

TEERA SMC Meeting - Minutes  
Tuesday 22 November 2022, 6.30PM.  
30 Main Road Wivenhoe

Meeting opened:

SMC Present: Andrew Miles, Felicity Perry, Mark Dunn, Trenton Huxtable, Deb Wylie, Angie Clark, Grace Huxtable, Kirstie Lockhart

Visitors:

Apologies:

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**1. Brief welcome and comments from chair**

**2. Ratification of minutes of 18 October SMC meeting – previously circulated:**

Motion: *'that the minutes of the SMC meeting on 18 October be accepted as true records of that meetings.'*

Moved, seconded:

**3. Matters arising**

Nil not elsewhere on agenda.

**4. Actions from previous meetings:**

Actions from the October SMC meeting

- I. Mark to resend invitation to Jennifer Blake – no need – she replied day after meeting accepting
- II. Mark to advise Roger that merchandise should be valued at cost - done
- III. Mark to write to NEEEC / Graham re fuel costs for SCs – done 14/11
- IV. Mark to write to AERA – proposed affiliation agreement acceptable – done – 14/11
- V. Trent, Andrew – packing of ETS in ride trailer

**5. Matters arising**

- a) Jennifer Blake – Mark sent her an email acknowledging her advice that she would be attending. Anything else to do? Deb W? / Mark W? to call re arrangements on the day?

**6. Correspondence**

In

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**12/10/2022** Email from Kim Moir - minutes of 3 September AERA MC meeting - filed for November SMC meeting

13/10/2022 Email from Roger - finance report for 18 October SMC meeting - circulated to SMC with agenda

15/10/2022 Email from Kim Moir - TQ23 committee has withdrawn - TEERA opinion on a way forward sought - forwarded to SMC

18/10/2022 Email from Angie Clark / CCER - 6 August 2023 ride nomination - receipt acknowledged

19/10/2022 Email from Kim Moir - request for comment on 2023-25 ARERA business plan

Email from Jennifer Blake - acknowledgment that she will be in attendance at SCs - acknowledged with thanks.

24/10/2022 Email from Kim Moir - advice on TQ23 - VERA bid likely 28/10 - email forwarded to SMC.

Email from Kim Moir - notice of 27 Nov AERA MC meeting - forwarded to exec.

22/10/2022 Email from Roger to SMC re novice - endurance upgrades - response provided - agenda'd for Nov SMC meeting

22/10/2022 Email from Roger - corrected balance sheet to 22 Oct 2022 - saved to October SMC meeting file

26/10/2022 Email from Kim Moir - notification of cancellation of Vic TQ23 + call for EOIs to host

Email from Kim Moir - summary of 26 October AERA MC meeting

30/10/2022 Email from Lydia Rigby - re matters at Oss Foley ride - receipt acknowledged

30/10/2022 Several email from Kaye Mitchell re rule interpretations, function of rules - responses provided

31/10/2022 Email from Debbie Grull - copy of email to Lydia Rigby

Email from Debbie Grull - comments re OF ride

5/11/2022 Email from Kim Moir - 2023 AERA fees and charges

5/11/2022 Email from Lydia Rigby - withdrawal of previous letter re OF - acknowledged by secretary

9/11/2022 Email from Kim Moir - reminder of deadline for submissions for 26 November AERA MC meeting

10/11/2022 Email from Kim Moir - draft sponsorship and donations by-law for comment

Email from Tracy Smee - apologies for dinner

Email from Kaye Mitchell - apologies for dinner

**Out**

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12/10/2022	Mark to SMC - 18 October agenda and supporting docs
13/10/2022	Mark to SMC - rule change proposals for 22 October AERA MC meeting
12/10/2022	Mark to NEEC, cc Graham Bucknell - advice re SC ride distances
14/10/2022	Mark to members - Pyengana ride cancellation including process for refunds
14/10/2022	Account for swabs for EA - sen to Roger for payment
31/10/2022	Mark to SMC - email re matters at OF ride
3/11/2022	Mark to Tara N - query re 2023 ride dates for Portland and Suncoast  Mark to Jess G - query re 2023 CEER ride date (6/5/23) - reminder sent 14/11 - response received 14/11 - OK with CEER
10/11/2022	Mark to Harry Wever, Sandy Little - info re SCs
10/11/2022	Mark to SMC - draft TEERA report for November AERA meeting
10/22/22	Mark to members - invite to dinner / awards night
14/11/2022	Mark to NEEEC re fuel costs for SCs - receipt acknowledged by NEEEC secretary noting Graham would respond
14/11/2022	Mark to Kim Moir - TEERA agreement with affiliation agreement - acknowledged by Kim

**7. Matters arising**

- a) AERA business plan – derives directly from and provides a structure for AERA activities – implies a more evenly spread involvement from MC members .
- b) Process for novice → endurance upgrades for riders. No formal process is in place. Suggestion from Roger – generate a form for same and post to website. On agenda below.
- c) October AERA meeting
  - i. AERA constitution – comments invited from SMCs.
  - ii. National sponsorships – work has begun on working up a proposal to go to an organisation for significant ongoing (6 year) sponsorship.
- d) AERA sponsorship and donations By-law – sent by AERA to SMCs for comment. Mark – transparency and accountability is the aim.

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**8. Member numbers**

For noting, as of 14/11/2022:

**Adult & Junior Riding Membership**

	2018	2019	2020	2021	2022
NSWERA	431	432	352	429	415
QERA	480	509	423	401	377
SAERA	84	60	67	84	93
TEERA	229	183	135	136	117
VERA	193	186	118	157	158
WAERA	198	198	191	187	175
<b>Total</b>	<b>1615</b>	<b>1568</b>	<b>1286</b>	<b>1394</b>	<b>1335</b>

**9. Finance:**

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:
- b. MD / RN – it is important that receipts be generated for all items of TEERA revenue and that these are reported to the bookkeeper. Action: Propose that Mark writes to all ROCs to remind them of this.
- c. 2023 fees and charges, budget.

The AERA fees and charges for 2023 have increased significantly to accommodate increased insurance premiums. Fee increases have been linked directly to the increased insurance costs.

Insurance Liability									
Division	annual	\$490.00	\$490.00	\$690.00	\$690.00	\$690.00	\$690.00	\$830.00	\$830.00
Event	each event	\$60.00	\$60.00	\$80.00	\$80.00	\$85.00	\$85.00	\$85.00	\$120.00
Full riding member	annual	\$20.00	\$20.00	\$22.00	\$22.00	\$25.00	\$25.00	\$30.00	\$50.00
Intermediate member	annual	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$12.00	\$24.00
Day Member	each ride	\$5.00	\$5.00	\$7.00	\$7.00	\$12.00	\$12.00	\$14.40	\$25.00
Non-Riding member	annual	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$10.00

Discussion:

- I. MD - suggest TEERA increase its member fees by the same amounts + \$5 for each member fee (to accommodate the small 2022 deficit). This would mean the day rider fee in 2023 would be \$40 (cf \$25 in2022). Suggest per event fee go to \$150.

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- II. MD - propose draft 2023 budget be prepared for December SMC meeting (Mark, Roger)

Action:

**10. Ride reports**

**I. Oss Foley**

Discussion:

- I. No CS report received.
- II. Reasonable numbers (49), tough ride as usual

**11. AERA online membership renewal proposal**

MD – just for noting – has been put on hold for 2023.

**12. 2023 Forms**

Roger has kindly agreed to generate these. MD to liaise with him to progress.

**13. State Championships**

- I. Deb W, others to report
- II. Risk management, biosecurity plans sent to Harry W, Sandy L 10/11/22.
- III. HV and TV replaced as both were unavailable. Harry Wever and Celine Lee appointed.

**14. Dinner / awards night**

Axeman's Hall of fame – 3 December

Invitations distributed by FB, direct email 7-10/11/22.

For consideration in 2023 – AERAonline can manage ticket sales – reduces workload for bookkeeper.

Angie to report on dinner

Angie to report on awards

**15. 2023 calendar**

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Most of the proposed dates suggested at the October meeting have been confirmed – see below. TQ23 confirmed for 25 June – Imbil, Qld

Barnboogle? Kirstie. Trenton to report.

**SMC to confirm 5 Aug CCER date**

**TEERA 2023 ride nominations**

4/2/2022	Jill Sheean	confirmed, notified
	Gap to fill?	
4/3/2022	WW	confirmed, notified
25/3/2022	Kentish	confirmed, notified
8/04/2022 (Easter)	STER	2 x 80k and others confirmed, notified
22/4/2023	Pyengana	confirmed, notified
6/5/2022	Castra	Confirmed, notified
20/5/2022	Suncoast	confirmed, notified
10/6/2022	Barnboogle?	Proposed only
25/6/2022	TQ23	Stirlings Crossing, Imbil, Qld
July	Gap to fill?	
29/7/2022	Winton to Longreach	
5/8/2022	CCER	Bid only
26/8/2022	NEEEC	confirmed, notified
September	Gap to fill? Gap to fill?	
October	Gap to fill?	

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29/10/2022

Oss Foley

or 4 November

**16. TQ25**

Discussion: *'Trent to talk to Kirstie L and follow up with Richard etc at Barnboogle and report back to next SMC meeting'*

Actions: As above

**17. EWS**

No new EWS activity.

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

**18. Round the table....**

Meeting closed:

Next meeting: 6.30PM Tuesday 13? December, Sassafra.