

Minutes of Special General Meeting Held June 8th, 2019

Venue: Jill Sheean Memorial Ride Base- Sassafras. Meeting Opened 6.05pm

Purpose of Meeting: Proposal to change 4 Rules of the Tasmanian Equine Endurance Riders Association Inc to bring us into line with current electronic banking procedures, communication methods and election methods.

Members present (currency of membership and eligibility have been checked)

Roger Nichols, Jill Hawks, Blaine Astell, Pat Hodgetts, Andrew Miles, Greg Henry, Tania Jago, Pat Lamprey, Kelly Woodhouse, Felicity Perry, Tania Perry, Tony Perry, David Anderson Jnr, Brooke Brown-Cordell, Emily Shadbolt, Amelia Napier, Tara Nicklason, Janine Parr, Trish Smith, Adrianna Pott, Trenton Huxtable, Melissa Kelly, Lydia Rigby, Tracey Nutting, Nicole Sedgman, Fran Jordan, Tony Purton, Kaye Mitchell, Ella Carter, Julie Carter, Angela Hawks.

Blaine opened meeting and Roger handed round printed sheets with proposed changes. The reasons behind the changes were explained then Motions were put to the meeting. Changes were made as required to each motion and voting was done at the end to include all 4 motions.

The new motions became:

3.1 Rule 8 Banking and Finance

8.1 The Treasurer of the Association, or other persons authorised by the Committee, on behalf of the Association, is to –

- (a) receive all money paid to the Association; and
- (b) immediately after the receipt issue official receipts.

8.2 The Committee is to cause to be opened with any bank, building society or credit union the Committee selects an account, or accounts, in the name of the Association into which all money received is to be paid as soon as possible after receipt.

8.3 The Committee may-

- (a) receive from the Association's financial Institution the Cheques drawn by the Association on any of its accounts with the financial institution; and
- (b) release and indemnify the financial Institution from and against all claims, actions, suits or demands that may be brought against the financial Institution arising directly or indirectly out of those cheques.

8.4 Except with the authority of the Committee, a payment of any sum exceeding \$20 is not to be made from the funds of the Association otherwise than by cheque or electronic funds transfer drawn on the Association's account.

8.5 The Committee may provide the Treasurer with a sum to meet urgent expenditure, subject to any conditions in relation to the use and expenditure the Committee may impose.

8.6 Cheques or Electronic Funds Transfers are not to be drawn on the Association's account except for the payment of expenditure that has been authorised by the Committee.

8.7 All cheques, drafts, bills of exchange, promissory notes, other negotiable instruments or electronic funds transfers are to be signed or otherwise authorised by any two of: the President, Vice President, Secretary, Treasurer and any other nominated Committee member.

3.2 Rule 13 – Notices of General Meetings

13.1 The Secretary of the Association, at least 21 days before the date fixed for holding a general meeting of the Association, is to notify the members in writing-

- (a) specifying the place, day and time for the holding of the meeting; and
- (b) the nature of the business to be transacted at the meeting.

13.2 A notice is published for the purposes of 13.1 if the notice –

- (a) appears on a website of the Association; and may also
- (b) be sent to each member of the Association at-

(i) the member's postal or residential address or address of business or employment: or

(ii) an email address that the member has nominated as the email address to which notices from the Association may be sent.

3.3 Rule 23 – Election of Numbers of Committee

23.13 A ballot for the election of Officers and Ordinary Committee Members is to be conducted prior to or at the Annual General Meeting in the manner directed by the Committee.

23.14 Where the ballot is conducted prior to the AGM all reasonable steps are to be taken to ensure-

- (a) only the votes of those entitled to vote are include in the ballot

(b) the votes of those entitled to vote are counted once only

(c) the confidentiality of voting, with the results being enclosed in a sealed envelope by the returning officer, to be opened at the Annual General Meeting.

3.4 Rule 25- Committee Meetings

25.13 A Committee meeting may be held at two or more venues using any technology approved by the Committee that gives each Committee Member a reasonable opportunity to participate.

25.14 A quorum must be physically present at one of the venues.

25.15 Other than with respect to making up a quorum, a Committee Member who participates in a Committee Meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

All Changes were Moved by Trish Smith, seconded by Andrew Miles

A vote was taken, and changes were unanimously accepted.

Meeting closed at 6.30 pm