

TEERA SMC Meeting  
Wednesday 19 May 2021, 6.30PM  
Sassafras Fire Station and elsewhere  
Agenda

Meeting opened:

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Trish Smith, Mark Dunn, Amelia Napier, Tony Purton, Grace Huxtable, Trent Huxtable

Visitors:

Apologies: nil

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**1. Brief welcome and intro comments from Andrew**

Nil

**2. Ratification of minutes of last SMC meeting (20/4/21 – previously circulated):**

Motion: *'that the minutes of the SMC meeting on 20/4/21 be accepted as a true record of that meeting'*.

Moved, seconded:

**3. Matters arising**

Nil not covered elsewhere.

**4. Actions from previous meetings:**

- a. Insurance for ride trailer, including ETS and other miscellany – Mark to investigate and progress
- b. Kaye to survey members on their thoughts re end of year award options – survey prepared, Mark and Kaye to get it online
- c. Mark to draft SOP for ROCs re trailer – done. Mark to liaise with Tony by phone to progress.
- d. Mark to send reminder email to ROCs re accessing Forico land – mentioning Forico, SST, Alliance and Parks.
- e. Mark to contact Deanna Casey to progress her Head vet accreditation – Mark to send off to AERA
- f. Mark to write to all clubs encouraging them, where possible, to allow vetting for 80k riders on Saturday mornings. Done. SMC Discussion – vets aren't often available to vet Friday afternoon. May be a problem. Celine and Khyle can be OK. Mark to write follow up email highlighting this issue to clubs and further encouraging Sat AM vetting. Tony Purton suggested a later start and lights for Sat AM vetting.
- g. TQ21 article from Tas. Kaye's article OK? SMC approved Kaye's article – Mark to get photos and send off to TQ21.
- h. Removal of XX YY requirement to bit his horses at events. Mark to write to him rescinding, noting need to adhere to relevant rules re safety.
- i. Need for more VGIH rides? – SMC in principle support with allocated \$ for the extra vet that may be needed - Mark to write to ROCs
- j. HHDs - Form to be collected at gate. Mark to write to ROCs.
- k. No requirement for novice tags to be worn – Mark to highlight to ROCs
- l. TEERA Hall of fame -- Mark to write up a discussion point for next SMC meeting
- m. Mark to send example budget to Mils / MEER to assist with planning for SCs
- n. Mark to write to member re outcome of Kentish ride matter

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**5. Correspondence**

**To 10 May**

**In**

11/04/2021 Email from Roger re March accounts

14/04/2021 Email from Roxanne Battle - payment of Pyengana vet fees  
Two emails from Roger re NEEEC ride return  
Email from Felicity - NEEEC Easter ride return

20/04/2021 Email from Kaye - member survey re awards  
Email from Andrew re confidential Kentish ride incident

26/04/2021 Andrew to SMC - options for HHD collection

27/04/2021 Kim Moir - acknowledgement of receipt of end. vet accreditation recommendation

28/04/2021 Kim Moir - advice on next AERA MC meeting - forwarded to SMC  
Comments from Tara Nicklason re upcoming awards survey

30/04/2021 Email from Mils - copies of last year's insurance documents including the account  
Email from Kim Moir - last AERA meeting notes - forwarded to SMC

1/05/2021 cc'ed email from Roger to Trent re BB ride return

3/05/2021 Email from Linda Tanian (AERA database) re adding 'phone a friend' contact for Tas - forwarded to Trish for actioning

7/05/2021 Kim Moir to Deanna Casey cc TEERA re Deanna Casey accreditation as an endurance vet - forwarded to SMC for info  
Email from Debbie Grull (Oss Foley) in response to recent letter to all clubs fro TEERA. Forwarded to SMC for comment / advice on response.

**Out**

14/04/2021 Mark to SMC - draft AERA AGM minutes

17/04/2021 Mark to SMC - accounts for SMC meeting

23/04/2021 Mark to Trent email - request for insurance contact

25/04/2021 Mark to SMC - draft meeting minutes

26/04/2021 Mark to SMC - advice that AERAspace changes to access would now occur end of Feb each year

27/04/2021 Mark to XX YY re removal of 2015 sanction  
Mark to Jodie Gardam, Strategic Insurance re trailer and ETS insurance.

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	Mark to Roger - seeking photos to go with Kaye's TQ21 piece
	Mark to Andrew, Kaye - draft letter to member following up on Kentish incident
	Mark to Kim Moir AERA - recommendation for endurance vet accreditation of Deanna Casey
28/04/2021	Mark to SMC re expiry of ETS insurance policy
	Mark to TQ21 - Tassie handbook article
	Mark to Tara, Brooke and Craig re using pics of them in the TQ21 article - all agreed OK
30/04/2021	Mark to SMC - draft letter to clubs - for SMC review
2/05/2021	Mark to SMC - Tara's comment on awards survey
	Mark to SMC - Kaye's response
	Mark to SMC re Ian Sims CS accreditation
4/05/2021	Mark to Jodie Gardam, Strategic Insurance re trailer and ETS insurance.
6/05/2021	Mark to Tas clubs - various matters from last SMC meeting

**6. Matters arising**

- a. Horse health declarations
- b. Deanna Casey – endurance vet accreditation
- c. AERAspace updates – will now happen end of Feb each year
- d. TQ21 article for handbook – forwarded to TQ21 with photos from Roger
- e. Ian Sims CS accreditation

**7. Finance:**

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:
- b. Update on banking authorities – Roger
- c. Insurance for ride trailer, including ETS and other miscellany – Mark to report
- d. 2021 budget – Trenton / Roger
- e. BB ride return + cheque with Trenton? –
- f. Membership / log book \$ - still to be deposited?

**8. Ride reports.**

- a. CS reports
  - i. CCER – comments?
  - ii. STER – comments?

**9. AERA report**

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- a. meeting re TQ21 Biosecurity plan
- b. Social media

**10. Member numbers:**

**AERA Membership Affiliation for 2021 to 10 May 2021**



	NSWERA	QERA	SAERA	TEERA	VERA	WAERA	Total
1. Ordinary	302	279	64	84	117	163	1009
2. Associate	0	0	0	0	0	0	0
3. Training/Intermediate	12	13	7	3	9	0	44
4. Adult Total	314	292	71	87	126	163	1053
5. Junior	53	36	7	21	6	0	123
6. Junior Training/Intermediate	0	5	0	0	0	0	5
7. Junior Total	53	41	7	21	6	0	128
8. Total	367	333	78	108	132	163	1181

- a. Member numbers seem low? AERAspace updates pending?
- b. support for new members?

**11. ROC meeting with SMC**

- a. 'Kaye to develop a proposal for next SMC meeting.'

**12. Sustainability**

- a) Awards – survey prepared by Kaye to be promoted and progressed – Mark and Kaye. Tony Purton suggested we need a major award each year - horse of the year?

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**13. Website**

Since SMC made the decision to appoint a webmaster Mark and Trish have been doing whatever updates have been required. They are both now of the view that a dedicated webmaster may not be required and that any updates required should be considered core activity for the secretary and registrar.

Discussion:

**14. Ride nominations:**

- a. Progress of AERA platform – Mark

**15. Early Warning System (EWS)**

As of 10 May – three horses, one rider on novice time.

**16. TEERA Hall of fame**

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

For next meeting? Mark to write up a discussion point – T/F

Link to AERA honorary members

**17. State Champs**

Call for expressions of interest has gone out – deadline 31 May.

Discussion.

Meeting closed:

Next meeting: Wednesday 16 June 6.30PM