

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
Longford and elsewhere
Minutes

Meeting opened: 1.30PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Mark Dunn, Tony Purton, Amelia Napier

Visitors: Graham Bucknell, Tania Perry

Apologies: Grace Huxtable, Trent Huxtable, Trish Smith

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1. Brief welcome and comments from chair

Andrew welcomed those present and thanked them for their attendance.

2. TEERA merchandise

TEERA has received an offer from Debbie Wylie and Angie Clark to manage the acquisition and sale of TEERA badged merchandise, potentially through to TQ25.

Action: SMC agrees to progress. Andrew to liaise on behalf of SMC with a view to getting Angie and Deb to come back to SMC next meeting with proposal. To be consistent with existing TEERA branding.

3. Ratification of minutes of last SMC meeting (16/6/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 16/6/21 be accepted as a true record of that meeting'*.

Moved, seconded: Kaye Mitchell, Tony Perry. Carried.

4. Matters arising

Nil not elsewhere on agenda.

5. Actions from previous meetings:

1. Mark to progress insurance on trailer, ETS and trailer contents – reminder email sent to Strategic Insurance 22/6/21 – on agenda below
2. Tony to develop a discussion paper for how to judge the Horse of the Year award – is the award needed? On agenda below.
3. Chief steward for TQ21 – Mark to email CSs for EOIs – done 22/6/21
4. Vet for TQ21 – Mark to email Khyle, Colleen, Celine for EOIs – done 22/6/21
5. Kaye detailed ROC/SMC meeting venue options. Kaye to report back and confirm date wrt venue availability. Mark / Kaye to finalise agenda and invitations to clubs. – done 22/6/21
6. Mark to email CSs re procedure for amending ID pages in log books – done 22/6/21
7. Kaye to report on member award survey – an agenda below
8. Mark to check with Roger whether MEER received its \$500 award for the 2019 award – done. No record of payment being made. On agenda elsewhere.
9. Andrew and Mills to progress possibility of a training day for endurance vets – on agenda elsewhere
10. Mark to enquire re obtaining CPD points for such an event – emailed Tas Vet Board 22/6/21 – AVA is the relevant body (thanks Khyle, Celine) for allocating CPD points. Quite a bit of work involved and a significant cost, likely several hundred dollars at least. Not viable.

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
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Minutes

11. Mark to reply to Debbie Grull re bibs noting SMC consideration of matter and actions. Done 12/7/21
12. Mark to post on FB and web that TEERA will no longer be providing microchips - done
13. Trent to research Aus standard for ride bibs

6. Matters arising

All commented on above or on agenda elsewhere.

7. Correspondence

In

18/06/2021	Email from Michael Rogers - Surwise - re unpaid account for ETS. Responded that TEERA would no be renewing this policy.
19/06/2021	Email from ManeHub re its AERA presentation - passed on to SC for info
20/06/2021	Email from TQ21 inviting TEERA to promote the TQ21 raffle - no action taken
21/06/2021	Email from Kaye Mitchell re arrangements for ROC meeting 17 July.
22/06/2021	Email from Roger Nichols to various SMC and others re design / font on new bibs EOI from Andrew Miles re TQ21 CS role EOI from Celine Lee re TQ21 vet role
23/06/2021	Kaye to Riverland cc TEERA secretary - booking of venue for 17 July ROC meeting P/C from Graeme Bucknell re TEERA assistance to finance third vet for Jolly Lette if they go VGIH - forwarded to SMC and on agenda for July SMC meeting Kim Moir email - meeting notes from AERA MC meeting 19/6/21 - forwarded to SMC
24/06/2021	Email from TQ21 re Tony Perry and ETS - response to previous emails seeking update on status from TEERA Secretary
25/06/2021	Email from Surewise - confirmation of cancelled ETS policy
26/06/2021	Personal comm from Pat Lamprey RSVPing for three for ROC meeting - Jill Sheean and MEER - followed up by email 6/7
27/06/2021	Email from Surewise - COC for ROC meeting Email from Tas vet board re CPD points for vets - managed by AVA
29/06/2021	Email from Strategic Insurance - quote for trailer contents, including ETS. Forwarded to SMC for review. Variation quote sought with higher excess.
30/06/2021	EOI from Khyle Stewart for vet rep to TQ21 Request from EAEC to post survey relating to FEI officials and how to get them - posted to FB

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
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Minutes

- 1/07/2021
RSVP CCER re ROC meeting
Email from Pat Hodgetts - account for postage of swabs
Email from Pat H re history of selection of vets and CSs for TQs
RSVP from Krissy Chapple re Portland Riders attendance at ROC meeting.
- 4/07/2021
Pink ride CS report from Andrew - circulated to SMC
RSVP from MEER re ROC meeting
RSVP from Heather Johnson re Black Bluff attendance at ROC meeting
- 5/07/2021
Email RSVP from Graham Bucknell re NEEEC attendance at ROC meeting
- 6/07/2021
Email from Jake Tammens re Kentish attendance at ROC meeting
Email from Harry Wever offering to vet at SCs - acknowledged and agenda'd for next SMC meeting.
- 8/07/2021
Emailed Kim Moir and Dick Collyer seeking reference for Harry. Good ref received from Kim Moir.
Account from CCER for vet for VGIH ride @ Wattlewood 26/6.
- 9/07/2021
Email from STER president re potential insurance claim from Karena Blackwell - forwarded to SMC for info
- 10/07/2021
Email from Kim Moir - reminder re TQ21 vet and CS - responded that our nominations would come on 17/18 July
- 11/07/2021
Aus Sports Foundation - COVID survey, forwarded to Tas clubs. Survey done by Mark on behalf of TEERA

Out

- 18/06/2021
Mark to Surewise - confirmation of cancellation of ETS insurance
- 21/06/2021
Email to Deb Wylie re progression of ROC of the year selection criteria
Draft June SMC meeting minutes and draft July actions to SMC for comment
- 21/06/2021
FB SMC to TEERA FB page - note asking members for orders to replace their old 80k bibs
- 22/06/2021
Mark to Tas CSs re officiating at TQ21
Mark to three Tas vets re officiating at TQ21
Mark to club secretaries - invite to ROC meeting
Mark to Jodi at Strategic Insurance - reminder on request for trailer and contents insurance quote - response received 22/6 - awaiting quote from insurer
Mark to Tas CSs re amending owner ID pages in log books
- 23/06/2021
Mark to Surewise - request for CO to cover SMC meeting with Tas clubs

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
Longford and elsewhere
Minutes

24/06/2021	Mark to Tas vet board re CPD points for vets
26/06/2021	Mark to all members - reminder re awards survey
1/07/2021	Mark to SMC re choosing head vet, CS reps for TQ21
	Reminder email to Tas clubs re ROC meeting
	Email to Strategic Insurance re trailer insurance - marquees added, ETS serial numbers to be obtained and provided
12/07/2021	Email to Debbie Grull re SMC decisions on bib replacements
	Email to clubs - agenda for 17 July meeting

8. Matters arising

- a. AERA Biosecurity Sub-Committee membership

TEERA will nominate Andrew Miles – mark to email AERA to notify.

9. Matters arising from ROC meeting

Deferred to next meeting after meeting notes are circulated to SC, clubs and feedback, if any, received.

10. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Andrew Miles, Tony Purton. Carried.
- b. Insurance for ride trailer, ETS and other miscellany – Mark – reminder request for quote sent to Jodi Gardam 22/6/21. Waiting on a response. Action: Mark to call Jodi to progress.
- c. NEEEC request for funding for third vet for Jolly Lette if they go VGIH – Comment from Andrew Miles – purpose is the need to get vets experienced in VGIH – NEEEC request withdrawn by Graham Bucknell
- d. Motion: that a Westpac term deposit account be opened and that signatories / approvers be as below. Moved/seconded: Amelia Napier, Felicity Perry. Carried.

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
Longford and elsewhere
Minutes

Name ▲	Role	Daily Payment Limit	Last sign in	Security device	User status
ALDRED NICHOLS Administrator	Administrator, Approver	\$0	14 Jul 2021	SMS Code Active	Active
ANDREW MILES PRESIDENT	Approver	\$20,000	09 Jul 2021	SMS Code Active	Active
FELICITY PERRY Logbook Registrar			07 Jul 2021	SMS Code Linked	Active
GRACE HUXTABLE Membership Registrar			23 Jun 2021	SMS Code Linked	Active
JILL HAWKS Logbook Registrar (Retired)			05 Jan 2021	SMS Code Active	<u>Suspended</u>
MARK DUNN SECRETARY	Approver	\$20,000	10 Jul 2021	SMS Code Active	Active
PATRICIA SMITH Database Registrar	Approver	\$20,000	28 Jun 2021	SMS Code Active	Active
TARA NICKLASON Membership Registrar (Retired)			22 Mar 2021	Token Linked	<u>Suspended</u>
TRENTON HUXTABLE Treasurer	Approver	\$20,000	Never	SMS Code Linked	Active

- e. Motion: that the balance of the CBA term deposit and cheque account be transferred into a new Westpac term deposit (6 month term) on maturity. Moved/seconded: Amelia Napier, Felicity Perry. Carried.
- f. Motion: that Roger Nichols be authorised to close the residual CBA accounts. Moved/seconded: Amelia Napier, Felicity Perry. Carried.

g.

11. Ride reports.

Pink ride – chief steward report circulated → Great ride, no issues other than the absence from a novice rider or two from the ride briefing.

Action: Mark to generate FB and web post re novice riders to attend briefing.

12. AERA Rule change proposals

All Rule change proposals discussed at the last SMC meeting were supported by the AERA MC, some by a slim margin. The only 'second vote' matter was the Tas proposal re varying the horse containment rule and this will be in next year's Rulebook. All of the others will come back to the next AERA MC meeting for a second vote.

Mark: as discussed with these proposals at our last meeting I propose to support all of them. FYI, my vote against the 'blood' rule was the only vote against this proposal. The suggestion that the rule could be gamed was not thought to be a problem. It was noted that this was already the case with the existing rule.

Action: Mark to vote against blood rule again at next meeting and support the other proposals.

13. Member numbers:

FYI

TEERA SMC Meeting
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Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	418
QERA	465	480	509	423	373
SAERA	83	84	60	67	80
TEERA	223	229	183	135	126
VERA	210	193	186	118	146
WAERA	159	198	198	191	181
Total	1614	1615	1568	1286	1324

Should we promote half year memberships? Action: Yes. Mark to post to FB, website.

Membership drive?

Mark: The SAERA rep reported at the last AERA meeting that SA has had success this year with member growth. The principal method has been to appoint a dedicated SMC membership officer who posted positive stories and info repeatedly to social media.

Action: Andrew to talk to Debbie Wylie re membership promotional role.

14. Succession planning for ETS, SOP for ride trailer

Noted at last meeting that a Standard Operating Procedure document is needed, perhaps as part of the ride trailer standard operating procedure (SOP). On agenda for SMC/club meeting. Fee for trailer transport?

Action / follow up from ROC meeting: ETS SOP is a work in progress. CS to brief that help is needed at the end of the ride to pull down the ETS. Presentation not until ETS and trailer is sorted. Perrys to get \$100 a ride from TEERA if they take the trailer.

Mark: Notice to clubs informing them of SOP, including noting the Perry payment for trailer transport.

15. Horses from Qld

At the recent SA state championships, two Qld horses enquired about entry 12 days before the event. Permission to attend was declined because they had not had a 14+ day period out of a high risk Hendra area.

From Tas DPIWWE re bringing horses into Tas from an at risk area (Qld, northern NSW):

'As a precaution however, you should check the Hendra virus vaccination status of the horse and current situation for Hendra virus in the state from which the horse is originating. You should also follow the normal recommended biosecurity practice of keeping a close eye on your horse and keep it away from other horses for 2-3 weeks after the horse arrives.' (Underlining emphasis mine – (MD).)

What is the TEER policy if a Qld horse wishes to attend a Tas ride?

Mark Dunn: Suggest Hendra vaccination or 16 day quarantine (TQ21 is using 16 days).

Action: SMC supports the principle above. NFA needed.

16. TQ21 vet, CS

Two EOIs were received for the CS role – Andrew Miles and Pat Lamprey.

Two EOIs were received for the vet role – Khyle Stewart and Celine Lee.

TEERA SMC Meeting
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Minutes

Discussion: Ability to do the job? Reward for past effort, contribution? Preparation for TQ25?

Decision: Pat Lamprey was selected as the TEERA chief steward and Khyle Stewart as the TEERA vet for TQ21.

Action: Mark to write to all of them about the SMC's decision.

17. Need to recruit more chief stewards in Tas

Mark Dunn: There are only five active chief stewards in Tas and one of these has only done his own club's ride in recent years. One other has made noises about winding back. One other is getting older and has caring commitments. Four of the five are active riders.

Discussion: More CSs needed.

Action: Mark to draft promo. Personal approaches to Trent Huxtable, Blaine Astell, Shane Williams, Wendy Rand, others as identified.

18. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

The principle here is that our heroes will one day be forgotten unless we do something to immortalise them. The TEERA 'Honours' website page lists life members but contains no information about them.

Motion: 'That work be commenced to update the TEERA Honours page with linked information about the life members on it.' Moved, seconded: Mark Dunn, Amelia Napier, Carried.

Action: Amelia Napier to progress

19. Awards

- a. Member survey re awards has been provided to members – Kaye to report on results – deferred until next meeting after analysis is completed. Kaye to come back with recommendations.
- b. ROC of the year award - selection criteria on ROC meeting notes.
- c. Did MEER get ROC of the year (\$500) for 2019? They did not. Action: Mark to contact Roger progress payment

20. Refresher clinic for Tas endurance vets

Amelia, Andrew to report. Preliminary work done. Planning to continue with a view to staging in 2022.

Mark: CPD points difficult, costly to obtain. Not viable.

21. Ride nominations:

Progress of AERA platform: Mark – progressing – should have something to look at in the next week or so. Mark to seek an update from AERA.

22. State Champs

Amelia reported that good progress has been made. CS is Pat Lamprey, Denise Williams to assist. Head vet is David Nolan.

TEERA SMC Meeting
Saturday 17 July 2021, 1.30PM
Longford and elsewhere
Minutes

Noted that Harry Wever (Qld) has offered his services – he is an experienced and capable head vet – has done many large rides in Qld last few years. QERA has provided excellent references.

Mark to write to Harry – decision deferred until SC committee has an opportunity to liaise with other Tas vets.

23. Round the table....

Tony Perry – authorised to get quotes for a suitable heater for ride trailer.

Tony Perry authorised to upgrade the trailer hitch to the value of approximately \$200

Tony Perry - COVID QR codes now needed for all rides – Mark to notify ROCs

Meeting closed: 3.40

Next meeting: 6.30PM Wednesday 18 August.