AERA is reviewing the website, looking at standardising all the forms and Steve Roberts is assessing the rule book to try and eliminate double up wordings.

If riders have any Distance Awards they would like to apply for, they need to get their forms in asap.

National magazine is going on trial in 2012 for two editions. We could possibly look at adding a magazine subscription as an option with membership fees if the magazine is a success.

Discussion at an AERA level on how to support Chief Stewards. Seminars, regular correspondence and support should be provided. On a national level it was felt that we should encourage Chief Stewards to act at rides they don't normally work at and there also should be some sort of recognition of the role they do. Reviewing the process of encouraging new Chief Stewards.

- (d) **Membership**
Membership is at 245

- 11. Date of next meeting**
Following the AGM on 21 January.
- 12. Meeting closure**
9.00pm