

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

Meeting opened:

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Trish Smith, Mark Dunn, Amelia Napier, Tony Purton, Grace Huxtable, Trent Huxtable

Visitors:

Apologies:

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1. Brief welcome and intro comments from Andrew

2. Ratification of minutes of last SMC meeting (10/3/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 10/3/21 be accepted as a true record of that meeting'*.

Moved, seconded:

3. Matters arising

4. Actions from previous meetings:

- a. Order 2 Gazebos to house the ETS gear - Andrew to progress.
- b. Ride bibs – 15 bibs to be ordered - Andrew to progress
- c. Research to be done on who wants to replace their 80k bib – Amelia / Andrew to progress.
- d. Options for 40k bibs and sizing options - Andrew to progress
- e. Officials' vests to be ordered - Andrew to progress
- f. 15 80k ride bibs to be ordered - Andrew to progress
- g. Officials' vests – options paper previously circulated - Custom workwear will get the job –
- h. Insurance for ride trailer, including ETS and other miscellany – Mark to investigate
- i. Pyengana vet fees – status? – Mark to investigate and report back
- j. Kaye to survey members on their thoughts re end of year award options
- k. Northern info day – Amelia to progress. Mark to liaise with Amelia
- l. Trish to report back on discussions with Angie Clark re volunteering
- m. Mark to draft SOP for ROCs re trailer.
- n. Mark to send reminder email to ROCs re accessing Forico land.
- o. Mark to contact Deanna Casey to progress her Head vet accreditation
- p. Mark to write to all clubs encouraging them, where possible, to allow vetting for 80k riders on Saturday mornings.

5. Correspondence

In

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

- 10/03/2021 Letter from Biosecurity Tasmania re consultation on horse transport guidelines - responded that a national response will include comment from Tas
- 11/03/2021 email from Kim Moir - copy of AERA draft 2021 budget FYI - forwarded to SMC for info
- email from Kim Moir - minutes of 2 x Feb AERA meetings - forwarded to SMC for info
- 11/03/2021 email from Kim Moir - info for 11 April AERA MC meeting - forwarded to SMC for info
- 13/03/2021 Roger to SMC - membership data
Trish to SMC - Tara has agreed to take on the webmaster role
Felicity to SMC - draft ride trailer content list for comment
- 14/03/2021 Roger to various MC members re (lack of) need for him to obtain a quote for website revamp
- 21/03/2021 Graham Bucknell, NEEEC, re HDDs
Roger Nichols re road traffic management at events
- 23/03/2021 Email from Deb Wylie - updated CCER committee list - forwarded to Tara so she can update the website
Logbook query from Flick - responded. Copied to Andrew for a confirming opinion.
- 24/03/2021 Email from Deb Wylie with new CCER committee list - forwarded to Tara for action
- 25/03/2021 Email from Roger re Kentish ride return
Email from Jake Tammens re Kentish ride return. Responded.
Email from Roger re Kentish ride return
- 26/03/2021 cc email from Trish Smith the Graham Bucknell re nominations reporting
- 27/03/2021 Email from Amanda Rayner (TQ21) re article for TQ handbook. Circulated to SMC for comment / volunteer.
- 28/03/2021 Email from Linda Tanian re Angie Clark getting 2020 Arabian Horse of the year - AERA to post on FB. TEERA to publish something too on its FB page and website.
- 29/03/2021 Email from BP re possible concussion at SC
Email from Roger - photos of Troubador
- 30/03/2021 Email from LW re possible concussion at SC
Email from Kim Moir - 11 April AERA MC agenda - forwarded to SMC for comment
- 31/03/2021 cc'ed email from Easter event CS Mark Dunn re potential presence in COVID hotspots week prior to the event - discussed with RO and TEERA President
Email from Kaye - draft article for TQ21 handbook
- 2/04/2021 Letter to Mark from Bella Pickering - medical certificate
- 7/04/2021 cc'ed emails from Roger to bank re options for banking cheques
email from Roger - copy of 2020 ETS insurance

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

- 12/04/2021 email from Roger - copy of vet account from Pyengana ride 2020
Email from Deanna Casey re head vet accreditation
Email from Cleone Hill re rest order on Cruze GT - replied cc to Felicity and Andrew
Three emails from G Sermon (WA) re WA events - article and photos - filed
- 13/04/2021 Email from Pat Lamprey re Jill Sheean CS report - with other ride paperwork
- Out**
- 13/03/2021 Mark to SMC - Rule 54.2 change proposal
Mark to SMC - draft SMC meeting minutes
- 14/03/2021 Mark to SMC - draft agenda for 10 April meeting + actions from March meeting
- 19/03/2021 Mark to Tara, Trent, Roger enquiring re vet fees from 2020 Pyengana ride
Mark to Tas Club Secretaries encouraging them to facilitate Saturday morning vetting
- 24/03/2021 TEERA report to AERA for 11 April AERA meeting
- 1/04/2021 cc'ed email from Roger to Grace re membership payments
Mark to SMC re write up of Angie Clarke / Troubador - AHSA Horse of the year
- 5/04/2021 Email from Roger re difficulty balancing March accounts
NEEEC Easter event ride return per Felicity
- 6/04/2021 Secretary to SMC re AERA Rule change proposals
- 7/04/2021 Mark to Roger re Kentish ride return
Mark to SMC - Kentish CS ride report
Mark to Deanna Casey re accreditation as a head vet
Mark to SMC - Castra ride report
Mark to SMC - draft SOP for trailer to SMC for comment
Mark to Pat Lamprey re CS report for Jill Sheean ride
- 11/04/2021 Mark to SMC - draft meeting agenda for comment
Mark to SMC - NEEEC Easter ride CS report
- 13/04/2021 Mark sent Cruze vet report to Celine Lee
Mark to SMC - reminder re agenda items for next meeting
Mark to Roxanne Battle - account for Pyengana vet fees

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

6. Matters arising

- a. TQ21 article from Tas. Kaye's article OK? Mark to ask Roger for appropriate photos?
- b. Bella Pickering medical certificate clearing her to ride after 2020 SC possible concussion was received by Mark on 2/4/21
- c. Deanna Casey head vet accreditation

7. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:
- b. Update on banking authorities – Roger
- c. Insurance for ride trailer, including ETS and other miscellany – Mark to report
- d. 2021 budget – attached – actual v budget
- e. Should TEERA still be accepting cheques?
- f. On a related note – Trish - *'I would also like to see implemented the rule 'All riders will be expected to show a current membership card at every ride they enter'*

8. Ride reports.

- a. CS reports for rides YTD?
 - i. Kentish – previously circulated
 - ii. Castra - previously circulated
 - iii. Jill Sheean – previously circulated
 - iv. NEEEC Easter – previously circulated
- b. Confidential matter - Kentish ride
- c. Other comment?

9. AERA AGM meeting, MC meetings report:

AGM minutes circulated. Key issues at SMC meeting (agenda previously circulated to SMC) were progression of the TQ21 Biosecurity Plan and decision to commence work on the AERA nomination platform. \$Xk budget.

10. Member numbers:

As of 10/4/2:

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
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Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	350
QERA	465	480	509	423	320
SAERA	83	84	60	67	72
TEERA	223	229	183	135	107
VERA	210	193	186	118	130
WAERA	159	198	198	191	162
Total	1614	1615	1568	1286	1141

'The TEERA strategic plan has us aiming for 160 members by the end of this year and, right now, this is looking achievable.'

Do we need to have a membership drive?

11. ROC meeting with SMC

Necessary? Desirable?

12. Removal of XX YY requirement to bit his horses at events.

Requirement was imposed by SMC in 2015.

13. Document retention

Ride paperwork needs to be kept for seven years. Responsibility of TEERA or clubs?

14. Sustainability

- a) Refunds – *'With the apparent growing push for online payment I think we need to give this careful consideration and come to a position on this.'*
- b) Awards

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

15. Ride format:

- a) Need for more VGIH rides?
- b) Need another 160k ride?

16. Event traffic management

From Roger Nichols → *I was on the Stoodley checkpoint a few years ago (when traffic was also heavy due to a rowing event at Lake Barrington). This is a high risk section of the ride track.*

Then, I took additional precautions, moving the checkpoint and deploying beacons (I carry in case of breakdown) and waving down fast moving traffic.

I wasn't at that checkpoint this year but did pass it in both directions. Signage was illegible until upon it (poor contrast between background and lettering) and, at Stoodley, poorly positioned along the road being on the wrong side of the brow of a hill.

I suggest a working party review road signage and its placement and TEERA supply appropriate signs to ROCs and a SOP on it's use.

There is a risk of biting off more than can be chewed. I suspect official advice might include hiring an accredited traffic manager.

Discussion:

17. HHDs

From Graham Bucknell, NEEEC → *as requested I question the point of the horse temperature log, when it first came out it was checked at the gate before any horse was permitted to enter ride base, now the form is taken to the ride office, it would be after the horse has been unloaded and if the horse had a problem the ride base would be contaminated, this why I feel it has no purpose we ether continue the practise of the check at the gate or scrap the practice altogether*

Discussion:

18. Ride nominations:

Progress of AERA platform?

19. Ride trailer:

Update – Tony/Flick/Mark

20. Early Warning System (EWS)

21. Novice tags on horses

TEERA SMC Meeting
Wednesday 21 April March 2021, 6.30PM
Sassafras Fire Station and elsewhere
Agenda

The use of these has dropped off in recent years, particularly in light of the use of ETS which automatically flags 'under time'. Should we enforce the requirement to use novice IDs? Note, there is no Rule requiring this.

22. Website:

Tara has agreed to do the job.

Needs SMC advice on:

- investigate options for improving the appeal of the home page (or not)
- work out a process for advising of updates needed – eg, shall the secretary / others upload some content or should it all go through Tara
- review overall structure of website, including whether some content could go
- need for additional content?

23. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

24. TQ25

25. State Champs

Meeting closed:

Next meeting: Wednesday 19 May 6.30PM