

Tasmanian Equine Endurance Riders' Association State Management Committee

Minutes of meeting held 19/1/2019 at Tailrace Centre, Launceston

Meeting opened at 5.22PM

Present: Raelene Smith, Kelly Woodhouse, Tania Jago, Blaine Astell, Roger Nichols, Melissa Kelly, Mark Dunn, Jill Hawks, Debbie Grull, Tara Nicklason and Pat Hodgetts (as observer).

Apologies: none

Agenda Items

1. Election of TEERA officers.

Blaine Astell was nominated for the position of president by Mel Kelly, seconded by Tania Jago. There were no other nominations therefore Blaine was elected.

Raelene Smith was nominated for the position of vice president by Kelly Woodhouse, seconded by Roger Nichols. There were no other nominations therefore Raelene was elected.

Jill Hawks was nominated for the position of secretary by Debbie Grull, seconded by Mark Dunn. There were no other nominations therefore Jill was elected.

Roger Nichols was nominated for the position of treasurer by Jill Hawks, seconded by Blaine Astell. There were no other nominations therefore Roger was elected.

2. Portfolio allocation

The following portfolio responsibilities were agreed.

Membership registrar – Pat Lamprey to continue in the short / medium term. Tara to take over.

Log book registrar(s) – Jill Hawks, Raelene Smith

Media, including Facebook – Debbie Grull

Minutes secretary – Mark Dunn

Property/assets – Roger Nichols to look after assets listing as part of treasurer role.

Andrew Miles to be approached to look after / store TEERA property. Brief discussion about insuring the electronic timing equipment.

AERA database – Pam Shadbolt in the short term. Mark Dunn to take over.

Public officer - Roger Nichols

AERA delegates – Debbie Grull, Mark Dunn, Blaine Astell

Horse welfare – Debbie Grull

Chief steward liaison – Mark Dunn

Website – Roger Nichols

3. Committee communication

- Mark Dunn to set up private Facebook group for SMC members to communicate with each other.
- Roger Nichols and Mark Dunn to research ways to allow SMC members to attend meetings from remote locations.

4. Financial

Roger Nichols spoke to the attached payments and receipts. The payments were approved and the receipts noted.

5. Confidentiality

It was agreed by SMC that its discussions were confidential and that matters considered were not to be discussed outside SMC membership other than by the approved minutes that are published after each meeting.

6. Meeting times and venues

It was agreed that meetings were to be held in Latrobe on the second Wednesday evening of each month. Members will be able to attend remotely in a manner still to be determined.

Meeting closed at 6.02PM.