

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

Meeting opened:

SMC Present: Andrew Miles, Mark Dunn (online), Deb Wylie, Angie Clark, Grace Huxtable (online), Carolyn Foley-Jones (online) until 8.25PM, Jess Goulding, Kirstie Lockhart (online), Alison Lockhart (online), Trent Huxtable

Visitors:

Apologies:

--

1. Brief welcome from chair

Andrew thanked those present for their attendance.

2. Ratification of minutes of 18 July SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 18 July, as circulated, be accepted as a true record of that meeting.'*

Moved, seconded:

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a) Jess to update Jolly Lette ride details on AERAspace calendar - done
- b) Andrew to finalise vet and TPR website lists and forward to Roger for actioning
- c) Angie to commence work on life membership criteria (with Tara and Trent)
- d) Mark / Andrew to check defib @ Lebrina ride – done - operational, needs servicing. Andrew to take from Scottsdale ride and deliver to St Johns Burnie for service?
- e) Mark to notify Lydia of TEERA sponsorship for BB ride (Sat vet) – done
- f) Mark to affix defib signs to ride trailer – signs with defib – too wet to do at Lebrina – will do at Scottsdale, weather permitting
- g) Mark to work with CFJ and AM to set up appropriate finance report for each SMC meeting – suggested format sent to CFJ cc AM by Mark 20/7 – in progress
- h) Mark to liaise with Roger to have Mark appointed as a bank administrator with Wpac and Deb W and CFJ be appointed authorisers – in hand. Deb authorised 20/7. Form to authorise Mark progressing
- i) Andrew to manage the acquisition of land access permits for SCs
- j) Mark to prompt ROCs to get their 2024 nominations in noting that 10 May might be the TQ25 trial – done 1/8
- k) Mark to draft advice to ROCs re 40km and 80km time limit for review by SMC – 5 hours max recommended. Time extensions on 80km rides should be rare – 40km withheld, 80km done 1/8

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.

Church Hall, Sassafras

- l) Deb – CCER scales to go into ride trailer
- m) Mark to determine location of other scales – email sent to ROCs 1/8 – awaiting responses
- n) Mark to publicise the fact that all members and RPs need to have an email address registered in AS – advice sent to ROCs 1/8
- o) Mark to liaise with SAERA re ‘special events’ setup for TQ24 – TQ24 does not meet the special events criteria. Matter referred to Alison for follow up

5. **Matters arising**

- a) Life membership criteria -
- b) SC land access permits -
- c) CCER scales to go into ride trailer -
- d) TQ24 Spirit fares -

6. **Correspondence**

In

- | | |
|------------|--|
| 15/07/2023 | cc'ed email from Angie to CFJ - account for fund raising chocolates |
| 18/07/2023 | Emails x 2 from CFJ to MD - financial reports - filed |
| 19/07/2023 | cc'ed emails x 2 from Roger N to CFJ re accounts setup |
| 20/07/2023 | Email from Sue Martin - thanks to TEERA for opportunity to vet at TQ23 |
| 20/07/2023 | Mark to TT Line - query re criteria for group booking / special events - provided by TT Line and circulated to SMC |
| 21/07/2023 | 2 x emails from Roger N and CFJ re tracking TEERA term deposit - outcome - must be manually included in XERO |
| 21/07/2023 | Email from Strategic Insurance - trailer and contents insurance - agenda - account in correspondence folder |
| 21/07/2023 | Email from XERO - monthly account |
| 22/07/2023 | Various emails between Roger, Carolyn and mark re term deposit |
| 1/08/2023 | TQ25 committee minutes - August SMC meeting agenda |
| 1/08/2023 | Statement (accounts) from AERA |
| 4/08/2023 | Email from Kim Moir - encouraging DAs to get ride calendars for 2024 done by the end of October - Tas ROCs were reminded of this last week |
| 4/08/2023 | Email from Kim Moir - meeting notes from last AERA MC meeting - in Correspondence folder |
| 6/08/2023 | Invoices x 4 from AERA - forwarded to treasurer for processing |

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.

Church Hall, Sassafras

8/08/2023

Email from Andrew Miles - 2024 CEER ride nominations

Out

13/07/2023

Mark to SMC - 18 July SMC meeting agenda

13/07/2023

Request to Surewise for amended COC for Lebrina ride - provided by Surewise 14/7

20/07/2023

Mark to CFJ cc Andrew - suggested format for financial reports to SMC

22/07/2023

Mark to Lydia R re BB ride - offer to fund Sat vet

26/07/2023

Mark to SMC - draft 18 July minutes and action sheet for review

1/08/2023

Mark to ROCs -emails x 2 - advice re 2024 nominations, maximum times, scales, email addresses. Response from Debbie Grull re dates pencilled in - advice provided.
Mark to Khyle Stewart re how to pay vet fees from Lebrina - reply received 5/8 - forwarded to Carolyn for payment

Matters arising

- a) Trailer insurance – account received from insurer - \$945 – was \$917 last year. Pay?
- b) From Sue Martin →

From: Martin, Sue E <Sue.Martin@nre.tas.gov.au>

Sent: Wednesday, 19 July 2023 11:28 AM

To: Mark Dunn <markdunn1@netspace.net.au>

Subject: Re: TQ23

Hi Mark

Hope your trip back from Qld went well.

Really enjoyed the experience vetting at TQ23- was great to meet and work the other vets/ stewards/ volunteers there...and such lovely weather (and facilities!)

Could you please pass on my thanks to the TEERA committee for the opportunity to attend TQ23. It was much appreciated. It was a great opportunity to learn from others and inspiring to see the determination/ dedication of all involved

Many thanks

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

Regards
Sue

c) AERA meeting notes – comments?

7. Finance:

a. Treasurer's report

XERO reports in correspondence folder on Google drive

Bank Account Ending 1578 - Balance \$13524.43

Bank Account Ending 4142- Balance \$12,437.00

Billings Awaiting Payment

Leannes trophy House - Lebrina Sponsored Trophies \$238.50

AERA Ride Returns - \$803.00

Kyle and Colleen Stewart - Vets at Lebrina \$ 1344.00

Foley-Jones Arabians - IGA Sheffield Chocolates for Volunteers Lebrina \$30.19

Foley - Jones Arabians - Tax Invoice for Volunteer Gifts \$68.30

Outstanding Invoices awaiting payment \$2,280.00

- All for State Championship sponsorship

3 @ \$500

1 @ 400

1 @\$200

1 @ 180

Comments on format of reporting →

Mark – do the XERO accounts reconcile now that we have the opening balances from Roger?

Motion that: *'the finance report circulated for the 15 August SMC meeting be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:

b. Term deposit – matures 25 August → Current Westpac offers are

I. 4.85% for 12 to 23 months

II. 4.20% for 6 months

III. Plus 0.10% if renewed online

Rates on offer from other banks are similar.

Discussion:

Action:

8. Ride report - Lebrina

CS report in correspondence folder.

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.

Church Hall, Sassafras

In short, the ride went OK but generated a financial loss of approx. \$300 due to the lowish entry numbers (43). All prizes were donated.

(Debbie G would like anything left over from her contributions to be returned to her for OF).

There were a few challenges:

- a) The conditions were poor, mostly for officials – cold with occasional driving rain. Track was slippery in parts.
- b) The ride base was chopped up badly.
- c) There was a rider injured – concussion protocol invoked. Rider recovered well.
- d) One horse received invasive treatment. It was required to remain at the ride base overnight. It travelled home well and recovered well.

Discussion: Mark - Lebrina is not a suitable venue for a winter ride.

Action:

9. 40km maximum times

There was much discussion on FB about this (over 100 comments) with two main themes emerging:

- a) Times that present some sort of a challenge should be set in order to prepare people for longer rides.
- b) Times should permit everyone to successfully complete - perhaps 6 hours or no limit at all – this in order to be inclusive of all peoples' needs.

My (Mark) sense is that the latter option was the dominant view (or mounted the better case?)

Discussion:

Action:

10. 2023 calendar

| | | |
|-----------|-------------|----------------------|
| 4/2/2023 | Jill Sheean | confirmed, notified |
| 18/2/2023 | CCER | requested - notified |
| 4/3/2023 | WW | confirmed, notified |
| 25/3/2023 | Kentish | confirmed, notified |

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

| | | |
|--------------------|---------------------|--|
| 8/04/2023 (Easter) | STER | 2 x 80k and others confirmed, notified |
| 6/5/2023 | Castra | Confirmed, notified |
| 20/5/2023 | Suncoast | confirmed, notified |
| 3/6/2023 | Pyengana | confirmed, notified |
| 25/6/2023 | TQ23 | Stirling's Crossing, Imbil, Qld |
| 29/7/2023 | Winton to Longreach | |
| 29/7/2023 | Lebrina | Confirmed |
| 26/8/2023 | NEEEC | confirmed, notified |
| 16/9/2023 | Baker's Beach | Confirmed, notified |
| 7/10/2023 | CCER | confirmed, notified |
| 29/10/2023 | Oss Foley | Confirmed, notified |
| 18/11/2023 | SCs | confirmed |

State Championships

Reports

2024 calendar

Clubs have been asked to get their nominations in and some have done so.

The full moon in May 2024 is on Thursday 23 May and the full moon in May 2025 is on Monday 12 May. Therefore, the TQ25 start date / time should be midnight 16 May 2025. Date / time for 2024 TQ25 trial should be midnight Friday 17 May?

I (Mark) have had a bit of a go at running up a 'desirable' schedule incorporating the notion that winter rides should be at bases and on tracks that are appropriate for the time of year and that rides in the north-east and south should ideally have three week gaps either side to encourage attendance.

TEERA ride nominations 2024

| | | |
|----------|-----------------|----------------|
| 13/01/24 | Castra CATE day | may be 20/1/24 |
| 10/02/24 | JS? | |
| 3/03/24 | WW | EOI lodged |

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

| | | |
|----------|---|--------------------------------------|
| 16/03/24 | Castra | EOI lodged 2/3/24 second pref. |
| 30/03/24 | Easter Saturday - KEER?, BB?, CCER?, STER? | |
| 20/04/24 | Pyengana | EOI lodged |
| 4/05/24 | STER?, KEER?, BB?, CCER? | |
| 18/05/24 | State Championships / TQ25 trial | |
| 22/06/24 | Scottsdale? | |
| 20/07/24 | St Helens? | |
| 16/08/24 | Jolly Lette? | |
| 21/09/24 | CCER? | |
| 12/10/24 | STER - Dalmeney park? | EOI lodged |
| 18/10/24 | TQ24 | |
| 4/11/24 | Oss Foley? Later in November? | 6/11 is Rec Day |
| 25/11/23 | BB?, KEER? CCER - 160km? | |

Comments:

Action:

11. Member survey re ride schedule

Discussion:

Action:

12. Anything for the next AERA meeting?

Would TEERA like to agenda anything for the next AERA meeting?

Discussion:

Action:

13. TQ25

Minutes from the ROC's first meeting are in the correspondence folder.

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.

Church Hall, Sassafras

Discussion: Mark – report for AERA?

Action:

14. **Member numbers as of 9/8/23 – FYI**

Adult & Junior Riding Membership

| | 2019 | 2020 | 2021 | 2022 | 2023 |
|---------------|------|------|------|------|------|
| NSWERA | 432 | 352 | 429 | 416 | 389 |
| QERA | 509 | 423 | 401 | 378 | 369 |
| SAERA | 59 | 66 | 83 | 92 | 97 |
| TEERA | 183 | 135 | 135 | 116 | 106 |
| VERA | 186 | 118 | 157 | 159 | 130 |
| WAERA | 198 | 191 | 187 | 175 | 166 |
| Total | 1567 | 1285 | 1392 | 1336 | 1257 |

15. **Colours for EOY awards**

Discussion:

Action:

16. **Volunteer grants**

Expression of Interest

The latest round of the Volunteer Grants Program is open to receive Expressions of Interest (EOI).

\$66,225 has been allocated to the Braddon electorate and your organisation can submit an EOI for funding between \$1,000-\$5,000 to support your wonderful volunteers.

Following are the links to the EOI form and program guidelines. The completed

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

form should be emailed to gavin.pearce.mp@aph.gov.au or it can be dropped into my office at 2/32 Wilmot Street, Burnie if that works better.

Please note, only the one page EOI is required to be submitted at this stage. If your organisation is selected for funding, all other documentation, including quotes, will be sought then.

[EOI here](#)

[Guidelines here](#)

As always, thank you for everything you and your volunteers do within your local communities and if you require any assistance please do not hesitate to contact my office on 6431 1333.



Discussion:

Action:

17. EWS

There have been no rides and no further EWS activity since our last meeting.

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

TEERA SMC Meeting - Agenda
Tuesday 15 August 2023, 6.30PM.
Church Hall, Sassafras

18. **'Round the table....**

Next meeting: 19 September, Wivenhoe.

DRAFT