

Tasmania Equine Endurance Riders Association
Minutes of Committee meeting
Wednesday 8/5/19



Meeting opened 6.33PM

SMC Committee Present: Blaine Astell, Raelene Smith, Roger Nichols, Tania Jago, Kelly Woodhouse, Trent Huxtable (6.38), Melissa Kelly, Jill Hawks and, remotely, Tara Nicklason (6.55) and Mark Dunn.

Apologies: nil

Visitors: Pat Hodgetts

Minutes of 10/4/19 SMC meeting: Moved that these be ratified: **Mel, Raylene** - carried.

Matters arising: in the main, addressed elsewhere in the agenda other than:

TQ19: Jill reported on progress on nominating the Tasmanian representative vet and Chief Steward. Confirmed that Pat Lamprey would be the Chief Steward and David Nolan the vet. Jill will write to Kim Moir to formalise this. It was also noted that Andrew Miles would be at TQ19 and may also be asked to officiate as a Chief Steward.

Correspondence inward/outward: to follow

Actions from previous meeting:

1. **Mark to investigate chief steward report template and provide feedback to SMC (being addressed national level):** First draft has been circulated to Divisional Chief Steward liaisons and Secretaries. Some feedback has been received. Second draft underway.
2. **Jill to progress New Market Grand West Insurance:** completed.
3. **Blaine to talk to Deb Grull regarding TPR list:** The list has been received. **Mark** has agreed to take on the TPR portfolio for TEERA, possibly with Wendy Rand's assistance – Mark to progress TPR list with a view to tidying it up
4. **All committee members to discuss with other members about what they might like to see as an annual dinner and awards night:** previously discussed by SMC in Facebook SMC group - **Mark** to compose a Facebook poll and circulate for comment prior to posting.
5. **Trent to be nominated as additional delegate to AERA:** done
6. **Jill to obtain Horseland vouchers for Amelia and Molly Napier as thanks for attending Campbell Town horse expo:** done.
7. **Blaine to investigate options for child protection policy:** Has been discussed by SMC by email. A number of drafts have been circulated. Further brief discussion about level of detail needed. Agreed that **Roger** will progress and generate a draft policy for comment.
8. **Blaine to approach Sonia Hodgetts regarding strategic plan:** Sonia has been contacted and does not have a copy of the draft plan she generated in 2014 in an editable form. She suggested other past SMC members may have a copy. **Mark and Blaine** to progress and start work on a plan.
9. **Jill to send a letter to [REDACTED] re conduct expected at rides:** Letter sent. [REDACTED] subsequently rang Mark to discuss and foreshadowed a written reply, which has not eventuated. Trent spoke to [REDACTED] at the Easter ride and commented that [REDACTED] appeared to accept his counsel.



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10. **EWS letter to Trudi Singline:** in progress. Blaine is to personally hand letter to Trudi and discuss it with her.

11. Finance

Roger moved his previously circulated report be accepted. Seconded by Jill, carried.

1. Discussion around half yearly memberships and the cost to TEERA – AERA charges full membership rates to TEERA for these. Trent spoke to the history of half year memberships and recommended retaining the existing fee structure as a means of encouraging new members. TEERA to raise the financial issue with AERA with a view to having their fee reduced or a new (half year) fee introduced. Resolved that the fees to remain as they are for now. **Jill** will write to AERA to formally get the issue on the agenda for the August AERA meeting. **Tara** will track number of half year memberships taken out in 2019.
2. Logistic difficulties continue to arise as a consequence of people requesting memberships and log books close to rides. Resolved that further reminders need to be circulated to members requesting timely attention to these issues. **Roger** to progress on entry form, Facebook and TEERA website.
3. Resolved that only one day membership payment can count towards the cost of a full membership in any one year.
4. Discussion around how to handle the TEERA term deposit (currently approx. \$113,000). Highlighted by Pat H and Trent that some of this money had been earmarked for specific issues. It was resolved that \$60,000 of the reserve would be preserved for future major expenditure, for example, Tasmanian Tom Quilty rides. Roger clarified his comment at a previous meeting that the income from the term deposit is about \$800/quarter. It is actually in the order of \$550 - \$600/quarter.
5. Discussion around the format of the SMC financial reports. Agreed that what Roger has in place now is excellent.
6. TEERA assets: Roger noted that he has added a microphone and 6 sets of scales to the list. Further discussion about the number of sets of scales now in Tasmania. Who owns them and exactly how many are there? Where are they? Noted that CCER, Jill Sheahan and Portland Riders all have a new set. STER has one of the old sets. Blaine to check how many he has (probably three).
7. Also noted that Andrew Miles has agreed to be 'Property Officer' and that Pat Lamprey was happy to continue to store TEERA assets.

Other Business

1. AERA recommended vet fees - what do we do with this?: Agreed to send to club secretaries.
2. Mane Hub nominations (the Mindy Davies ride nomination app): agreed to keep a watching brief
3. TQ19 Teams, letter for applicants: **Blaine** to formulate proposal for people to express interest
4. Process for accepting ride nominations: Pat Hodgetts detailed the history. Agreed that calls for nominations would be sought by (31/8/19) then the SMC would consider and amend / negotiate as needed.
5. Some discussion of the need to specify the ride base when nominating. Some discussion of the Black Bluff ride in the context of the safety of the Nietta ride base.

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6. Letter from TQ18 Treatment vet. Noted that a letter had been received reminding SMC of the need for confidentiality when discussing SMC matters.
7. Draft Rule changes: much discussion re the proposed Rule changes previously circulated (attached). By way of preamble, Roger expressed his concern that, we had in effect implemented Rule changes and these had not been approved by the Commissioner in accordance with the Act. As Public Officer, it could be viewed that he was currently acting outside the Act and was not prepared to continue in the position unless early action is taken to resolve the situation. The 2018 AGM decision to require a quorum to be present in the room for a SMC meeting to proceed was highlighted. Roger, Mark spoke in favour of proposal 3 in the circulated document (which does not include the requirement that a quorum be physically present), highlighting the added flexibility it gives. Trent, Blaine spoke against, highlighting the benefits of face to face contact. Put to a vote. 7/3 vote against. Trent then proposed that the relevant motion from the 2018 AGM motion be accepted, reworded in accordance with the rules and progressed along with the first 2 Rule change proposals circulated. – During discussion, the need arose to also amend Rule 23 – Election of Numbers of Committee. After further discussion, the four changes were agreed in principle. Further discussion about whether to progress at the next AGM or as an SGM. Moved that an SGM at the Jill Sheehan ride be called to consider the Rule changes – Roger, Tara – carried. Updated proposal to be circulated to SMC members before being promoted to members. Jill to check with Pat Lamprey that she was OK with the meeting as we need to advertise 21 days prior
8. Roger spoke briefly to other items on his activity list, previously circulated. Noted by SMC.
9. Facebook advertising policy – previously discussed in SMC Facebook group. Agreed that no advertising would be allowed without prior approval from SMC. Policy to be worked up and publicised. **Mark** to progress.
10. TQ18: discussion re the level of communication between the TQ18 committee and the TEERA SMC. Also discussed was how any financial surplus was to be distributed. Noted that the TQ18 Terms of Reference specify that any shortfall was to be made up by TEERA. Details of the distribution of TQ18 surplus is currently not known by TEERA. Tara commented that any surplus ended up benefitting Tassie endurance riders.
11. Chief Steward Liaison Report, Tasmanian contribution to TQ19 handbook, AERA report, Fixed Martingale advocacy – not discussed. Mark's written report to be circulated.
12. TEERA laptop computers: these are now 5 years old and are failing. Agreed to replace. **Roger** to progress.
13. EWS: 2 horses have triggered alerts. Owners are to receive the standard letters. **Jill** to progress.
14. TQ19 team sponsorship: agreed that one team of four (and a reserve) would be sponsored. **Blaine** to progress.
15. Voting at AGMs and SGMs: brief discussion re method of voting at AGM and SGMs. Minor change to be proposed as part of the pending Rule changes allowing any method deemed appropriate by SMC.

Meeting closed 9.40PM.