



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

GENERAL MEETING
Monday 3rd Feb 2014
6:30pm

- 1 **Present:** Trent Huxtable, Pat Lamprey, Robyn Nibbs, Denis Foley Jr, Kaye Mitchell, Sonia Hodgetts, Jocelyn F, Pat Hodgetts
2. **Apologies:** Denise Williams, Nicole Ford
3. **Minutes of previous meeting**
Motion: *Minutes of the previous meeting are a true and correct record.* Moved Robyn, Sec Pat L
4. **Business arising from minutes of AGM:**
 - a) Motion: *Kevin to be given \$500 as honorarium for his work throughout 2013.* Moved Pat, Sec Robyn Carried. Kaye to write a letter thanking Kevin and include cheque.
 - b) Assisting clubs financially. SMC invite to all clubs who wish to be considered any form of financial support from TEERA to submit a request in writing outlining the reasons for seeking assistance. (Kaye)

Business arising from minutes 9th December

- a) Form for recording and invoicing for fluid treatment: Ongoing(Pat H)
- b) Review of Life Membership criteria: Robyn to look at criteria for life membership in other clubs. Eg RSL, sporting clubs, Laurie Nicolle
- c) Cost of purchasing stickers vehicles and floats. Ongoing (Nicole)
- d) Update and copying of current TEERA constitution. Ongoing (Pat H)
- e) Purchase of two additional computers. (Trent)

Discussion around the fact that the computer Penny had is now more centrally located and therefore perhaps not the need for two.

Motion: *TEERA will purchase one additional computer, rather than two.* Moved Kaye, Sec Trent

- f) Section on website to put minutes, etc. Ask Kevin if we can use our own membership number.(Kaye)
- g) Volunteer agreement form has been updated to include DOB and membership number.
- h) AERA meeting in March and nomination of reps. Pat and Trent

5. Treasurer's Report:

Motion: *Treasurer's report be accepted and accounts paid.* Moved Pat L, Sec Pat H

6. Correspondence In/Out

IN	
10/12	Tracey Wyllie(email of resignation from SMC) Kaye to send letter and thankyou card.
10/12	Sherry Fenton, President of Tas Arab's inc. (email request for copy of the 2014 calendar)
11/12	Sherry Fenton (email noting clash of the 40 th Anniversary show and the TEERA AGM and dinner)
13/12	Sonia Hodgetts(email querying when Notice of Motions forms for AGM were sent out)
13/12	Debra Grull(email proposal to sponsor "True Blue" awards)
14/12	Jane Radny, WA TQ14 Secretary (email brochure for TQ14 Quilty to distribute) Forwarded to Jody for inclusion in Dec Newsletter.
16/12	Sonia Hodgetts (email re Notices of Motions for the AGM)
18/12	Tom McCormack (email to inform that Adult PA insurance is \$55 and other amounts remain the same as emailed on 25/11)
18/12	Ieva Peters (email re AERA funding for National Ride Standard) Forwarded to SMC members
21/12	Helen Bowkett (email re outcomes from Pyengana CS report)
19/12	Kevin Brewster (email; can do a password protected Minutes and Newsletter section on website.)
19/12	Debbie Grull (email: copy of article re course marking and arrows)
29/12	Deb Watson, forwarded by Pat Hodgetts (email re June-Sept quarterly figures) sorted.
25/11	Ieva Peters (email notice of AGM and Nomination forms for 2014)
30/12	Pam (email EOI for position of database registrar)
3/1/14	Debbie Grull(email noting discrepancies between membership form and website forms, rationale for horse registration increases and extensive list of items to be raised at the AGM) responded
2/1	Kelli Parker (email requesting LONO) sent
3/1	Pat Hodgetts (forwarded post from Tom McCormack on Aussie Endurance re rationale for horse registration increases)
3/1	Tracy Nutting (EOI for database registrar position)
4/1	Emma Holland (email requesting support for running of the "Harden Up FEI/AERA ride" in Canberra, March 14-16) Forwarded to SMC members
	AERA(email forwarded via Pat H, Social Media Policy) Forwarded to Kevin for inclusion on website
OUT	
8/12	Tracey Wyllie (LONO)
11/12	Dale Press (acknowledgement of letter of complaint)
11/12	Craig Wall (Letter re conduct at Gordan Williams ride)
11/12	Greg Johnson (Letter re complaint received by rider at Gordan Williams ride)
11/12	Sherry Fenton (email of 2014 ride calendar)
11/12	Jodi Smith(Agenda for TEERA AGM and cover letter to be mailed to all members separately from the newsletter)
13/12	Sonia Hodgetts (email confirming that Notice of Motions went out with previous Newsletter and were due in on or before Dec 2 nd).
13/12	Debbie Grull (letter to inform of suspension of membership)
17/12	Jodi Smith (email Draft ride calendar and SMC information for inclusion in Dec Newsletter)
19/12	Jodi Smith (email 2014 Membership form for inclusion in Dec Newsletter)
20/12	Aon, Sonya Ruprecht, Elaine Williams(email of 2014 TEERA calendar and questions re affiliation form to send to clubs)
23/12	Kevin Brewster (email: 2014 ride calendar, membership form, updates needed to Upgrade to Endurance Application form to reflect price changes. Query re member only section on website for

	minutes, newsletter)
24/12	Kevin Brewster(email info on AGM, dinner, EOI for database registrar to go on website)
24/12	Helen Bowkett(Email letter responding to concerned raised in Pyengana CS report)
5/1/14	Debbie Grull(email to inform of rationale for horse reg. available on Aussie Endurance and that fees on website will be updated as soon as Kevin can. Reminder that he is a volunteer.)
5/1	Kevin Brewster (email re updates to horse reg prices on various forms and changes to volunteers agreement form)
5/1	Aon, Sonya Ruprecht (email re affiliation forms to send to clubs)
5 and 6/1	Kelli Parker (email and mail LONO for Kelli and Sarah)
6/1	Aon(email of affiliation form to send to clubs)
7/1	Kevin Brewster (email to confirm updates to "current prices", Endurance Horse Reg. form", Novice upgrade form. New "volunteer form" to be found in the "Ride Committee Forms". Link near membership form so the insurance policy summaries are accessible. Reimbursement for TEERA form site subscription, forwarded to Nicole.
13/1	Sharon Cox, Sonya Ruprecht, Elaine(email updating ride calendar)
14/1	All club secretaries(letter and affiliation form to complete and send to Aon)
17/1	Portland Endurance Club (Letter re suggestion of "double points" ride)
14/1	Tracy Nutting (letter acknowledging receipt of EOI)
19/1	Sandy Little(email requesting CS report from State Champs)
	Tracy Nutting(letter as email attachment responding to EIO in Database registrar position)
	Kevin (emails; contact details for Pam Shadbolt as Database Registrar, notification of casual vacancy on SMC, AERA social media policy, Pyengana missed off the website calendar, New IV treatment form for the vet to be put in the ride committee forms)

7. Reports

- a) Membership: 93, 4 non-riding, voting members, 1 non rider, non-voting, 1 life member
- b) AERA report:
- c) Rule/items for newsletter: Rider etiquette in vet ring M1(Kaye)

8. General Business

- a) Denis has one helmet camera from Hussain to trial. Gro Pro camera. Hussain will do editing and publish it.
- b) True Blue awards were discussed and it was considered that there were enough awards. Kaye to write to Debbie.
- c) Sonia appointed to fill casual vacancy.
- d) Pat H will photocopy a copy of constitution for members of SMC. Pat H will try to get amendments written into the constitution and see if a lodged copy can be found.
- e) Robyn raised the matter of youth development. Tracey Wyllie might want to be involved in some way. Suggested organising a sub-committee. Sonia suggested waiting until work is done on the strategic plan. Robyn to work on developing clinics in the next school holidays. Sonia to seek input from members on aspects of equitation and horsemanship that they would be interested in learning more about. As part of our strategic plan we are looking at organising activities to help improve equitation and horsemanship. Sonia and Robyn to work on a plan.

Jocelyn suggested that we consider Junior points winner receive travel voucher that could be used anytime during the following year to get to a horse related event.

f) - Debbie is willing to represent TEERA on Biosecurity sub-committee on AERA.

9. **Date of next meeting:** Monday 3rd March

10. **Meeting closure:** 9:15 pm