

TEERA SMC Meeting
Wednesday 20 October 2021, 6.30PM
Sassafras fire station and elsewhere
Minutes

Meeting opened: 6.32PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Mark Dunn (remotely), Tony Purton, Trish Smith (remotely), Grace Huxtable

Visitors: Tanya Perry, from 7.37PM

Apologies: Trent Huxtable, Amelia Napier

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1. Brief welcome and comments from chair

2. Ratification of minutes of last SMC meeting (15/9/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 15/9/21 be accepted as a true record of that meeting'*.

Moved, seconded: Tony Perry, Tony Purton. Carried.

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a. Mark to write to MEER confirming approval of sponsorship request – done 20/9/21
- b. Mark to upload final minutes of last SMC meeting to website – done 20/9/21
- c. Mark to put up example bio on Hall of fame section on website – in progress
- d. Kaye Mitchell to look at suitable dates for the 2021 AGM, dinner and awards – in progress
- e. Mark - status of Harry Wever as SC vet? – done 18/9/21 – Amelia advises that no further comms are needed at this stage as nothing has changed since the last contact
- f. Kaye to liaise with Deb Wylie / Angie Clark re merchandise proposal – see below
- g. Mark to talk to Pat Lamprey re a JS ride in 2022 – done 18/9/21
- h. Mark to talk to Deb Wylie re CCER ride dates for 2022 – done 18/9/21
- i. Mark to email EOIs for TQ25 from clubs. FB, website – done 21/9/21
- j. Mark to co-ordinate draft 1.2 of TOR for accessing TEERA grant funds – in progress
- k. Mark to remove microchip order option from the logbook application form – done 20/9/21

5. Matters arising

All on agenda below.

6. Correspondence

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- 12/09/2021 Account from NEEC for \$200 for Pony Club day memberships at Jolly Lette ride - acknowledged, forwarded to Roger for payment.
- 13/09/2021 Email from Debbie Grull re TEERA SMC advocating COVID vaccination to members - on agenda for October meeting - circulated to SMC for comment
- 15/09/2021 P/C from Donna Clark re rest order placed on her horse last ride. To raise at SMC meeting 15/9.
- 16/09/2021 Message from Greg Johnson via Andrew Miles - no BB ride in 2022.
Email from Pat Lamprey - ride nomination for JS 12 Feb.
Email from Deb Wylie re 2022 ride nomination for CCER - response received - 24 September and 26 Feb confirmed.
- 20/09/2021 Email from Kim Moir - August AERA MC meeting minutes - forwarded to SMC
- 21/09/2021 Email from Pat Hodgetts - Etas annual report - foirwarded to SMC for info
- 23/09/2021 Email from Kim Moir re lapsed CSs and vets - forwarded to SMC for info
Email from Kim Moir - request to put 2022 ride dates on calendar - forwarded to SMC for info - Trish to do when time permits
- 27/09/2021 Email from Graham Bucknell re TQ25 - passed on to SMC for info
- 28/09/2021 Email from Jodi Hutchins re no 2022 Black Bluff ride
- 4/10/2021 Ride nomination from Deb Grull - Oss Foley
- 8/10/2021 Various emails from/to Andrew/Roger/Deb/Mark re member photo competition
- 9/10/2021 Email from Kim Moir re EA swabbing courses - for both new and existing stewards - forwarded to SMC and Pat H
Email from Kim Moir - notice of next AERA MC meeting on 20 November - forwarded to SMC
- 11/10/2021 cc'ed email from Roger to Felicity and Grace re need to complete a few banking tasks
- 13/10/2021 Monthly finance report from Roger - forwarded to SMC
- 14/10/2021 cc'ed email from Roger to Felicity re purchasing log books and covers
- 14/10/2021 Hard copy mail from Portland Riders - CS report, IT forms and other ride docs from Pyengana ride - receipt acknowledged

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16/09/2021	Mark to Pat Lamprey - re possible Jill Sheean ride dates for 2022 Mark to Debbie Grull re date for Oss Foley 2022 Mark to Deb Wylie - confirming dates for CCER rides 2022
18/09/2021	Mark to SMC - draft 15 September meeting minutes for review
20/09/2021	Mark to MEER - email confirming acceptance of sponsorship request for SCs
21/09/2021	Mark to clubs - EOIs for TQ25 steering committee sought Mark to SMC - TEERA grants TOR for comment
12/10/2021	Mark to Tara - CS report for Pyengana ride? Email to Kim Moir seeking info on the new AERAspace nomination platform - acknowledged by Kim - forwarded to AERAspace SC for a response Mark to SMC - draft 20 October SMC meeting agenda for comment

7. Matters arising

- a) Email from Debbie Grull re TEERA SMC advocating COVID vaccination to members - on agenda for October meeting - circulated to SMC for comment. Action: Mark to write to her, thanking her etc. Not seen as TEERA role to do this.
- b) AERA MC meeting – agenda items?
 - a. Tony Purton – Rule 34.1 – refunds should be available under any circumstance until pre-ride vetting. Discussion – clubs need to know their numbers. Some riders with one horse may have legit reasons to withdraw. Non refundable deposit with balance on the day? Mark to write to AERA seeking to have this on the agenda.
 - b. Trent – has a query re AERAspace costs this year including that of the new nomination platform? Further info from Trent sought about specifically what info he seeks by email from secretary.
- c) P/C from Donna Clark re rest order placed on her horse last ride. Mark → Just an FYI – Donna’s horse had a 12 week rest order placed on it at the Jolly Lette. She had the horse examined by Mark Buckerfield the following Monday and he deemed it fit to continue training and competing immediately. I forwarded the relevant documents to the Jolly Lette treatment vet, Colleen Stewart, and then discussed this with her. She agreed to lift the rest order on the basis of Mark’s advice. I amended AERAspace accordingly.

Discussion: Can a rest order be revoked?

Action: Mark to write to AERA in general terms seeking guidance.

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- d) EOIs for EA swabbing steward course? Mark to seek EOIs from the membership and others via FB etc
- e) AERA affiliation agreement – Trent's has concerns re clause 1.2 – should AERA MC members act as representatives of their DA or not? Kaye - Clause 5.2 needs be clearer – what does it mean?

1.2 Members of a Division Association appointed to serve on the AERA Management Committee shall, when debating and voting on AERA matters, be concerned solely with the interests of AERA and will put aside any sectional considerations.

5. Maintaining the mandate for management of National Endurance Rides within Australia through continuance of binding agreements with EA;

Action: Mark to feed back these comments to AERA to inform the next draft of the affiliation agreement.

8. End of year awards

Updates from Amelia, Kaye.

In hand.

New drawings circulated by Amelia as an award?

Kaye – stick with the minuted awards agreement for 2021. SMC agreed.

Consider for next year? On agenda for next SMC meeting.

9. Forico

Update from Felicity.

Forico has created its own online platform for accessing their land – all online. To come in next year.

Mark to email clubs – their responsibility to deal with FORICO direct from 1/1/2022.

10. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Grace, Kaye. Carried.

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- i. Discussion. There are ongoing issues with \$ going into incorrect accounts. Noted that this is not common now but is likely to continue. No action required.
- b. Payments to TEERA. Mark → there are often delays in banking cheques to the TEERA accounts from the membership and logbook registrars and the secretary. Should TEERA accept cheques or, in future, require all payments to TEERA to be made by direct deposit?

Motion: 'that members should be advised that from 1 January 2022 until further notice, all payments to TEERA from members and ride committees other than ride entry fees must be made by direct deposit into the TEERA accounts.'

Moved, seconded: Mark, Trish: Carried.

Discussion: Some older members may resist as they are very used to using cheques. On the other hand, accepting cheques simply moves the task of getting to the bank from the member to the relevant SMC official. On balance, the motion was supported.

Action: Mark to publicise this, adding that members can get help from SMC if needed.

11. State Champs

- a. Update from Amelia – all in hand.
- b. Harry Wever needed as line vet? Mils has spoken to Harry – he will be vetting.

12. TEERA merchandise

Update from Kaye.

In progress.

13. Ride documentation / due diligence

Mark → The checks and balances required to safely and legally stage rides that meet the requirements of the TEERA insurers have ramped up in recent years with the need now for ROCs to develop formal risk management and biosecurity plans for each event as well as ensuring that the volunteer register is compiled and that all HHDs are provided.

It is the responsibility of the Chief Steward (??) to ensure that all relevant documentation is completed and stored.

While most clubs do all that is necessary, it is not known if all do.

Discussion: Agreed that a reminder to ROCs cc CSs would be a good idea.

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Action: Mark to write to all ROCs (cc chief stewards) highlighting the need for this to be done.

14. 2022 Calendar

- a) Further nominations have been received and/or confirmed since the last SMC meeting.
- b) Black Bluff has confirmed it will not be staging a ride in 2022.
- c) Green highlighting – gaps to be filled
- d) Mark took a phone call from a member of a community committee in Miena, John Cox. Miena looking to stage an ‘adventure weekend’ in March 2022. Email, with more info foreshadowed. He says there are lots of potential tracks that could be used for a ride. Looking at Google maps, there appears to be space for a ride base paddock to be set up at the Great Lakes Hotel.
 - a. Mark to seek further info noting that caution needs to be exercised due to local sensitivity about accessing the Great Lake foreshore

SMC commented that, if STER needs a hand with any aspect of its proposed May 2022 ride, it should ask. The ride is valued by members.

Ride nominations 2022

12-Feb	Jill Sheean	Gordon Williams
26-Feb	CCER	
19-Mar	Kentish	
16-Apr	NEEEC	Lockhart Challenge 120 and others
8-May	STER (TBC)	
28-May	WP	20/40/80
June		
8-Jul	TQ22	
27-Aug	NEEEC	Jolly Lette 20/40/80 others?
Sep-24	CCER	
15-Oct	Portland Riders	JG Memorial

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5-Nov Oss Foley

19-Nov SCs?

15. TQ25

An email went to clubs seeking expressions of interest to host TQ25 and for EOIs to join the steering committee.

Update from Andrew.

Two EOIs from non-SMC individuals – several SMC members have also flagged interest

Discussion: general discussion on possible venues and personnel.

Action: Mark to seek further EOIs on FB.

16. Ride reports

a. Pyengana

IT forms for World Journey have been uploaded to AERAspace

Recommendation from CS that riders not be allowed to leave base on legs 2 and subsequent until officials at gate flag to riders that the departure light is green.

Discussion: New clock(s) to be bought to support rider in/outs? SMC authorises Tony Perry to investigate.

b. Action: Mark to write to Tara thanking her for the recommendations noted above – SMC decision is that the existing process is fit for purpose, with new clocks to be purchased to support riders in assessing their out time. Clock time should align with Telstra time and should be announced at ride briefings.

c. CCER – suitability of ride base?

Discussion: Can TEERA afford to spend a few \$ on base upgrades? Given that owners change and conditions change it was decided that each case should be considered on its merits.

17. Terms of reference for accessing TEERA grants

Draft was circulated 26/8/21. Recirculated for comment 21/9/21. No comments received.

Update from Mark.

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18. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes.

The principle here is that our heroes will one day be forgotten unless we do something to immortalise them. The TEERA 'Honours' website page lists life members but contains no information about them.

Motion: 'That work be commenced to update the TEERA Honours page with linked information about the life members on it.' Moved, seconded: Mark Dunn, Amelia Napier, Carried.

Action from July meeting: Amelia Napier to progress

Action from September meeting: Tony Purton and Kaye Mitchell have agreed to assist Amelia with this.

Update from Kaye / Tony / Amelia.

Claude Fileul text to be uploaded to website?

'Claude Filleul

Claude was founding member of TEERA. In 1975 a group, which included Claude, Don Fraser, Doug Lockhart, Max Denney and Pat Hodgetts (there may have been others), held a meeting at Deloraine and established a committee. The first ride was held at Sprent in conjunction with the school fair. Claude and Edna also hosted rides at their farm at Ridgley and Claude served on the management committees of both TEERA and AERA.

Claude's riding career began when he was around 23. Gordan Williams and George Gaffney taught Claude to ride and his first horse, Joe, came from Gordan Williams. He trail rode extensively and was a member of the North West Hunt Club. Claude's life revolved around horses and later, endurance.

He particularly loved 100 milers, and the challenges posed by rides such as the 100 miler that went up through Lake McKenzie. He achieved his first Quilty buckle in 1988, in Queensland, and played a key part in track marking for the 1993 Sheffield Quilty. Other highlights in Claude's riding career include success in two of the three Shahzada's he attempted and his 1989 successful completion at the Tevis Cup in the United States. Amongst the horses he rode, Moonshine and Worrandi Marissa were a couple of his favourites. All the while, Claude was supported by strapper and cook, Edna.'

Action: Kaye, Tony to progress other blurbs. Mark to post Claude's text on website.

19. New AERA ride nomination platform:

Progress of AERA platform: update requested from AERA 6/9/21. No response. Requested again 12/10/21. No response

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Discussion/action: Mark to write AERA expressing concern at the lack of info. Update urgently requested.

20. Member numbers:

As of 12/10/21. Just an FYI



Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	427
QERA	465	480	509	423	391
SAERA	83	84	60	67	84
TEERA	223	229	183	135	134
VERA	210	193	186	118	152
WAERA	159	198	198	191	187
Total	1614	1615	1568	1286	1375

No change since last month.

21. Round the table....

Grace – TPR course needed? SMC agrees - Andrew to organise.

A person has paid for membership but no form received – advice from SMC is that form must be received before membership can be activated.

Kaye –TPR list on website needs updating

Tony Perry – it is uncertain that ROC generators will run the ETS safely. ON agenda for next meeting

Meeting closed: 8.45PM

Next meeting: 6.30PM Wednesday 17 November.