

Tasmania Equine Endurance Riders Association
Meeting Minutes
Wednesday 10/04/19
Latrobe



Meeting opened 6.40PM

SMC Committee Present: Blaine Astell, Raelene Smith, Roger Nichols, Tania Jago (from 8.00PM), Jill Hawks, Kelly Woodhouse, Trent Huxtable and, remotely, Tara Nicklason and Mark Dunn.

Apologies: Melissa Kelly

Visitors: Pat Lamprey, Pat Hodgetts, Andrew Miles

1. **Minutes of 13/3/19 SMC meeting:** Moved that these be ratified - **Roger, Raelene** - carried.

Matters arising:

- a) There was some discussion of the rules relating to what constitutes a quorum at an SMC meeting. The process for changing the Association 'Rules' was also discussed - for further discussion at a future SMC meeting

2. **Correspondence inward/outward**

Correspondence in/out (attached) was noted.

3. **Reports**

The **Chief Steward report from the CCER ride** was briefly discussed and noted. The incident with the dog bite (per the CS Incident Report) was discussed. While the incident took place after presentations the ride base had not been closed and was, therefore, still under the control of the Chief Steward. It is believed the injured party, who did require medical care, is unlikely to take any further action. SMC is to write to those responsible for the dog at the ride reminding them of their obligations under AERA Rule 26.3 →

26.3 Every rider is responsible and accountable, unless compelling circumstances (eg junior riders) dictate otherwise for the c) appropriate containment of horse(s) and /or dog(s) in their camp...

The (unremarkable) **Chief Steward report from the Castra ride** was briefly discussed and noted.

The **Chief Steward report from the Pyengana ride** was briefly discussed and noted.

The incident reported therein regarding the alleged behaviour of Noel Lockhart and Shannon Hill towards ride officials was discussed. It was felt that as these experienced riders have attracted comments about their behaviour towards officials in the past, they should receive a letter from SMC reminding them of their obligations to behave respectfully towards officials. Secretary to compose letter for review by SMC prior to sending.

4. **Actions from previous meeting:**

- a) Blaine to approach Pat Lamprey regarding storage of TEERA assets – Pat Lamprey, who was at the meeting, said she was happy to continue to store TEERA assets

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- b) Mark to organise fluids and giving sets – done – first present at Pyengana. Andrew Miles requested he be notified if anything gets used and needs replacing. Check dates etc, **Blaine** to monitor stock.
- c) Mark to investigate chief steward report template options and provide feedback to SMC – in progress – being addressed at a national level
- d) Jill to obtain further quotes on insurance on timing system - secondary action for Blaine to contact ROCs on using the ETS. Feedback from several clubs was that they would use the ETS – TEERA will, therefore, keep and insure it. Brief discussion on the need to have personnel on hand who are familiar with the system's operation. Jill tabled two quotes for insurance - Motion to accept the Newmarket GrandWest quote of \$560.96 a year with a \$250 per claim excess - **Mark, Trent** - carried
- e) Mark to investigate options for swabbing – Mark reported and SMC noted that a process is in place. Swabbing is currently planned for one ride with a target of 5 horses to be swabbed. Noted that the AERA expectation is that approximately 2% of horses entering rides will be swabbed each year. SMC noted that this target is not mandated.
- f) Blaine to talk to Deb Grull regarding TPR list – discussion on shortcomings of a recent course which did not include a practical component. This resulted in a number of TPR candidates attempting to do the practical part of their training at rides with mixed results and some confusion – **Blaine** to progress
- g) Blaine to formulate a sponsorship letter and circulate to SMC – done
- h) Roger to create a page on the website aimed for new ride committees - done
- i) Blaine and Trent to talk to juniors who may wish to attend Horse expo day with Jill – done. Molly and Amelia Napier attended
- j) All committee members to discuss with other members about what they might like to see as an annual dinner and awards night – in progress
- k) Day membership for juniors be reduced to \$15 dollars - done
- l) Mark to send ROC letter on obligations regarding treatment vets – done – **Mark** to circulate to SMC

5. AERA meeting report

Noted that Mark's report had already been circulated to SMC members.

Mark added to this highlighting Pat Hodgett's appointment as an AERA honorary member, one of very few people who have achieved this status. It is acknowledgement of Pat's decades of contribution to endurance.

Discussion re AERA rep for August meeting which Mark will be unable to attend. Moved that Trent be authorised to attend - **Mark, Roger** - carried

6. Finance

Roger moved his (attached) finance report be accepted. Seconded by **Tania** – carried.

Roger moved that the (attached) payments be authorised / ratified. Seconded by **Tania** – carried.

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Roger moved that the existing TEERA term deposit be rolled over for another 3 months. Seconded by **Jill** – carried. Roger added that the income from this was considerable, being approximately \$800 / quarter.

SMC **noted** Roger's brief comments about the apparent disparity between TEERA records and AERA accounts for day memberships - waiting on a response from Deb Edwards AERA bookkeeper and Steve Swan (former AERA treasurer) – noted.

SMC briefly discussed the time frame for paying AERA accounts – **resolved** that Roger pay when convenient.

7. Other Business

- a) **TQ19 Chief Steward** – Discussion to be held after the meeting as two of the potential candidates were present at the meeting. Mark Dunn unavailable.
- b) **TQ19 Vet** – TQ19 has already approached Celine Lee, Pat Hodgetts and Deb Grull. Celine is going but Pat hopes not to. Debbie is thought to be planning to ride. Further discussion to be held on this after clarifying the costs involved.
- c) **Rule changes** - Roger spoke to a number of changes that might be made to the TEERA Rules to better allow for remote attendance at meetings. It was noted that the proposed new AERA constitution will require some rewriting of Division Rules. TEERA is hopeful that AERA will provide some guidance on what changes might be needed. There was general discussion around the process of changing the Rules. Also discussion re the status of motions passed at previous two AGMs. **Roger and Trent** to investigate and progress.
Campbell Town Horse Expo – Jill reported on her attendance with Molly and Milly Napier. She said the event was well run, with mainly sellers and a few clubs in attendance. TEERA was in a shed and Jill felt an outside spot would be better if this event is repeated, perhaps with a more hands on approach – eg horse on site, mock vetting etc. Jill thinks it might be worth going again. SMC thanked Jill for making the effort to go to this, representing TEERA. In recognition of the contribution of Molly and Milly it was proposed they each receive a Saddleworld Voucher \$75, a TEERA T shirts and a flat sticker – resolved [REDACTED]
- e) **Website & Facebook** – Roger's (attached) written report was noted.
- f) **Child Protection Policy** – **Blaine** to make preliminary investigations of what resources might be available for TEERA to utilise.
- g) **Strategic plan** - Blaine read out some details of the old (2014) plan prepared by Sonia Hodgetts. This was briefly discussed. SMC members to consider this with a view to further discussion at the next SMC meeting. Sonia to be approached (**Blaine**) to revisit plan.
- h) **Early Warning System (EWS)** - Jill becoming familiar with this. Discussion around one horse and one rider who have reached 30 points. Horse has regained points and is now under the threshold – decision to take no further action. Rider to get the standard 30 point letter and be spoken to in advance (so as not to cause unnecessary distress).
- i) **Volunteer register** - Roger noted that the checkpoint people need to be registered at rides as volunteers and included on volunteer list. Any payments to WICEN, NTARC etc to be recoded as payment to clubs (not individuals) and/or reimbursement. **Resolved.**

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- j) **Junior members** - Trent asked whether there is a way to encourage more juniors as this is an important consideration for membership growth. Perhaps the larger stables might facilitate?
For further discussion.

Meeting closed at 9.16PM.

DRAFT