

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
Longford and elsewhere
Minutes

Meeting opened: 1.30PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Mark Dunn, Tony Purton, Trent Huxtable, Amelia Napier, Grace Huxtable, Trish Smith

Visitors: none

Apologies:

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1. Brief welcome and comments from chair

2. Ratification of minutes of last SMC meeting (16/6/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 16/6/21 be accepted as a true record of that meeting'*.

Moved, seconded:

3. Matters arising

4. Actions from previous meetings:

1. Mark to progress insurance on trailer, ETS and trailer contents – reminder email sent to Strategic Insurance 22/6/21 – on agenda below
2. Tony to develop a discussion paper for how to judge the Horse of the Year award – is the award needed? On agenda below.
3. Chief steward for TQ21 – Mark to email CSs for EOIs – done 22/6/21
4. Vet for TQ21 – Mark to email Khyle, Colleen, Celine for EOIs – done 22/6/21
5. Kaye detailed ROC/SMC meeting venue options. Kaye to report back and confirm date wrt venue availability. Mark / Kaye to finalise agenda and invitations to clubs. – done 22/6/21
6. Mark to email CSs re procedure for amending ID pages in log books – done 22/6/21
7. Kaye to report on member award survey
8. Mark to check with Roger whether MEER received its \$500 award for the 2019 award – done. No record of payment being made. On agenda elsewhere.
9. Andrew and Mils to progress possibility of a training day for endurance vets
10. Mark to enquire re obtaining CPD points for such an event – emailed Tas Vet Board 22/6/21 – AVA is the relevant body (thanks Khyle, Celine) for allocating CPD points. Quite a bit of work involved and a significant cost, likely several hundred dollars at least.
11. Mark to reply to Debbie Grull re bibs noting SMC consideration of matter and actions. Done 12/7/21
12. Mark to post on FB and web that TEERA will no longer be providing microchips - done
13. Trent to research Aus standard for ride bibs

5. Matters arising

Most commented on above or on agenda elsewhere. Still to report.

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6. Correspondence

In

18/06/2021	Email from Michael Rogers - Surwise - re unpaid account for ETS. Responded that TEERA would no be renewing this policy.
19/06/2021	Email from ManeHub re its AERA presentation - passed on to SC for info
20/06/2021	Email from TQ21 inviting TEERA to promote the TQ21 raffle - no action taken
21/06/2021	Email from Kaye Mitchell re arrangements for ROC meeting 17 July.
22/06/2021	Email from Roger Nichols to various SMC and others re design / font on new bibs EOI from Andrew Miles re TQ21 CS role EOI from Celine Lee re TQ21 vet role
23/06/2021	Kaye to Riverland cc TEERA secretary - booking of venue for 17 July ROC meeting P/C from Graeme Bucknell re TEERA assistance to finance third vet for Jolly Lette if they go VGIH - forwarded to SMC and on agenda for July SMC meeting Kim Moir email - meeting notes from AERA MC meeting 19/6/21 - forwarded to SMC
24/06/2021	Email from TQ21 re Tony Perry and ETS - response to previous emails seeking update on status from TEERA Secretary
25/06/2021	Email from Surewise - confirmation of cancelled ETS policy Personal comm from Pat Lamprey RSVPing for three for
26/06/2021	ROC meeting - Jill Sheean and MEER - followed up by email 6/7
27/06/2021	Email from Surewise - COC for ROC meeting Email from Tas vet board re CPD points for vets - managed by AVA
29/06/2021	Email from Strategic Insurance - quote for trailer contents, including ETS. Forwarded to SMC for review. Variation quote sought with higher excess.
30/06/2021	EOI from Khyle Stewart for vet rep to TQ21 Request from EAEC to post survey relating to FEI officials and how to get them - posted to FB
1/07/2021	RSVP CCER re ROC meeting Email from Pat Hodgetts - account for postage of swabs Email from Pat H re history of selection of vets and CSs for TQs RSVP from Krissy Chapple re Portland Riders attendance at ROC meeting.
4/07/2021	Pink ride CS report from Andrew - circulated to SMC RSVP from MEER re ROC meeting

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5/07/2021 RSVP from Heather Johnson re Black Bluff attendance at ROC meeting
Email RSVP from Graham Bucknell re NEEEC attendance at ROC meeting

6/07/2021 Email from Jake Tammens re Kentish attendance at ROC meeting

8/07/2021 Email from Harry Wever offering to vet at SCs - acknowledged and agenda'd for next SMC meeting.
Emailed Kim Moir and Dick Collyer seeking reference for Harry. Good ref received from Kim Moir.
Account from CCER for vet for VGIH ride @ Wattlewood 26/6.

9/07/2021 Email from STER president re potential insurance claim from Karena Blackwell - forwarded to SMC for info

10/07/2021 Email from Kim Moir - reminder re TQ21 vet and CS - responded that our nominations would come on 17/18 July

11/07/2021 Aus Sports Foundation - COVID survey, forwarded to Tas clubs. Survey done by Mark on behalf of TEERA

Out

18/06/2021 Mark to Surewise - confirmation of cancellation of ETS insurance

21/06/2021 Email to Deb Wylie re progression of ROC of the year selection criteria
Draft June SMC meeting minutes and draft July actions to SMC for comment

21/06/2021 FB SMC to TEERA FB page - note asking members for orders to replace their old 80k bibs

22/06/2021 Mark to Tas CSs re officiating at TQ21
Mark to three Tas vets re officiating at TQ21
Mark to club secretaries - invite to ROC meeting
Mark to Jodi at Strategic Insurance - reminder on request for trailer and contents insurance quote - response received 22/6 - awaiting quote from insurer

23/06/2021 Mark to Tas CSs re amending owner ID pages in log books
Mark to Surewise - request for CO to cover SMC meeting with Tas clubs

24/06/2021 Mark to Tas vet board re CPD points for vets

26/06/2021 Mark to all members - reminder re awards survey

1/07/2021 Mark to SMC re choosing head vet, CS reps for TQ21
Reminder email to Tas clubs re ROC meeting
Email to Strategic Insurance re trailer insurance - marquees added, ETS serial numbers to be obtained and provided

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Email to Debbie Grull re SMC decisions on bib replacments
 Email to clubs - agenda for 17 July meeting

7. Matters arising

- a. AERA Biosecurity Sub-Committee membership

8. Matters arising from ROC meeting

9. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Note, still T/F. Moved, seconded:
- b. Insurance for ride trailer, ETS and other miscellany – Mark – reminder request for quote sent to Jodi Gardam 22/6/21. Waiting on a response.
- c. NEEEC request for funding for third vet for Jolly Lette if they go VGIH
- d. Motion: that a Westpac term deposit account be opened and that signatories / approvers be as below. Moved/seconded:

Name ▲	Role	Daily Payment Limit	Last sign in	Security device	User status
<u>ALDRED NICHOLS</u> Administrator	Administrator, Approver	\$0	14 Jul 2021	SMS Code Active	Active
<u>ANDREW MILES</u> PRESIDENT	Approver	\$20,000	09 Jul 2021	SMS Code Active	Active
<u>FELICITY PERRY</u> Logbook Registrar			07 Jul 2021	SMS Code Linked	Active
<u>GRACE HUXTABLE</u> Membership Registrar			23 Jun 2021	SMS Code Linked	Active
<u>JILL HAWKS</u> Logbook Registrar (Retired)			05 Jan 2021	SMS Code Active	<u>Suspended</u>
<u>MARK DUNN</u> SECRETARY	Approver	\$20,000	10 Jul 2021	SMS Code Active	Active
<u>PATRICIA SMITH</u> Database Registrar	Approver	\$20,000	28 Jun 2021	SMS Code Active	Active
<u>TARA NICKLASON</u> Membership Registrar (Retired)			22 Mar 2021	Token Linked	<u>Suspended</u>
<u>TRENTON HUXTABLE</u> Treasurer	Approver	\$20,000	Never	SMS Code Linked	Active

- e. Motion: that the balance of the CBA term deposit and cheque account be transferred into a new Westpac term deposit (6 month term) on maturity. Moved/seconded:
- f. Motion: that Roger Nichols be authorised to close the residual CBA accounts. Moved/seconded:

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10. **Ride reports.**

Pink ride

11. **AERA Rule change proposals**

All Rule change proposals discussed at the last SMC meeting were supported by the AERA MC, some by a slim margin. The only 'second vote' matter was the Tas proposal re varying the horse containment rule and this will be in next year's Rulebook. All of the others will come back to the next RERA MC meeting for a second vote.

Mark: as discussed with these proposals at our last meeting I propose to support all of them. FYI, my vote against the 'blood' rule was the only vote against this proposal. The suggestion that the rule could be gamed was not thought to be a problem. It was noted that this was already the case with the existing rule.

12. **Member numbers:**

FYI

Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	418
QERA	465	480	509	423	373
SAERA	83	84	60	67	80
TEERA	223	229	183	135	126
VERA	210	193	186	118	146
WAERA	159	198	198	191	181
Total	1614	1615	1568	1286	1324

Should we promote half year memberships? Action:

Membership drive?

The SAERA rep reported at the last AERA meeting that SA has had success this year with member growth. The principal method has been to appoint a dedicated SMC membership officer who posted positive stories and info repeatedly to social media.

Action:

13. **Succession planning for ETS, SOP for ride trailer**

Noted at last meeting that a Standard Operating Procedure document is needed, perhaps as part of the ride trailer SOP. On agenda for SMC/club meeting. Fee for trailer transport?

Action / follow up from ROC meeting:

14. **Horses from Qld**

At the recent SA state championships, two Qld horses enquired about entry 12 days before the event. Permission to attend was declined because they had not had a 14+ day period out of a high risk Hendra area.

From Tas DPI/PWE re brining horses into Tas from an at risk area (Qld, northern NSW):

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'As a precaution however, you should check the Hendra virus vaccination status of the horse and current situation for Hendra virus in the state from which the horse is originating. You should also follow the normal recommended biosecurity practice of keeping a close eye on your horse and keep it away from other horses for 2-3 weeks after the horse arrives.' (Underlining emphasis mine.)

What is our policy if a Qld horse wishes to attend a Tas ride?

Suggest Hendra vaccination or 16 day quarantine (TQ21 is using 16 days).

15. TQ21 vet, CS

Two EOIs were received for the CS role – Andrew Miles and Pat Lamprey.

Two EOIs were received for the vet role – Khyle Stewart and Celine Lee.

Discussion: Ability to do the job? Reward for past effort, contribution? Preparation for TQ25?

Decision:

Action: Mark to write to all of them about the SMC's decision.

16. Need to recruit more chief stewards in Tas

There are only five active chief stewards in Tas and one of these has only done his own club's ride in recent years. One other has made noises about winding back. One other is getting older and has caring commitments. Four of the five are active riders.

Discussion:

Action:

17. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

The principle here is that our heroes will one day be forgotten unless we do something to immortalise them. The TEERA 'Honours' website page lists life members but contains no information about them.

Motion: 'That work be commenced to update the TEERA Honours page with linked information about the life members on it.' Moved, Seconded: Mark

Action: XX to progress

18. Awards

- a. Member survey re awards has been provided to members – Kaye to report on results
- b. ROC of the year award - selection criteria on ROC meeting agenda.
- c. Did MEER get ROC\$ 2019? They did not. Action:
- d. Horse of the year award criteria – Tony Purton

19. Refresher clinic for Tas endurance vets

Mils, Andrew to report.

Mark: CPD points difficult, costly to obtain.

20. Ride nominations:

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Progress of AERA platform: Mark – progressing – should have something to look at in the next week or so.

21. Early Warning System (EWS)

Trish to report.

22. State Champs

Amelia to report.

Mainland vet? Harry Wever (Qld) has offered his services – he is an experienced and capable head vet – has done many large rides in Qld last few years. QERA has provided excellent references.

23. Round the table....

Meeting closed:

Next meeting: 6.30PM Wednesday 18 August.

DRAFT