

Tasmania Equine Endurance Riders Association
Committee meeting minutes
Wednesday 11/3/20 6.30PM
Latrobe



1. Present- Blaine Astell, Andrew Miles, Melissa Kelly, Trenton Huxtable, Amelia Napier, remote- Mark Dunn & Trish Smith
2. Apologies- Tara Nicklason, Tony Perry & Felicity Perry
3. Meeting Opened at 6.30pm
4. Previous minutes be accepted
Moved by Andrew 2nd Trenton
5. Correspondence
 - a) February/March correspondence
 - 6/2/20 Email from Kim Moir in regards to EADCM Coordinator and other matters relating to medication control
 - 7/2/20 Email from AERA re arrangements for March AERA meeting, she also attached nomination forms & confidentiality forms- Mark Dunn replied
 - 10/2/20 AERA AGM & general meeting
 - 12/2/20 Email from Kim Moir with an updated chief steward report form.
 - Amelia forwarded to Mark
 - Blaine forwarded Mark AERA delegate nomination
 - Roger emailed about banking delegates
 - 13/2/20 Mark emailed Kevin the new TEERA SMC contact details
 - 18/2/20 Mark caught up with Khyle Stewart, he has agreed to be one of Tassie NVP reps
 - 19/2/20 Amelia emailed Kim advising that Celine & Khyle will be the Tassie NVP reps
 - Kim emailed reminding that all reports, correspondence & agenda items be provided by 28th feb
 - 21/2/20 Kerry Smith emailed about a special resolution to adopt the new constitution
 - Mark forwarded this to TEERA SMC (TEERA has expressed no objection and will vote for the motion)
 - 24/2/20 Amelia emailed Kim Moir our honorary vets and contact details and also attached the divisional & finance report
 - 25/2/20 Mark emailed Sioux in regards to the TEERA/AERA insurance policy as they relate to social rides
 - 27/2/20 Roger emailed Mark with regards to him still being down as Public Officer
 - 3/3/20 Chief Stewart report for Natone ride was received aswell as an incident report for Bella Grace Bass

Matters arising- nil

6. Treasurers Report

Mark is happy with the new arrangements with Roger doing the book keeping and liasing with him

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Finance report - Mark moves all receipts be noted and payments made- 2nd Andrew

Motion:

That TEERA approve as Westpac bank account users:

Administrator- Roger Nichols

Approvers- Mark Dunn, Tara Nicklason, Trish Smith

View- Jill Hawks

Moved by Mark, carried by Andrew

Motion:

That Mark Dunn

Tara Nicklason

Trenton Huxtable

Roger Nichols

Jill Hawks

Blaine Astell

Be approved as signatories for the TEERA CBA account

Moved: Mark, 2nd Andrew

Mark stated that receipts are to go to Roger

Roger agrees that the 'xero' computer program is the way to go. This will be progressed later in the year

Mark shared the 2020 budget and finance report, everyone was happy

7. Actions from previous meetings

Tara and Trent to progress with Agfest ride prospect-Possibly run by SMC

Tara stated she thought the agistment place is not an option for a ride base due to being cost prohibitive and hard under foot on entry - **Trenton to follow up with Tara for next meeting**

SMC Roles to fill-

All handover have ran smoothly

Sponsors Manager – **Blaine to approach Sarah Parker**

Rules follow up-

Mark lodged the new rules on the 10th of March 2020 and got confirmation they was received

Mark also submitted the annual return- **Awaiting confirmation they have been accepted**

National vet panel-

Celine & Khyle have both accepted

8. Dinner survey –

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26 people from the dinner completed the survey- out of this it shows that
54 % enjoy the physical challenge
73% do it for the enjoyment of riding their horse
85% like 80km events the best
73% would like to see new local rides
73% think TEERA should support more new/local rides/clubs
19% think TEERA should advertise and build social aspects to attract more people
Blaine advised all SMC members to have a look at the results he sent via email, Blaine commented he felt most of the results were in line with our current strategic plan.

9. STER info day-

It went well with 12 or so people attended and STER are hoping for 10 new riders at their ride

10. Strategic plan-

Mark to look at tweaking to involve FEI events after comments from survey

11. Ride trailer – Tony

AGM agreed to purchase a ride trailer. Roberts trailer is available and suitable. Andrew has looked over the trailer and while it has some minor faults (breaks don't work) it has nothing costly to be done. **Blaine to follow this up with Tony**

12. Finances-

Mark thinks that the invoices relate to calendar months possibly. It is however getting better

13. Horse welfare-

As the horse welfare officer Mark followed up with Amanda McHugh on her horse from Natone, **Trish will upload the reports to AERA for invasive treatment**

We need to have 30lts of in date fluids for intravenous use at the rides, **Andrew will sort this and send to Castra**

Mark will bring the biosecurity plan to be discussed next meeting

14. Ride Secretaries Info Update-

Trish to send out to all ride secretaries

15. AERA Equine Catastrophe Notification Protocol

AERA have agreed to adopt a protocol. Mark has written a protocol and would like TEERA to put it forward. **Mark moved that TEERA put his protocol forward to AERA. 2nd Andrew**

16. Concussion Policy & Action-

Blaine has sent this to all ride organiser committees. Trish has also added it to the ride computer

17. Facebook Policy-

It is prohibited to advertise animals. **Blaine to write a policy and distribute to avoid confusion of what can and can't be advertised**

Amelia to make a 'SMC' account to post on TEERA FB rather than it coming from individuals

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18. TEERA Report to AERA

Blaine wrote and Amelia sent

Junior Camp-

No vets are required, social rides are covered under insurance but has to be done similar to a ride.

Amelia to do some more research and progress

19. **End of meeting** 'around the table'

Amelia- Mentioned how good the Stirling crossing magazine is and that Angela Hawks did a good write up in it. Amelia also asked what forms she is to collect from each ride. All forms are to be sent to Amelia and the important forms are to be put on the hard drive

Trish- Trish has asked if someone else would look after the ride computer as she lives so far away it is a process to get it to the rides if she doesn't attend. **Also asked if Amelia would write something for future magazines or delegate someone to do this. Amelia accepted this and is happy to do so.**

Mark- At the QERA AGM there was a motion passed that any ride south of Capricorn would be open to all horses & riders. Some ride organisers wanted their rides to be Hendra vacc only however a QERA policy introduced after the AGM motion did not allow this it. **Mark will send an email summary. The AERA meeting is on Saturday and Mark & Pat more than likely wont be voting on anything without discussing it with TEERA first.**

Trenton- Trenton feels we should be looking more into the possibility of running some FEI rides from here in Tasmania. They are costly events and would probably need sponsorship to do so but it then gives riders the opportunity to compete at national level. **Trenton will look further into this regarding costs etc.**

20. **Next meeting**

April 8th 6.30

Meeting closed

8.15pm