

Minutes of TEERA Meeting 14th March 2018

Present: Wendy Rand, Pat Hodgetts, Raelene Smith, Greg Henry, Pat Lamprey, Tania Jago, Roger Nichols, Jill Hawks.

Kelly Woodhouse – late arrival, Left before meeting ended

Guests: Cradle Coast Endurance Riders representatives, Deb Wyllie and Julie Carter

Apologies: Dianne Carroll

Minutes of Previous Meeting 14th February 2018 and 3rd February 2018: read and moved correct with one addition to 3rd February(previously omitted) refer 3 below

14 February

3rd February

Moved Roger Nichols

Raelene Smith

2Nd Greg Henry

Wendy Rand

Matters Arising:

1.Letter to Alan Wyllie re abuse of ride officials

2.Wendy to talk to Tara Nicklason re the returned prize rugs. 2 returned as was not happy with quality or size. She understands why they were not woollen rugs. There is a need to document what prizes are given at TEERA awards night and amount to spend on prizes for future reference.

3. 20 klm and day membership insurance ? was left off minutes of 3/02/2018

Correspondence inwards:

There have been 7 responders from riders who need to qualify for the Quilty 2018

EMAILS

15/2 Tara Nicklason re TEERA awards

Mark Dunn re STER incident, noted that yards of 20 klm riders were not electrified. Copy of ride briefing sheet submitted.

Greg Cowen re STER incident

17/2 Mark Dunn re \$35 for bib To Pat L at Castra Ride

18/2 Tracey Wyllie re numbers of riders yet to qualify for Quilty-2

20/2 Roger Nichols re TEERA forms and modified member form

Jodi re TEERA Forms

Debbie Grull re TPR school

21/2 Jodi re 2017 TEERA award winners list

23/2 Billing code due

Ride organiser forms

26/2 Helen Bowkett re STER incident

Roger Nichols re the banking and membership forms

Debbie Grull re the TPR course

27/2 Mark Dunn re available TPRs

Helen Bowkett re 3 incident reports

28/2 regarding polo pony deaths after return to mainland on Spirit.

1/3 Gerard Bou re ---Catastrophic Injury-----

Wendy Rand re Emily Wall and STER incident

2/3 Roger Nichols re RIFD cards and Forms

3/3 Roger re credit card facility for ride entries

4/3 Mark Dunn re -Catastrophic Injury--and BC query at Natone due to horse having IVT treatment after awarded BC

Roger re EFTPOS at rides

5/3 Tracey Wyllie re stock on hand

6/3 Debbie Grull re updated vet list

Roger reporting that vet list is updated and on website. AND protocol for minutes to be uploaded to website.

Roger re purchase of 1st aid kits

Roger- Treasurers report

7/3 Roger re fraudulent emails requesting payment

Roger re Tania addition as signatory on account

Wendy Rand re chief Steward report from Helen Bowkett

8/3 Jill Hawks Minutes of February 3rd meeting

Mark Dunn -Catastrophic Injury- report

Roger re changes to AGM minutes

9/3 Roger Financial report

10/3 Roger Bank account details for direct deposit

Roger Updated financials including 2 X AERA accounts

11/3 Roger re website and re website reply

12/3 Mark Dunn re website

13/3 TPR update

Correspondence outwards:

15/2 STER re fencing

Tara checking awards

Mark Dunn Sale of ride bibs, ride paperwork flow, Copy of briefing sheet

17/2 Web re notes for website

18/2 Roger and Wendy draft minutes for bank

19/2 Roger Email addresses

21/2 Jodi Award winners 2017 and Pam Shadbolt to check Reg Mahoney winners

22/2 SMC- TQ manual updates

Wendy Rand- report for AERA

23/2 Kim Moir – Tas report to AERA

24/2 Kim Moir- TQ18 report to AERA

26/2 Sue Sutcliffe (QERA) re Chief Steward and Vet reps for TQ18

Helen Bowkett re STER incident

Roger – Nomination Form

Debbie Grull re TPRs (Julie Carter, Alissa Jefries and Linda Pilgrim)

1/3 Mel Scott, G. Bou and Wendy Rand re death of horse involved in STER incident

4/3 Mark Dunn , Pat Lamprey re BC and IVT Natone ride

6/3 Kim Moir – follow up Qld state reps Chief steward and Vet for TQ18

Roger Nichols- Vet list to website

Kim Moir- re vet and CS

SMC minutes 14/02

SMC – AGM minutes + Jo to neat copy changes

Roger- minutes needing approval and identity removal before posting

8/3 Roger re changes and rescan of page 2 AGM

9/3 SMC rescan of AGM page 2

11/3 Roger asking to wait until after meeting

12/3 SMC with final version of AERA agenda

Treasurers Report:

As sent to SMC by Email

.Income of 12775.56 and expenditure of 9115.15

Moved by Roger, 2ND Raelene Smith Carried

Other Reports:

Castra and Natone have not as yet filed their reports

TQ18 report sent to AERA

Membership- Pat Lamprey reports we have 145 members to date

TEERA report sent to AERA

AERA agenda circulated for SMC comment

Early Warning Points. Pam Shadbolt happy to monitor these

General Business:

BC workout at Natone was questioned as horse had IVT treatment after BC was presented. BC is to stand as treatment was after and horse was fit at workout

Roger queried minutes being displayed on website. Informed that protocol means that minutes are sent from minute sec to secretary for approval. SMC must approve before they can be displayed but all names must be removed before hand. Therefore, minutes are not able to be put up for some time after the meeting

Roger asked about WH&S requirement for a first aid kit to be at all rides. Discussion as to whether TEERA should have one to go to rides with scales or clubs should buy their own. SMC voted unanimously to purchase a kit. Roger to buy and take to Kentish ride.

Signatories are organised for new Westpac bank account.

STER incident. The incident reports have been received from Mark Dunn and Helen Bowkett. Letters have also been received from Craig Wall (owner of injured horse) and Longford Veterinary Hospital. We have been informed verbally that the horse has died. No Post mortem was carried out. Vet is of the opinion that the horse died of natural causes as it had survived the initial injury.

Log book is to be held until all investigations are finished.

Helen Bowkett has tendered her resignation as Chief Steward following the STER ride. We will send firstly, a letter of thanks to Helen for her work as a Chief Steward and then separately a letter concerning the STER incident.

[REDACTED]

The AGM minutes were moved by Roger Nichols and seconded by Greg Henry.

Roger discussed credit card facilities and costs. SMC were in agreeance NOT to go ahead with this.

Treasurers report- Roger moved that he be given authorisation to pay the accounts as listed. Raelene 2nd and all agreed

It was brought to our attention that the Black Buff Riders owe TEERA for 7 riders that nominated, vetted but then withdrew without entering the ride. Pat Hodgetts to send a letter asking for payment and also for their Chief Steward Report.

It was minuted that Roger is to reimburse Pat Hodgetts and Jill Hawks \$150 each for costs attending AERA meetings in Melbourne, as has been done in previous years.

Cradle Coast Endurance Riders (CCER) representatives came to the meeting. CCER has formed as BEER club was apparently deregistered 5 years ago. A discussion was had re the BEER bank account. SMC decided to have Pat write to BEER's founding members asking that the bank balance be transferred to TEERA, and then this will be allocated to CCER. It was felt that if 4 of the 6 founding members agree then this was the way forward.

In the interim CCER has applied and was granted a start up loan of \$2000. TEERA will supply a set of new ride arrows (2 legs)

Pat Lamprey moved. Greg Henry 2nd.

A motion was put forward for TEERA to purchase a porta loo set for use by clubs with no toilet facilities on their ride bases. Club is responsible for cleaning before sending to next club

Moved Jill Hawks. 2nd ? all in favour

E timing. A training day will be held property of Tony Perry @Sassafras. Pam will get laptop to Tony after Kentish ride. Date Saturday 24th March @ 10am.

A need to establish a property officer to keep track of TEERA assets. Kelly Woodhouse elected to keep records of assets including electronic timing gear, laptops, printer, fluid, bibs, bollards, witches hats, lane markers, PVC piping, State Champs cup and cabinet.

Storage of paperwork, AERA determined that paperwork must be kept a minimum of 7 years. However if it is insurance paperwork relating to an accident for a junior then it must be kept 7 years after the junior attains the age of 21. After 7 years the paperwork may be destroyed.

Website information. Clubs are to be asked to update their contact information. Raelene Smith is to be TPR registrar and also Chief Steward Registrar. As many are not willing to have contact details displayed on the website, Clubs requiring contact information will have to get these from Wendy or Raelene. SMC will decide what personal information they are happy to have on website.

AERA has asked for comments from SMC about a proposal to offer a reduced Tom Quilty entry fee for a cheaper or no buckle award. SMC decided unanimously that this would detract from the whole Quilty event and a NO would go to AERA.

Decided that we would cease newsletter and make more use of website to get information to members.

Roger is pushing ahead with Direct deposit and will bring paperwork to be altered to SMC in April for our approval.

CCER will offer a ride in the vacant area mid winter. Decided on August 3rd & 4th.

Julie Carter has sponsors wanting to be part of TQ18 and willing to sponsor TEERA.

Tara Nicklason has suggested that we look at the AGfest site to hold a future Quilty. Members felt that although the facilities there are excellent the riding may be too flat and not Quilty standard.

Meeting closed 9pm

Next meeting 6.30 pm 11th April

