



The Tom Quilty Gold Cup Endurance Ride

Chapter 4.1 – The Event Standard.

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The Tom Quilty Gold Cup Endurance Ride is also the Australian National Endurance Championship and is the premier ride on the Australian endurance calendar. The prestige associated with winning this event is immense and it is the goal of all endurance riders to attempt and be successful in this ride. The conduct of the ride must reflect the prestige of the event.

The Tom Quilty Gold Cup is an AERA event. The AERA holds all copyright in relation to the event.

Of utmost importance in the running of this event is the welfare of the horse and as such all Quilty Committees shall ensure that the track is safe, adequately marked and offers an equal opportunity to all competitors.

Definitions for the purpose of this document, are:

AERA	shall mean the Australian Endurance Riders Association Inc. (AERA)
Division Association	shall mean the Division Association (DA) Management Committee (MC) hosting the event and which is affiliated with the AERA Inc.
Quilty Committee	shall mean the sub-committee of the hosting Division Association created for the express purpose of conducting the specific Tom Quilty event.

1. PRINCIPLES

The Tom Quilty Event shall be maintained as the premier endurance ride in Australia. Certain principles and ideals shall be inherent in the conduct of the Quilty. They are as follows:

- a) At all times, the welfare of the horse shall be paramount.
- b) The spirit of challenge for rider and horse in the Australian bush, as stated by the donor of the Gold Cup must be maintained.
- c) The motto "To Complete is to Win" must be recognised by awarding all successful competitors a Quilty buckle.
- d) The highest degree of excellence in endurance riding shall be maintained.
- e) Persons from across Australia who have demonstrated a high standard as determined by the AERA Inc. from time to time shall be encouraged to compete.
- f) Provision shall be made for riders from overseas to compete with the proviso that these riders are subject to the standards as determined by the AERA Inc.
- g) The AERA may refuse to accept an entry to the event at its discretion.

2. THE QUILTY COMMITTEE

- a) For every Quilty Event, the relevant DA shall formally appoint a Sub-committee of the DA Management Committee for the express purpose of organising, promoting and conducting the Tom Quilty event.
- b) Due to the Quilty Committee being a Sub-committee of the DA, the DA will ultimately be responsible for any debts incurred and contracts entered into by the Sub-committee.
- c) The DA Sub-committee shall be known as the TQXX Quilty Committee.
- d) The DA Sub-committee shall consist of;
 - i. A minimum of 2 natural persons being current members of the DA MC or its nominees.
 - ii. A minimum of 3 other natural persons as elected/appointed to the Sub-committee in a manner as determined by the DA Management Committee, or
 - iii. May include 1 or more Incorporated Associations.
- e) Prior to the AERA ratifying the appointment of the Sub-committee to conduct the event, the DA shall provide to the AERA;
 - i. A list of the proposed members of the Sub-committee.
 - ii. A copy of the Terms of Reference (TOR) for the Sub-committee. The TOR shall contain;
 - 1. A definitive start date for the commencement of the Sub-committee.
 - 2. A definitive end date for the termination of the Sub-committee.
 - 3. A clause specifying how the profits from the event will be allocated between any Incorporated Associations involved with the Event.
- f) Once ratified by the AERA;
 - i. The Quilty Committee is authorised to conduct the event in conjunction with the AERA Inc. and will adhere to the standards and principles stated in this document and as directed by the AERA.
 - ii. The AERA shall appoint a Quilty Advisor who will be available to the Quilty Committee as a reference point. Additionally, the Quilty Advisor will attend the test event and assess the track, facilities and organisation of the event, to ensure that the event meets the standards as contained in this document. The AERA will meet the costs of the Quilty Advisor in relation to the inspection process.
- g) Each DA and Quilty Committee will enter into an Event Agreement with the AERA Inc., which will be specific to that event and should be signed a minimum of two years prior to the event. The Event Agreement shall be signed by two Quilty Committee members, two members of the host's DA and two members of the AERA Inc. Executive. An individual may only sign on behalf of one party to the Agreement.
- h) The conditions contained within the Event Agreement may be varied from time to time if agreed to by all parties to the Event Agreement.
- i) The Quilty Committee shall nominate an Event Director who shall be responsible for the overall management of the event. The appointment of the Event Director must be approved by the AERA. The Event Director must have an intimate knowledge of the course, radio points, and ride base facilities and must be conversant with Riding Rules, Procedures for Rides, Veterinary Procedures, the Quilty Event Standards and the Event Agreement.
- j) Members of the Quilty Committee may be reimbursed for expenses incurred on behalf of the Committee, but shall not be paid for the contribution of time they make. Expenses should be

within those established in the budget and the Quilty Committee shall ensure that all expenses have supporting documentation for the purpose of audit.

- k) The AERA Secretary and the Secretary of the host DA shall be provided with copies of all meeting minutes of the Quilty Committee meetings within 28 days of each meeting.
- l) The Quilty Committee shall submit to the AERA Management Committee a detailed report on their preparations and provide a current budget (including assumptions) on each of the following dates.
 - i. 18 months prior to the event.
 - ii. 12 months prior to the event.
 - iii. 6 months prior to the event.
 - iv. 3 months prior to the event.
- m) The Quilty Committee shall furnish the AERA Bookkeeper within 14 days of the conclusion of the event a full list of ride entries including the entry fee(s) applicable. The AERA will invoice the Quilty Committee an "Entry Levy" which is due and payable within 14 days of receipt of the invoice unless otherwise agreed by all parties to the Agreement. The Entry Levy is 20% of the ride entry fees (excluding camping fees, compulsory vet levies and GST). The 20% Entry Levy will be subject to GST.
- n) The AERA may also request a personal presentation at nominated AERA meetings.
- o) Due to the Quilty Committee being a Sub-committee of the DA, the DA will be responsible to ensure that the financial transactions of the Sub-committee are externally audited. This may be done individually but more likely would be done as part of the annual audit of the DAs Financial Accounts. The DA is required to provide a copy of the portion of the Audited Accounts relevant to the Sub-Committee to the AERA within 28 days of the Audited Accounts becoming available and no later than three months after the event.
- p) The Quilty Committee is responsible for the development and implement of a Risk Management Plan. This plan should be formatted in accordance with standards Australia AS/NZS 4360:1999 and should demonstrate compliance with AERA and State Risk Management policies. This document shall be presented to the AERA 6 months prior to the running of the event. Any review or update of the Risk Management document should also be supplied.
- q) The Quilty Committee in conjunction with the AERA shall be responsible for the development and implementation of a Biosecurity Plan that is based on the AERA Biosecurity document. This document must be finalised and ratified by the AERA at least six months prior to the event.

3. AFFILIATION and RIDING RULES

- a) The ride shall be affiliated with the host DA and any ride affiliation fees shall be determined by the host DA.
- b) The AERA Inc. General Rules (S1) and Complimentary Competition Rules (S2), Veterinary Rules (S3), Social Media Engagement Rules (S4) and EADCM Rules (S5) and any other rules that the AERA imposes current at the time of the Quilty event shall apply.
- c) Any additional rules proposed by the Quilty Committee must be approved by the AERA Inc. before they can be applied.
- d) All horses entering the Quilty ride base venue must, prior to being granted access to the ride venue, be accompanied by an appropriately completed AERA Horse Health Declaration

and/or any other bio-security requirements as implemented from time to time, by the AERA Inc. or the host DA.

4. THE CHIEF STEWARD TEAM

- a) The AERA shall appoint the Chief Steward and the Assistant Chief Steward (in consultation with the Quilty Committee) plus additional accredited Chief Stewards to form a Chief Steward team comprising a maximum of 8 persons. For the Chief Stewards referred to in this clause 4(a), the following shall apply.
 - i. Airport to airport travel expenses and airport parking expenses are the responsibility of the individual but payable by the AERA upon presentation of an invoice.
 - ii. Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
 - iii. Accommodation (Thursday to Sunday inclusive) is the responsibility of the Quilty Committee but payable by the AERA upon presentation of an invoice.
 - iv. All meals are the responsibility of the individual except during the actual event (pre-ride vetting until the end of the Best Conditioned horse examinations) when all volunteers shall be fed and watered at the expense of the Quilty Committee.
- b) Should the potential entries for the event dictate that more than 8 Chief Stewards are required, then the Quilty Committee (in consultation with the Chief Steward) shall invite such additional Chief Stewards as required but at the cost of the Quilty Committee.
- c) The Assistant Chief Steward shall be the Chief Steward proposed for the following years Tom Quilty.

5. THE AERASPACE TEAM

The AERA shall appoint such number of suitably experienced persons competent in the use of AeraSpace for the efficient operation of AeraSpace throughout the ride. For the AeraSpace team referred to in this clause, the following shall apply:

- a) Airport to airport travel and airport parking expenses are the responsibility of the individual but payable by the AERA upon presentation of an invoice.
- b) Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- c) Accommodation (Thursday to Sunday inclusive) is the responsibility of the Quilty Committee but payable by the AERA upon presentation of an invoice.
- d) All meals are the responsibility of the individual except during the actual event (pre-ride vetting until buckle presentations) when all volunteers shall be fed and watered at the expense of the Quilty Committee.

6. VETTING

- a) The AERA General Rules (S1) and Veterinary Rules (S3), applying at the time of the Quilty event shall be adopted.
- b) The ride shall be run under AERA Vet Gate into Hold procedures.
- c) The Head Veterinarian together with the Chief Steward will approve all vetting areas.

- d) The vetting areas shall be sufficient in size to facilitate the vetting of horses, be well lit at night, have smooth, level and firm surfaces, and be free from influences that could unsettle horses.
- e) The Veterinary team shall utilise the panel voting system to eliminate any horse from the ride for any reason except a high heart rate which will be confirmed by a second veterinarian before elimination. The panel voting system shall involve a silent independent vote by 3 veterinarians with the majority deciding the outcome. Where possible, the panel shall include the head veterinarian, the assistant head veterinarian plus the examining veterinarian.
- f) A clearly identified Chief Steward or Assistant Chief Steward shall be present in the vetting areas at all times whilst vetting is in progress.
- g) The right of appeal regarding any veterinary decision shall be made to the Chief Steward in accordance with the prevailing AERA rules.
- h) A suitably equipped veterinary hospital shall be provided for the treatment of horses. The hospital should be established in a discreet location to enable private treatment of horses. Security measures shall be put in place to ensure that only authorised personnel, riders and crew have access to the hospital. A Chief Steward must be in attendance in the veterinary hospital at all times.
- i) The drug testing of horses shall be undertaken at each Quilty at the expense of the host DA.
- j) As a minimum, samples shall be taken from the winning horse in each riding division.
- k) Should additional drug testing be undertaken, the selection of horses for the additional swabbing shall be determined by the Head Veterinarian in consultation with the Chief Steward and the relevant person on the DA responsible for Medication Control.

7. THE VETERINARY TEAM

- a) **Senior Veterinary Team:** The AERA shall appoint the Senior Veterinary Team, comprising of the Head Veterinarian, the Assistant Head Veterinarian, the Senior Treatment Veterinarian and the On-course Veterinarian (in consultation with the Quilty Committee).
 - i. The Veterinary fees for the Senior Veterinary Team (above) are payable by the AERA.
 - ii. The Head Veterinarian and the Assistant Head Veterinarian must attend the event from Thursday to Sunday, inclusive.
 - iii. Airport to airport travel expenses are the responsibility of the individual but payable by the AERA upon presentation of an invoice.
 - iv. Airport parking will be paid by the AERA upon presentation of a receipt.
 - v. Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
 - vi. Accommodation (Thursday to Sunday inclusive) is to be organised by the Quilty Committee but payable by the AERA upon presentation of an invoice.
 - vii. All meals (Thursday to Sunday, inclusive) are the responsibility and at the expense of the Quilty Committee.
- b) **Line Veterinarians:** Each DA shall be invited to send 1 Veterinarian of their choice from their DA:
 - i. The Veterinary fees for the DA Veterinarians are payable by the Quilty Committee.

- ii. Airport to Airport travel expenses and airport parking expenses of the DA Veterinarians are the responsibility of the individual but payable by the AERA upon presentation of an invoice. The AERA shall then recover these expenses proportionally from the DAs, irrespective of attendance of a DA Representative veterinarian.
- iii. Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- iv. Accommodation (Thursday to Sunday inclusive) is the responsibility of the Quilty Committee but payable by the AERA upon presentation of an invoice. The AERA shall then recover these expenses proportionally from the DAs, irrespective of attendance of a DA Representative veterinarian.
- v. All meals are the responsibility of the individual except during the actual event (pre-ride vetting until the end of the Best Conditioned horse examinations) when all volunteers shall be fed and watered at the expense of the Quilty Committee.

c) International Veterinarians:

- i. The Quilty Committee may, in consultation with the AERA, invite suitably qualified international endurance veterinarians.
- ii. Airport to airport travel will be at the veterinarian's expense.
- iii. Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- iv. Accommodation (Thursday to Sunday inclusive) is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- v. All meals are the responsibility of the individual except during the actual event (pre-ride vetting until the end of the Best Conditioned horse examinations) when all volunteers shall be fed and watered at the expense of the Quilty Committee.
- vi. Veterinary Registration fees (if applicable) are the responsibility of the individual.

d) Additional Veterinarians: Should the potential entries for the event dictate that additional Veterinarians are required to facilitate the timely processing of horses through the vet ring, then the Quilty Committee (in consultation with the Head Veterinarian) shall invite such additional AERA or accredited Endurance veterinarians.

- i. The Veterinary fees for the above Veterinarians are payable by the Quilty Committee.
- ii. Airport to airport travel expenses and airport parking expenses are the responsibility of the individual and subject to individual negotiation with the Quilty Committee as to whether the Quilty Committee shall contribute towards the expense.
- iii. Transport from the airport to ride base and return to the airport is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- iv. Accommodation (Thursday to Sunday inclusive) is the responsibility of the Quilty Committee and payable by the Quilty Committee.
- i. All meals are the responsibility of the individual except during the actual event (pre-ride vetting until the end of the Best Conditioned horse examinations) when all volunteers shall be fed and watered at the expense of the Quilty Committee.

- e) The Assistant Head Veterinarian shall be the Head Veterinarian appointed for the following years Tom Quilty.
- f) The Head Veterinarian and the Chief Steward will be responsible for welcoming the veterinarians and familiarising them with the course, the check points and the ride base.
- g) All veterinarians must sign an Appointment Agreement for Veterinarians prior to acting as a veterinarian at the Tom Quilty Gold Cup event – see Annexure 4.

8. SCHEDULE OF VETERINARY FEES

- a) All veterinary fees quoted in this document exclude GST and a veterinarian shall be required to submit a formal Tax Invoice should they wish to charge GST in addition to the fee quoted.
- b) The schedule of Veterinary Fees for a Tom Quilty is as follows;

Head Veterinarian	\$2,000
Assistant Head Veterinarian	\$1,500
Senior Treatment Veterinarian	\$2,000
On-Course Veterinarian	\$1,500
All other Veterinarians	the recommended fee for a 160km event for that year as published by the AERA.
- c) All veterinarians must submit their invoices or request for payment within 14 days of the event.

9. VETERINARIAN EXPERIENCE

- a) The Tom Quilty is not an event for inexperienced Endurance veterinarians.
- b) All attending veterinarians shall have vetted at a minimum of 5 Endurance events including at least 2 VGIH event in the preceding 24 months prior to the Quilty event. Attending veterinarians will be required to sign the Veterinary Agreement document.

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10. DRESS CODE FOR VETERINARIANS AND CHIEF STEWARDS.

- a) Veterinarians and Chief Stewards are required to dress to a standard that befits the professionalism, importance and prestige of the Tom Quilty event.
- b) All Chief Stewards and Veterinarians must wear:
 - identifying vests (supplied by the AERA) at all times during the competition.
 - Clean, appropriate footwear.
 - Collared shirts and jackets with short or long sleeves.
 - Trousers or jeans.
 - A hat should be worn to guard against sunburn.
 - Clothing or hats with no commercial logos or advertising displayed.
 - No frivolous clothing or costumes.

11. THE COURSE

- a) The Quilty event shall be held on a course that permits the requirements and standards for conducting the event to be met.
- b) The course shall be 160 kms or as close to that distance as is practical. In any case, the published distance shall be at least 160 kms. The course is to be measured by at least 2 different methods / vehicles to accurately establish the exact distance.
- c) The course must consist of at least five leg sections with veterinary checks at the end of each leg.
- d) Where the course permits, the length of any leg should not exceed 40km with the last 2 legs being shorter in length and of lesser intensity.

- e) The course shall be free of dangerous hazards, able to produce an average riding time of sixteen hours. It is recommended that no more than 10% of the course be bitumen or paved roads.
- f) Consideration should be given to making sure that access to all sections of the track is available in the case of an emergency.
- g) The marking of the course shall be in accordance with the Tom Quilty Course Marking Standard.
- h) Water must be easily accessible for horses on course, on average, at least every 10 kms, and if this water is in drums, these drums must be re-filled as necessary. For the second and subsequent legs, the first water point must be available between 3 kms and 5 kms from the ride base.
- i) It is mandatory to conduct a competitive 160km ride over the proposed Quilty course within the preceding two years of the Quilty event.
- j) The Quilty Committee shall provide;
 - i. An appropriate training course, clearly marked and available to competitors for use during Quilty week.
 - ii. An altitude profile of the course to competitors.

12. FACILITIES

- a) The event base shall be of sufficient size to allow competitors and their horses to camp in comfort and safety. The event base should be fully enclosed with gates that can be securely shut.
- b) Facilities at the ride base must include an adequate public address system (eg FM radio transmission), hot showers, flush toilets and sufficient areas for horses and people to camp in comfort. Water, preferably mains pressure, must be widely distributed to all parts of the grounds.
- c) Facilities on or close to the event base shall include a public hall or marquee, public phones, shops, a post office, bank, hotel and laundry facilities.
- d) There shall be veterinarians, farriers, a doctor and/or ambulance services available and on call during the conduct of the event.
- e) Local emergency services should be provided with an event safety plan at least 3 weeks prior to the event.

13. START, FINISH AND CHECK POINTS

- a) It is preferable that the start and finish are at the event base.
- b) The start of the course shall be in a large open area with no hazards. The majority of the first leg of the course must be such that horses can pass each other in safety.
- c) The finish of the ride shall be so located that horses and spectators are in no danger should there be a competitive finish. It is recommended that there be no hazards or sharp turns in the final kilometre.
- d) Overall maximum elapsed time for competitors to complete the ride shall not be less than or exceed twenty-four hours.

- e) Veterinary checkpoints shall be easily accessible by road with ample parking space for strappers and spectators. There shall be ample water, toilets and other facilities at all veterinary checkpoints.
- f) The vetting areas shall be sufficient in size to facilitate the vetting of horses, be well lit at night, have smooth, level and firm surfaces, and free from influences that could unsettle horses.
- g) A suitable strapping area must be available.

14. SAFETY AND COMMUNICATIONS

- a) There shall be stewards at key locations along the course who are in contact by radio with each other, veterinary checkpoints and the event ride base. The stewards shall record the ride number of each passing competitor and relay this information to the veterinary checkpoints to inform strappers and the ride organisers of the progress of competitors, and any on-course requirements. On-course stewards shall have local knowledge of the course and of distances from their location to check points in both directions.
- b) The progress of competitors through radio locations shall be displayed in a way which is readily accessible to strappers and spectators.
- c) An effective communications system should be capable of reaching all points of the course at all times while the event is in progress. To meet veterinary requirements, there should be two dedicated radio channels available. On-course Veterinarians must have appropriate communication.
- d) A system to allow a means of notifying spectators the names/status of horses as they pass through the vet checks is recommended. (e.g. mobile microphone)
- e) Adequate vehicles with horse floats shall be available during the time competitors are on the course to aid in the retrieval of any horses from the course.
- f) First aid and medical attention shall be readily available if required on the event base and be capable of being dispatched on course if required.
- g) It is the responsibility of the Quilty Committee to ensure that on-course officials have a thorough knowledge of the course.

15. COMPETITORS

- a) All competitors must meet the following requirements:
 - i. Must be a current financial riding member of a DA of the AERA.
 - ii. Must meet the requirements of AERA General Rule (S1), 29.3 – rider status, and must have, additionally, successfully completed at least one 160km/24-hour endurance event.
- b) A rider that has been returned to Novice Status in accordance with the AERA General Rules (S1), 40, Rider Early Warning System, 40.5, is ineligible to compete.
- c) Any rider that is under suspension or disciplinary action by a DA, National or International Federation is ineligible to compete.

- d) Qualifications for entry shall be determined by the AERA Inc and are to be included on the entry form.
- e) Competition for the Tom Quilty Gold Cup Award shall be restricted to those competitors in the Middleweight and Heavyweight riding divisions.
- f) Competitors in the Junior riding division shall be a minimum of twelve years of age on the day of the event.

15.1 International Competitors.

- a. The qualifications of all International riders are to be verified by AERA Inc. prior to the entry being accepted by the Quilty Committee.
- b. International Riders must meet the requirements of AERA General Rules (S1), Section 32, International Rider and 15 (a) (ii) and (ii) and 15 (c) above.
- c. International competitors that are not a member of a DA must become a "day member" for the event, pay the appropriate day membership fee and sign the appropriate paperwork for insurance requirements.

16. HORSES

- a) All horses must meet the requirements of AERA General Rules (S1), 45 Horse Eligibility and 48 Endurance Horse Restrictions.
- b) Overseas horses must meet the requirements of AERA General Rules (S1), 45.5 Horses from Overseas and (a), above.
- c) A horse that has been returned to Novice Status in accordance with the AERA General Rules (S1), 60, Horse Early Warning System, 60.5 (b), is ineligible to compete.

17. TROPHIES AND AWARDS

- a) All successful competitors shall receive a Quilty Buckle. The supply of buckles shall be arranged by the AERA Inc. The Quilty Committee shall pay the AERA invoices for the purchase of the buckles and other AERA fees within 14 days of receiving the invoice.
- b) Quilty Committees shall conduct a presentation ceremony at which all successful competitors are presented their completion buckles. The presentation ceremony shall also include an official presentation of the Tom Quilty Gold Cup banner to a representative from the following years Tom Quilty Committee.
- c) The AERA Inc. shall supply the perpetual Gold Cup Trophy and one additional trophy to be retained by the winner of the Tom Quilty Gold Cup Award.
- d) The perpetual Gold Cup Trophy will not be released to the winner until the Quilty Cup Agreement has been completed.
- e) Other trophies shall be awarded as set out in Annexure1 to this Agreement.
- f) A Best Conditioned Horse Award shall be made for each riding division and shall be judged from the Top 5 by the Head Veterinarian plus two other veterinarians the morning following the completion of the ride. These rugs shall be of good quality kersey and shall state "Best Conditioned Horse (riding division) Tom Quilty Gold Cup National Championship" as well as the year, location and state. Rugs are to be in the colours of green and gold.

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- g) The Pat Slater Award will be selected from the first ten horses to successfully complete the event irrespective of the riding division.
- h) Rugs shall be awarded to the first ten horses to successfully complete from the combined Middleweight and Heavyweight riding divisions. These rugs shall be of good quality kersey and shall state "Top Ten Tom Quilty Gold Cup National Championship" as well as the year, location and state.
- i) Rugs shall be awarded to the first five horses to complete from each of the four riding divisions. These rugs shall be of good quality kersey and shall state "Top Five (riding division) Tom Quilty Gold Cup National Championship" as well as the year, location and state.
- j) A commemorative buckle shall be awarded for attaining 1,000 miles. If the recipient of a 1,000 mile Quilty buckle is also a placegetter (i.e. 1st, 2nd or 3rd) they will receive the 1,000 mile commemorative buckle plus their placing buckle. If the rider is entitled to a completion buckle they will receive the 1,000 mile commemorative buckle as their completion buckle.
- k) All trophies and awards shall be of a quality befitting the importance of this event, but shall not detract from the Tom Quilty Gold Cup.
- l) There shall be no frivolous or inappropriate awards or prizes.
- m) The annual AERA Inc. National Point Score and Distance Awards shall be made during the Quilty program. The Award Ceremony shall be held on Thursday evening and will be held in a venue reflecting the importance of these Awards.
- n) The AERA shall conduct a Teams competition in conjunction with the event. See Annexure 2 to this Agreement.

18. PHOTOGRAPHER

- a) The Quilty Committee (in consultation with the AERA) shall appoint an experienced equine Photographer to capture the following critical aspects of the event:
 - i. the AERA Awards Presentation Ceremony (Thursday evening),
 - ii. the Sunday morning program (BC, Pat Slater, Rug Presentations),
 - iii. the Buckle Presentation Ceremony (Sunday afternoon).
- b) The Quilty Committee should be cautious in appointing an "Official" Photographer as such, as this implies exclusivity. In today's world, every phone is a camera and telescopic lenses have an ever increasing range so it would be near impossible to guarantee exclusivity to an "official" photographer.
- c) Perhaps the better approach is to appoint a "photographer" on a commercial basis to capture the 3 critical aspects of the event. The Quilty Committee could grant exclusive "commercial" access at the AERA Awards, the Buckle Presentations, and the Sunday morning program. That is, no other commercial photographer would be permitted to take photographs at the venue of the AERA Awards or the Buckle Presentation nor would another commercial photographer be permitted "inside the vet ring" during the Sunday morning program.
- d) The Quilty Committee should be wary of what it can and cannot deliver in regard to photographers. Any photographer engaged for the 3 key critical aspects whether the "official" photographer or not, would need to acknowledge that the AERA would not stop family and friends from taking happy snaps at the 3 designated activities.

19. SPONSORSHIP

- a) The Quilty Committee may seek sponsorship and other financial support with the aim of keeping entry fees at an acceptable level.
- b) The Quilty Committee shall not enter into an agreement with a sponsor or any other body that compromises in any way the standards and principles stated in this document.
- c) Full details of all sponsorship packages that require any undertaking by the AERA shall be submitted to the AERA Inc. Management Committee prior to the package being finalised.
- d) All advertising and promotional material (i.e. website, Facebook, DVDs, labels, stickers, banners, etc.), with the exception of sponsors materials must carry the AERA Inc. logo and include the wording 'Tom Quilty National Championship'.
- e) Naming rights for major sponsors of the Quilty will be permitted subject to approval by the AERA. The words "Tom Quilty Gold Cup" must remain a prominent part of the name of the event at all times.

20. INFORMATION

- a) The Quilty Year Book shall be published by the Quilty Committee. This shall include relevant historical information supplied by the AERA and that portion of the Year Book containing this historical information will be paid by the AERA on a pro rata basis. Payment of the entry fee entitles the rider to a free copy of the Year Book.
- b) The Quilty Committee shall maintain a website from a minimum of 12 months prior to the event to disseminate information to DA members and the general public prior to the event. The AERA shall make available a portion of the official Tom Quilty website for such purposes at no cost to the Quilty Committee. However, web design and updating of their portion of the website is at the Quilty Committees cost.
- c) Each DA and the next Quilty Committee is invited to submit an article for the Quilty Year Book.
- d) The AERA may provide a Media Person for the event to ensure continual updates to the AERA Facebook page. The Quilty Committee will acknowledge and provide sufficient accreditation for the nominated person to have adequate access for the duration of the event.

21. ENTRY FEES

- a) The Quilty Committee shall submit to the AERA for approval a minimum of 6 months prior to the event an itemised list of fees to be charged to riders. The list shall include entry fees, camping fees, vet levy fees and any other fee or charge payable by an entrant.
- b) It is the responsibility of the Quilty Committee to provide a refund policy.
- c) When submitting (a) above, the Quilty Committee shall also provide a copy of the latest budget (with assumptions).
- d) The Veterinary Levy is:
 - i. Compulsory for all entrants and must be notated accordingly on all entry forms.

- ii. Charged to cover the labour component for any treatment received by a horse in the ride base Veterinary Hospital. Riders will also be invoiced for fluids, drugs and consumables.
- iii. Retained by the Quilty Committee as an additional revenue source to recover the associated expenses.

22. MISCELLANEOUS

- a) No activities shall be associated with the Quilty which provides any significant financial incentive to competitors e.g. a calcutta.
- b) It is recommended that the National Anthem be played at the commencement of each Quilty.
- c) The Tom Quilty Kit (Annexure 3) contains items which move from one Tom Quilty event to the next. It is the responsibility of the Quilty Committee in possession of the Tom Quilty Kit to ensure:
 - i. the security of the contents of the Kit and is responsible to replace missing or damaged items.
 - ii. that the equipment is forwarded to the following Quilty Committee.

Annexure 1 – Trophies & Awards

The Quilty Winner awards:

Quilty Gold Cup & cabinet – winner retains until next Tom Quilty.

Quilty Gold Cup replica – winner retains permanently.

The Quilty Book of Poems – winner retains until next Tom Quilty.

Riding Division awards:

Place buckles - 1st, 2nd and 3rd in each riding division.

Place rugs – 1st - 5th place in each riding division.

Best conditioned in each riding division.

1,000 Mile buckles awarded when appropriate - refer clause 15 (j).

Other awards:

Top 10 Rugs:

Awarded to the first 10 successful horses from the combined Middleweight and Heavyweight riding divisions. Arranged by the AERA

Newbridge Trophy (a photograph):

Awarded to the first successful registered purebred or derivative Arabian horse over the line.

Arranged by the AERA.

Shareym Trophy (Perpetual bronze trophy)

Awarded to the highest placed successful horse from the combined middleweight and heavyweight riding divisions which has the most Quilty buckles to its credit including the current event.

The Pat Slater Cup:

Perpetual Cup and custom made box – winner retains until next Tom Quilty.

Bronze trophy – winner retains permanently and is provided by the AERA.

The Pat Slater Cup will not be released to the winner until the appropriate paperwork is signed (arranged by the AERA).

Pat Slater Cup Judges:

The Pat Slater Cup shall be judged by a panel of five persons appointed by AERA Inc. A member of the panel may have competed in the Quilty provided their horse is not eligible for consideration for this award. In any case, a judge shall stand down should a conflict of interest exist with an eligible participant. In this instance a reserve judge will fill the vacancy.

Pat Slater Cup Eligibility:

The first ten horses to successfully complete the course regardless of their riding division are eligible. Eligible horses must not receive any invasive treatment from the commencement of the Quilty until the completion of the judging of the Pat Slater Cup.

Pat Slater Cup Examination:

Horses will require a lameness examination in-hand by the Best Conditioned Veterinary panel prior to participation in the Pat Slater Cup Judging. Horses that are judged unsound will be excused. All eligible horses will be required to individually work out under saddle and where a participant is also in BC, then their BC work out will be judged as their PSC workout. Emphasis will be placed on impulsion and the attitude of the horse. Little or no consideration will be taken for overall weight carried and time taken in comparison with the winner's time.

The horses are scored on the following criteria:

- (a) freedom of movement
- (b) soundness and impulsion
- (c) presence and appearance
- (d) overall presentation

First International Rider trophy; (optional trophy)

The Quilty Committee is to arrange sponsorship if choosing to present this award.

Annexure 2 – The Teams Event

The AERA is responsible for the taking of entries for the Teams Event.
State Team Perpetual Shield – winners retain until the next Tom Quilty.
Restricted Team Perpetual Cup – winners retain until the next Tom Quilty.
Trophies for members of the winning teams – arranged by the AERA.
Completion badges – provided by the AERA.

Note that there are now 4 team events at the TQ –

1. International Team/Trans-Tasman Team (to be held at the discretion of the AERA): Each Team shall consist of four horse/ international rider combinations and must include at least two riders from either the Heavyweight or Middleweight riding division.
2. State Representative Team: Each Team to be nominated by the State Riding division. The team shall consist of four horse/rider combinations and must include at least two riders from either the Heavyweight or Middleweight riding division.
3. Restricted Team: Each Team shall consist of four horse/rider combinations and must include at least two riders from either the Heavyweight or Middleweight riding division.
4. Unrestricted Team: Each Team shall consist of four horse/rider combinations — there are no weight or riding division restrictions.

Annexure 3 – The Tom Quilty Kit

Vet Vests x 25
Megaphone
Tom Quilty Banner

Annexure 4 – Veterinarian's Agreement

I (name) Acknowledge that I agree to attend the Tom Quilty Gold Cup Event XXXX in XXXX, and that I agree to the following conditions and requirements:

I am fully conversant with the AERA General and Veterinary Rules, in particular, the VGIH process and the Code of Conduct,

I have read and agree with the AERA Biosecurity policy.

I agree that I will submit all invoices and reimbursements within 2 weeks of the event.

I acknowledge that I meet the qualification requirements to vet at the event,

I agree and acknowledge the vet fee,

I agree and to the required dress standard,

I agree to travel and accommodation arrangements,

I agree that I will be available on Friday to attend the pre-ride meeting and pre-ride vetting,

I acknowledge that I will be issued with a vest which must be worn whilst officiating and returned at the end of the event,

I am currently registered with the National Veterinary Registration Panel.