



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

GENERAL MEETING

Saturday 10th January, 2015

5:30 pm

Smith and Others Rd, Sassafras

1. **Present:** Pat L, Pat H, Kaye, Sheleah, Sonia Hodgetts, Trent Huxtable, Denis Jr.,
Guests: Tony Purton, Darren Duniam, Angie Clark, Helen Astell, David Anderson Sr.
2. **Apologies:** Denise Williams, Wendy Rand, Nicole Ford

Minutes of previous meeting: Motion: *Minutes of the previous meeting are a true and correct record.* Moved Pat H, Sec. Sonia

Appointment of Office Bearers: President: Trent huxtable, Vice President: Pat L, Secretary: Sheleah Astell, Treasurer Nicole Ford; AERA reps: Trent, Pat H. TPR/CS: Wendy Rand, Vet delegate Pat H., Newsletter editor Jodi Smith. Sonia to assist with IT. Denis Foley: Publicity, Others: Kaye Mitchell, Denise Williams

3. Business arising:

- a) Form for recording and invoicing for fluid treatment: Pat H has a form and Sonia will type it up. Done
- b) Review of Life Membership criteria: Sub-committee consisting of Helen Bowkett, Pat H and Tracey Nutting formed to work on this and make recommendations to SMC.
- c) Strategic plan: Went in newsletter. No further feedback forthcoming. Complete
- d) Biosecurity statement for Tasmanian Endurance: Response to letter sent at the end of September received (see correspondence in).

Documentation to support our biosecurity statement. Pat and Debbie to create this document. Then talk to Kevin about getting it on entry form.

Will say something like "Has this horse been resident in Tas for at least 28 days? If no please fill out biosecurity paperwork by clicking the following link." Ongoing

- e) AERA has caution road signs. Request for an invoice?? Ongoing
- f) One scanner is still missing. Ongoing.
- g) Trent asked if we need to enlist help for Kevin. Kaye has spoken to Kevin. He is going to get a quote to re-structure website so others can assist. No quote received as yet. Ongoing.
- h) CS report from Kentish. Denise still looking. Ongoing
- i) Pat H is doing a stock take of fluids. Ongoing

- j) Cost of log books: Same as last year.
- k) One set of scales still needs a steel box. Box has been ordered.

4. Treasurer’s Report:

Motion: *Treasurer’s report be accepted and account be paid.* Moved Pat L , Sec Kaye M

6. Correspondence In/Out

IN	
12/12	Pat Hodgetts forwarded AERA notes from November meeting to SMCs
18/12	Angela and Craig Enright (email request for 2015 membership forms) Forms sent by email.
18/12	Ieva Peters (email: notification that AERA will introduce a “Rider Entry Levy” beginning 1 st Jan , 2015)
17/12	Anne Horner, Vet Board Registrar (email to confirm that biosecurity letter from TEERA has been forwarded to Chief Vet at DPIPWE)
18/12	Rod Andrewartha, Chief vet officer at DPIPWE (email and hard copy response to our inquiry regarding the use of the EA “Horse Event Participation Declaration”. Does it cover legal ramifications in the event of an outbreak of any contagious or transferable disease?)
20/12	Melanie Scott, AERA (email: request for loan and attached loan agreement). Forwarded to all members of SMC.
23/12	Debbie Grull(email: Response to QERA motion 16.2.1 and request that Dennis Foley Junior vote on her behalf)
	Mark Dunn (email: Questioning whether the 2015 calendar was still in draft form and stating venue for STER ride to be Fonhill) Calendar is subject to minor changes throughout the year but is essentially finalised.
OUT	
	Alf Barnes (Thank you letter)

	Tara Nicklason, Portland Endurance Riders(Response to request that interest on TEERAs term investment be used to support clubs to hold rides)
12/12	Kevin Brewster(email attachment: Membership form and Day Membership form, Christmas Greetings and Flyer for dinner and AGM to go on website)
12/12	Pam Shadbolt (email attachment: AGM agenda, Minutes of 2014 AGM, 2015 Membership form, Day Membership form, Xmas Greetings and Flyer for AGM and dinner to be forwarded or mailed to all members)
	Sue Fraser, Doug Lockhart, Pat Hodgetts, Claude Filleul, Laurie Nicolle (Letter of invitation to AGM and dinner)
8/1	Sharon Cox, Aon, cc Elaine Conroy, nswera (2015 TEERA calendar)
8/1	Tracey Wyllie (email request for more information on BEER July ride) Calendar updated with this information
9/1	Kevin Brewster, Jodi Smith(email: Updated draft calendar for publishing)
9/1	All club secretaries (Letter: with annual Aon insurance form, request for info re change of office bearers and encouragement to hold introductory rides this year).

7. Reports

- a) Membership: total = 26
- b) AERA report:

- States to ensure vet lists are up to date on AERASpace (confidentiality is protected).
- Ride dates to be submitted to the National Calendar by 31 December 2014.
- Remind States' Horse Welfare Officer that IT/rest forms can be scanned directly into AERASpace.
- SMCs to create and enter into AERASpace, a list of their treatment vets
- Hendra – SMCs need to write to ROs and advise them NOT to sign ANY vet indemnity forms.
 - Use another vet if ROs refusal to sign is a 'deal breaker'.
- Can SMCs please check if their CSs and TPRs are listed correctly on AERASpace.
- Could SMCs please remember to raise the horse age motion below at their AGM as it will be up for discussion and first vote at the March AERA meeting after being held over while additional data was collected/provided.
- brad_dillon@bigpond.com send calendar

- c) Rule/items for newsletter: Expressions of interest for 2018 Quilty to go in the newsletter.

8. General Business:

a) Darren asked what TEERA doing to promote the sport. In the constitution it states that this is one of the roles of TEERA. Discussion ensued around this. Points raised included SMCs financial support to clubs and why this wasn't forthcoming and funding for FEI rides. SMC stated that a written, detailed submission is required for all requests for support.

Kaye reminded those present that TEERA is run by volunteers who meet 12 times per year and members need to have realistic expectations of what can be achieved under these circumstances.

9. Date of next meeting: Monday 2nd Feb, 2015

10. Meeting closure: 6:20pm