



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

MINUTES GENERAL MEETING Wednesday 6 September, 2017 6:30 pm Uniting Church, Latrobe

1. **Present:** Greg Henry, Alan Wyllie, Pat Hodgetts, Wendy Rand, Pat Lamprey, Jo Marshall and Pam Shadbolt.

Guests: Jill Hawkes, Graeme Bucknell, Greg Burford, Norm Thornley.

Apologies: Nicole Ford, Diana Carroll and Tania Jago.

2. **Minutes of previous meetings:** Moved minutes true and correct A. Wyllie and second G. Henry

3. **Business arising from minutes of previous meeting:**

(a) Communication update regarding TQ17 operations. several issues were noted, 1st check point long delay in sending messages back to base due to two operators, strappers calls; due to hardware issues this was prevented. State Champs, Radio operators will be able to cover the area with their readers, 4 check points. Can radio operators request riders arrive single file to allow reader to read cards. There will be a manual record as well. Have a screen with maps of the course and individual legs, maps will have 5km and watering points. Change to normal display, distance to base from each checkpoint. This will assist horse transport. Screens will be visible for strappers. It is proposed there will be no strapper calls.

(b) TQ18 – The committee raised a number of questions in relation to the Terms of Reference document.

1. TOR No. 12 sub-committee members must be members of TEERA, it is proposed there must be 50% of TEERA members.
2. TOR No. 15. There must be a representative of 2 TEERA members and 1 AERA member, this is currently being fulfilled.
3. TOR No. 18. Monthly meetings required prior to the event, proposal to meet a minimum of 6 meetings per year or more as required. The next meeting is scheduled for Saturday 9 September at 1.30pm in Scottsdale.
4. TOR No. 19. Suggests the committee of 8 members and 6 members required for corium however constitution states 5 required of the elected members.
5. TOR no. 5 and no.10 (if not in TEERA or AERA constitution). The chairperson has a casting vote. Any issues of TQ18 need to be passed through TEERA, TQ18 meeting minutes need to be sent to TQ18 members and passed within 24 hours and once passed forwarded to TEERA. TEERA providing funding for travel cost of Head Vet and Chief Steward.

(c) Child Safety – all volunteers will require a Working with Vulnerable People registration

(d) Health Check Declaration commenced 1 July 2017 there were no concerns at the recent NEEEC Ride, the correct paperwork was presented for each horse. A ten-day health declaration log is required for the Tasmanian State Championship.

(e) Proposed Ride Calendar 2018 all nominations to be lodged by 1 September 2017. The following rides have been nominated BEER 3 March and 8 September 2018, Jolly Lette Santarena 25 August 2018, 26 May 2018, 30/3/18 1/4/18 Easter Marathon, 28 April 2018 Kimberley, STER June 9,10,11 Jill Sheehan Ride?

(f) Research by SMC has identified it is permissible by the Australian Standards in relation to high visibility clothing to have a 50mm High Visibility band/strip on the bibs not made in High Visibility material.

(g) Black Bluff Riders will be holding a meeting to verify if they will be holding their ride. BEER committee are willing to hold the ride if Black Bluff Riders do not.

4. Correspondence In/Out

IN	FROM	SUBJECT
17 – 20 8/17	Meegan Jensen	Bio Security – Questioning temperature
28/8/17	Kyle	Bio Security – Happy with 28 day biosecurity
August 2017	Deloraine Vet Centre	Advertisement for practice
August 2017	Sample & Partners Arrows	Arrows: Colour is difficult to determine of a night
August 2017	Steve Swan	Advised the electronic timing gear has arrived. Looking for people to set the timing gear up – message to be placed on Facebook
OUT	TO (all emailed)	SUBJECT
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5. Reports:

5.1 Treasurers Report:

(a) Balance as of 31 August 2017 \$34370.85

(b) Some bank fees have been refunded by the Commonwealth Bank.

Treasurers Report accepted P. Hodgetts and seconded A. Wyllie

5.2 Chief Steward Report:

(a) Chief Stewards report was provided for the Jolly Lette ride by Pat Lamprey 26.8.17

5.3 Early Warning Update

(a) Several riders have accumulated early warning points:

(b) Several Horses have accumulated early warning points:

6. General Business:

- (a) There was a query regarding pregnancy and the policy around riding.
- (b) Question regarding whether cage stirrups are a requirement for all rides.
- (c) Apology Greg Henry next meeting.
- (d) The recent Chief Steward course was deemed successful. The following people attended: Tara Nicholson, Mark Dunn, Tony Purton, Pat Hodgetts, Wendy Rand.
- (e) It is proposed the TEERA dinner will be held before Christmas.
- (f) The annual award rugs have been made ready for the dinner.

Meeting concluded: 8.25pm

Next meeting: Wednesday 11 October 2017

Action List:

Task	Person Responsible	Done
Saddle cloths TQ17 Tassie Team – to be transported to SA Quilty	P. Hodgetts	Completed
Research Australian Standards regarding High Visibility to ensure	W.Rand	Completed
Let M.Dunn know time address CS Course	P. Lamprey	Completed
Email to NEEEC to inform them TQ18 need to send a letter with their request. TEERA to provide financial assistance	P.Hodgetts	Completed
Order 200 blue arrows leg 3, complete set and 75 leg 100 leg four, five of leg 5	N. Ford	completed
Change signatories in the bank	P. Shadbolt	
Sub Committees: Letter to each club to provide own biosecurity field kit, Wipes and Sanitising gel sent with ride bag. Each club sent a letter to provide own wipes and sanitising gel.	P.Hodgetts	