



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes

GENERAL MEETING

Monday 2nd February, 2015

6:30 pm

Uniting Church, Latrobe

1. **Present:** Pat Lamprey, Pam Shadbolt, Sonia Hodgetts, Kaye Mitchell, Wendy Rand, Sheleah Astell, Trent Huxtable,
2. **Apologies:** Dennis Foley, Nicole Ford, Denise Williams, Pat Hodgetts

Minutes of previous meeting: Motion: *Minutes of the previous meeting are a true and correct record.* Moved: Sonia Hodgetts, Sec: Pat Lamprey

3. Business arising:

- a) Form for recording and invoicing for fluid treatment: Ongoing
- b) Biosecurity statement for Tasmanian Endurance:
Documentation to support our biosecurity statement. Pat and Debbie to create this document. Then talk to Kevin about getting it on entry form.
Will say something like "Has this horse been resident in Tas for at least 28 days?
If no please fill out biosecurity paperwork by clicking the following link." Ongoing
- c) AERA has caution road signs. Request for an invoice?? Ongoing
- d) One scanner still missing. Vanished. Done.
- e) Kevin is going to get a quote to re-structure website so others can assist. No quote received as yet. Ongoing.
- f) CS report from Kentish. Denise still looking. Ongoing Denise to write another one.
- g) Pat H is doing a stock take of fluids. Ongoing
- h) One set of scales still needs a steel box. Box has been made and sending the bill.

4. Treasurer's Report:

Motion: *Treasurer's report be accepted and account be paid.* Email Nicole

6. Correspondence In/Out

IN	
10/1	Mark Dunn (email inquiry re updating 2105 calendar on website) Reply indicated that this is being attended to. Attended to.
11/1	Kevin Brewster(email: Ride calendar and Membership form for 2015 now on website)
11/1	Norm Morely (email: Thanking SMC for agreeing to a grant of \$1500 for the purchase of RFID equipment)
11/1	Emails re Vet indemnity from AERA forwarded by pat Hodgetts: Write letter to all clubs notifying them to not sign forms.
16/1	Kerry Spratt, TQ15 organising committee (email:request for details of Vet that TEERA wishes to attend) forwarded letter to Pat H and informed Kerry that Pat is our Vet at the TQ15
21/1	Norm Morely, NTARC(email receipt for purchase of RFID reader/writer and 250 cards)
21/1	Ellen Prestage (email: informing that Bronwyn Cuthbertson will be using the VERA secretary email for VERA correspondence)
20/1	Ieva Peters(email: info re travel and accommodation for TQ15 and request for contact details of TEERA nominated CS)Forwarded to SMC and replied with Pat I's contact details)
28/1	Ieva Peters (email: updated AERA catastrophe forms)
OUT	
12/1	NTARC (Letter confirming TEERA support for purchase of RFID equipment to amount of \$1500)Forwarded to Nicole for inclusion with cheque to NTARC
14/1	Kevin Brewster(emailled info re bookings on the Spirit of Tas for TEERA members going to the Quilty, as organised by Alison Lockhart)
15/1	Aon, cc Brad Dillon,nswera, and later to Pam Shadbolt (email TEERA ride calendar with more details re location of the ride base)
1/2	Sharon, cc Brad Dillon (email seeking clarification that all changes to ride calendar are now made on aerospace and do not need to be sent directly to Aon)
1/2	BEER(letter as email attachment responding to request to that TEERA waive capping fee) review next AGM
1/2	Jodi Smith (email minutes from Nov and Dec 2014 and request for EOI for TQ18 to go in newsletter)
1/2	Pam Shadbolt (email: names of SMC office bearers for 2015 to be put on aerospace)

7. Reports

- a) Membership: total = 125
- b) AERA report:

- States to ensure vet lists are up to date on AERASpace (confidentiality is protected).

- Ride dates to be submitted to the National Calendar by 31 December 2014.
- Remind States' Horse Welfare Officer that IT/rest forms can be scanned directly into AERASpace: Wendy Rand
- SMCs to create and enter into AERASpace, a list of their treatment vets: Pam Shadbolt
- Hendra – SMCs need to write to ROs and advise them NOT to sign ANY vet indemnity forms.
 - Use another vet if ROs refusal to sign is a 'deal breaker'.
- Can SMCs please check if their CSs and TPRs are listed correctly on AERASpace: Pam Shadbolt, Pat Lamprey
- Could SMCs please remember to raise the horse age motion below at their AGM as it will be up for discussion and first vote at the March AERA meeting after being held over while additional data was collected/provided. Resounding no, Trent to take to AERA meeting
- brad_dillon@bigpond.com send calendar

c) Rule/items for newsletter: Expressions of interest for 2018 Quilty to go in the newsletter.

8. General Business:

- a) Honorarium for Kevin. Motion on the floor that TEERA pay Kevin Brewster Honorarium of \$500 for website. Motion made Unanimous.
Pat Moved motion that Pam Shadbolt also be paid as honorarium \$1000 for TEERA registrar Motion Moved: Wendy rand, Sec: Sonia Hodgetts. Motion Made Unanimous.
- b) TPR's don't have to be members. To be put in the newsletter.
- c) Motion Moved that TEERA order 4 woollen and 10 cotton state champs rugs as stock for 2015 onwards Moved: Pat Lamprey, Sec: Wendy Rand Motion Carried
- d) TEERA to ask peoples input for TEERA dinner, Wendy to go around camps to get ideas
- e) Motion Moved that a prepaid internet stick be brought for Secretary also \$180 in credit. Moved: Pat Lamprey sec: Trent Huxtable
- f) Update forms (Kaye)
- g) Updated calendar sent to pam
- h) Organise TPR course somewhere central Call Debbie Grull. Send out to newsletter.
- i) Send letter to all committees stating the rule A13 on 2 vets at a ride
- j) Members are not to assume that AERA insurance covers you for anything that is not present on the calendar

9. Date of next meeting: 02/03/15

10. Meeting closure: 09:00pm