

## Minutes of TEERA Meeting April 11th 2018

Meeting opened 6.35PM

**Present:** Wendy Rand, Pat Hodgetts, Raelene Smith, Roger Nichols, Greg Henry, Pat Lamprey, Kelly Woodhouse, Tanya Jago and Jill Hawks

**Minutes of previous meeting 14<sup>th</sup> March** were read. Pat H suggested that each item in business be numbered to enable easier reading.

Roger asked that 2 extra items be included in minutes. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Minutes amended and moved by Pat H. Seconded by Raelene S.

### **Matters Arising:**

1. Letter to Alan Wyllie re abuse has been given to Tracey.
2. STER incident – so far nothing has been received from the lawyer acting for the owner of the injured horse. It was agreed that we need to know where we stand- Is action going to be taken?
3. A first aid kit has been purchased by Roger and he was duly thanked
4. It was noted that Cradle Coast Endurance Riders have not banked the cheque given to them at the March meeting.
5. Pat H has not yet written to the old BEER group re the money in the now deregistered clubs bank. Will get onto it asap.

### **Correspondence Inwards and Outwards**

As there were a large amount of Emails Pat H has grouped correspondence according to topic. Please see separate sheet attached

### **Treasurers Report**

1. Roger explained Accrual Accounting- Our constitution says this is the way we should be keeping our books, but we haven't been. All agreed that we change to Accrual.
2. Term Deposit- this is due to come to term . Wendy moved that we only reinvest the amount for 3 months. Roger 2<sup>nd</sup>
3. Wendy would like to see some of this money helping clubs who are in financial trouble
4. Pat H suggested that we hold a MEETING with clubs to discuss financials and to discuss the assistance. Agreed to hold a meeting at ElizabethTown Café on Saturday 23<sup>rd</sup> June 11am. Pat H to book the room
5. A discussion was had with regards the fee we charge for membership. As the insurance component has gone up dramatically it was suggested that we reduce the amount that we

charge for the actual membership. At present we collect \$60 with \$32 going to AERA. Can we collect less for TEERA.

6. It was suggested that Pyengana would need to ask for financial assistance as they only had 32 riders nominated, which would not pay their outgoings.
7. Pat L presented receipts to be reimbursed. Total \$244.50 Added to the expenditure in Rogers report.
8. Rogers report was circulated by Email prior to the meeting- accepted unanimously with all payments to be made by online deposits.
9. Wendy read out a submission by Tara Nicklason who has been contacted by Blue Pegasus with regards sponsorship. It is a package offered to TQ18, TEERA , CCER and Pyengana. We are assuming it involves product. Questions included whether it is long term sponsorship or for this year only. Wendy will contact Tara and tell her to go ahead with negotiations.
10. Pat L showed us the rug presented to Tara at the annual dinner, that she is not happy with. General opinion was that it was a good prize and that we should continue to give a 5'9 rug as that is the size that fits most arabs. We cannot wait till we know who has won and order the rug to fit that horse. Pat is to take the rug back to Tara.
11. Roger asked about the ASSET list. Kelly was given some guidance on what we need to list
12. Roger asked about the auditor used for some time. He felt we were being overcharged for what the auditor had to do. Jill was of the opinion that at the AGM we had left the election of an auditor until our new Treasurer decided where he/she was willing to travel Pat H to look back thru the minutes to verify if we can change auditors and if so we are open to suggestions
13. Roger asked that Jill H be given TEERA authority to co authorise online payments. All agreed
14. Minuted that to enable easy banking of TEERA deposits at Post Office, a Westpac debit card be issued to Jill H and Pat L. All agreed
15. Roger has changed some forms to do with direct payment deposits.
16. He asked for clarification on what AERA charges us for ride fees. TEERA is to pay the excess on the Annual Division Public Liability. Each club is to pay the \$80 per event public liability- this was previously charged at \$80 per year NOT event. Tanya said that \$80 per event is ok for a club who only runs 1 ride per year but will discourage clubs from running more. Maybe TEERA should pay the additional event fees. This will be discussed at the financial meeting.

#### **Ride Returns**

1. Pat H Discussed alterations regards invasive treatments and Incidents- The form needs to be more specific
2. Incident report from Scottsdale received- 1 fall and 1 choking

#### **Chief Steward Reports**

Reports read from Scottsdale, Natone and Kentish

#### **General Business**

1. Pat H still to do letters to Helen Bowkett and the BEER Founding members
2. Jill Sheean ride date 21<sup>st</sup> July
3. Next meeting May 9<sup>th</sup> 6.30pm

**Meeting closed 9pm**