

TEERA SMC Meeting - Agenda
Tuesday 21 February 2023, 6.30PM.
Church Hall, Sassafras

Meeting opened: 6.50PM

SMC Present: Andrew Miles, Deb Wylie, Angie Clark, Jess Goulding, Grace Huxtable, Alison Lockhart, Kirstie Lockhart, Carolyn Foley-Jones

Visitors:

Apologies: Mark Dunn, Trenton Huxtable

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1. Brief welcome from chair

Andrew thanks those present for their attendance.

2. Ratification of minutes of 21 February SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 21 February be accepted as a true record of that meeting.'*

Moved, seconded: Deb Wylie, Angie Clark: Carried

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a) Andrew, Carolyn to sign AERA affiliation agreement then to be forwarded to AERA - done
- b) Mark to write to AERA informing them of MC member and delegates for 2023 - done
- c) Andrew to put TEERA's view on ride to time at AERA meeting - done
- d) Mark to publish draft AGM minutes - done
- e) Mark to arrange payment of \$200 to CEER – done
- f) Mark to facilitate transfer of SCROC structure to SMC – in progress
- g) Mark to publicise to ROCs that AERAonline info form needs to be filled in for each ride – in progress – see *'Guide for ride secretaries for setting up a ride on AERAonline / AERAspace'* doc in correspondence – KEER has been informed – SMC endorsed the Guide – Mark to circulate to clubs

5. Matters arising

- a) State Champs sub-committee: SMC concerned that SC may need to be kept in order to keep its incorporation status. Agenda for April

6. Correspondence

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In

- 14/02/2022 Email from TQ23 - request for sponsorship from ROCs for TQ23 - forwarded to Tas ROCs
Email from TQ23 - progression of TQ23 TEERA sponsorship (invoice) - actioned
Email from Kaye Mitchell - will write TQ23 handbook piece
- 15/02/2023 Email from Kim Moir - acknowledgement of receipt of TEERA request to accredit Alice Mitchell as an endurance vet
- 16/02/2023 Invoice from TQ23 for sponsorship - \$500 - forwarded to Roger for processing
Email from Lara Baker - invitation to do a demo at Agfest, possibly a vetting demo - agenda for Feb SMC meeting
EOI from Sue Martin to be the TEERA vet at TQ23 - acknowledged
Email from CFJ - various concerns re rides - agenda
- 20/02/2023 EOI from Celine Lee to be the TEERA Vet at TQ23 - acknowledged
Email from Kaye Mitchell - Pap Lamprey bio and photos for TEERA honours page - forwarded to Roger for processing
EOI from Andrew Mile to be the TEERA chief steward at TQ23 - acknowledged
- 21/02/2023 Email from Roger - finance report for Feb SMC meeting. Filed in correspondence for March SMC meeting
- 21/02/2022 Email from Kim Moir - reminder that DAs may nominate people mfor AERA honorary (life) membership - NFA
- 23/02/2023 cc'ed email from Roger to Trenton - operating details for TEERA treasurer role - receipt acknowledged
- 24/02/2023 Email from Roger Nichols - copies of 'old' TEERA Rules and current version, including amendments approved at 2022 AGM - for lodgement to DOF
- 24/02/2023 Email from Kim Moir - summary of last AERA meeting - January 2023 - filed in correspondence for Marhc SMC meeting
- 24/02/2023 cc'ed email from Kim Moir to Alice Mitchell - formal notification of accreditation as an endurance vet.
- 25/02/2023 Email from Kim Moir - minutes of most recent (Jan) AERA meeting - in correspondence folder for March SMC meeting
- 26/02/2023 Email from Deb Wyllie - CCER October 2022 ride return - receipt acknowledged

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- 26-27/2/23 Exchange between Mark and Trish on Messenger - Trish withdraws her service as database and ride entry consultant
- 28/02/2023 cc'ed email from Roger to Trenton - final accounts to 28/2/23 - acknowledged
- 1/03/2023 cc'ed email from Roger to Trenton - notification of Westpac statement availability
- 2/03/2023 Email from Tara Nicklason re issues with NE coast rides - vets unconformed, getting the trailer to St Helens, no frills at St Helens
- Email from Lydia Rigby - notification of new KEER committee - forwarded to Roger for posting to contacts page on website - actioned
- cc'ed email from Angie to Lara Baker (AgFest) re participation in 2023/24 Agfest
- Email from Kim Moir - special resolution for AERA AGM - nomination of Sandy Little for honorary AERA membership - agenda for March SMC meeting
- 8/03/2023 Hard copy letter from DOJ - acknowledgement of amendment of TEERA Rules
- 6-8/3/23 Emails to / from Roger, Trenton, Mark re transferring balance of old CBA account to W'pac. Roger to bank CBA cheque transferring balance to W'pac.
- Out**
- 14/02/2023 Mark to SMC - 21 Feb SMC meeting docs
- 22/02/2023 Mark to Sue Martin - conformation of appointment at TEERA TQ23 vet - acknowledged by Sue
- Mark to Celine Lee - EOI for TQ23 not successful - urged to submit EOIs in future years - acknowledged by Celine
- Mark to Andrew Miles - conformation of appointment at TEERA TQ23 CS
- Mark to Kim Moir - notification that Mark Dunn is TEERA's AERA MC member for 2023 and Andrew Miles and Trenton Huxtable are TEERA' delegates for 2023 and that each holds one vote at AERA general meetings - acknowledged by Kim
- Mark to AERA DBSC - notification of TEERA AERAspace permissions for 2023 (exp 28/2/24) - receipt acknowledged and with advice that they have been actioned

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- Mark to Khyle Stewart - invitation to accept role as TEERA honorary vet for 2023 - accepted by Khyle
- Mark to Kim Moir - notification of Andrew Miles as TEERA TQ23 CS and of Sue Martin as TEERA TQ23 vet. Contact details provided - acknowledged by Kim, noting she'd be in touch soon re travel arrangements
- 23/02/2023 Mark to Kim Moir - AERA / TEERA affiliation agreement signed by TEERA. Receipt acknowledged and returned by KIM, signed by AERA
- 27/02/2023 Mark to DOJ - lodgement of amended Rules of Association - electronic acknowledgement received
- 27/02/2023 Mark to DOJ - lodgement of Annual Return - acknowledgement received
- 28/02/2023 Mark to Tankworld - lanyard sponsorship request - response received - formal proposal sent 7/3/23
Mark to AERA DBSC - request for change to AERAspace permissions - remove Trish as database registrar consultant, add Mark - acknowledged by DBSC and actioned.
- 8/03/2023 cc'ed email from CFJ to Tankworld re lanyard sponsorship - info re how tankworld would be displayed
- 15/03/2023 Mark to Debbie Grull - seeking conformation of OF ride date (29/10/23 preferred)

Matters arising

- a) Trish Smith has advised she is not able to continue as database consultant. Mark advised AERAspace admin to remove her AS permissions. Mark to perform role in short term. Pam S has agreed to assist if necessary.
- b) From Tara → Hi Guys,
Unfortunately we have had to make the decision to change the date for the Pyengana Endurance Ride from April 22 to June 3rd. Could you please advise the TEERA committee and make the changes to the calendar.
Action: SMC endorsed.
- c) Tankworld
Mark made initial contact with Tankworld – management of this assumed by CFJ. Negotiations progressing.
- d) TQ23 handbook piece – Kaye Mitchell has written – assistance from Roger N with photos – sent off to TQ23

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7. Finance:

- a. Motion that: *'the finance report circulated for the 21 February SMC meeting be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Deb Wylie, Andrew Miles: Carried

- b. Motion that: *'the finance report circulated for the 21 March SMC meeting be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Deb Wylie, Andrew Miles: Carried

8. 2023 calendar

4/2/2023	Jill Sheean	confirmed, notified
18/2/2023	CCER	requested - notified
4/3/2023	WW	confirmed, notified
25/3/2023	Kentish	confirmed, notified
8/04/2023 (Easter)	STER	2 x 80k and others confirmed, notified
6/5/2023	Castra	Confirmed, notified
20/5/2023	Suncoast	confirmed, notified
3/6/2023	Pyengana	confirmed, notified
25/6/2023	TQ23	Stirlings Crossing, Imbil, Qld
July	Gap to fill?	
29/7/2023	Winton to Longreach	
	Gap to fill?	
26/8/2023	NEEEC	confirmed, notified

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16/9/2023	Barnboogle?	
7/10/2023	CCER	confirmed, notified
29/10/2023	Oss Foley	or 4 November
18/11/2023	SCs	confirmed

State Championships: Agreed that Deb W would coordinate SC and that it would be held at Pat's paddock 17 -19 November – this is OK with pat

Action: Agreed that Deb would put together a proposal to present at next meeting. Deb to make a start on obtaining personnel for the event.

CCER October ride: 120km approved by SMC

Pyengana: amended ride date (3 June) approved by SMC

9. Harness events

A member enquired of Angie Clark whether we ever run such events.

Discussion: Noted that a harness event was run in SA earlier this year.

Action: SMC discussed. Happy to affiliate such an event should anyone wish to organise one. Angie to let enquirer know.

10. Round the table....

Carolyn, Alison: put the view that horse health declarations are a waste of time. Noted that the Rules currently require these. Carolyn and Alison invited to prepare a submission for SMC to approve to go to AERA if they wish to pursue this.

Meeting closed: 8.50PM

Next meeting: 18/4/23. Sassafras.