

TEERA SMC Meeting - Minutes  
Saturday 30 July 2022, 10.00AM.  
Riverlands, 159 Wellington St, Longford

Meeting opened:

SMC Present: Andrew Miles, Jess Goulding, Felicity Perry, Mark Dunn, Tony Purton, Kaye Mitchell, Kirstie Lockhart, Grace Huxtable, Deb Wylie, Trenton Huxtable

Visitors:

Apologies:

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**1. Brief welcome and comments from chair**

**2. Fuel costs for Longford meeting**

SMC confirmed a few years back that the practice of SMC members being able to claim reasonable costs associated with their participation in the SMC remains appropriate. SMC members who wish to claim fuel costs for attending today's meeting should feel comfortable doing so.

**3. TQ25 – On club meeting agenda**

Discussion:

Action:

**4. Ratification of minutes of last SMC meeting (21/6/22 – previously circulated):**

Motion: *'that the minutes of the SMC meeting on 21/6/22, as amended, be accepted as a true record of that meeting'*.

Moved, seconded:

**5. Matters arising**

Nil not elsewhere on agenda.

**6. Actions from previous meetings:**

Yellow highlighted actions are done

- a) Andrew – Firm recommendations on acquisition of ride trailer generator, clocks, battery charger to come to July SMC meeting
- b) Mark to convey TEERA's views on rule change proposals to TEERA
- c) Mark to circulate to clubs updated ride trailer SOP and in/out gate procedure
- d) Members to be encouraged to register for PICs
- e) Mark to write to Lara Baker-Condon declining invite to have a presence at Agfest

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f) Redacted

g) Redacted

h) Andrew to follow up SC lead he has had

i) Hodgetts / Nicolle bios to be posted to TEERA Honour Roll on website

j) Mark to post to FB seeking suggestions for a good home for TEERA IR thermometers

k) Deb to arrange TEERA jackets for Tas team for TQ22

l) Grace to get membership registrar to Roger for review

m) Mark to write to CSs re gear checks – be diligent for obviously unsafe gear, in particular helmets

n) Mark to write to Suncoast PC re proposed Jan ride date

**7. Matters arising**

- a) IR thermometers – “Is there a charity you could donate them to that still has to take peoples temps .... ie the RDA, or Pony clubs for their human first aid kits, Or even Ronald McDonald House etc?”

**8. AERA meeting – Rule change proposals**

- a) Aera Rule change By-law

The existing By-law is attached.

Mark – suggest TEERA moves that **the red text** is added to the by-law.

Discussion:

**9. Correspondence**

**In**

14/06/2022

**Redacted**

Invoice from EA - swabbing charges

20/06/2022

Email from Kim Moir - response to motion register query.  
No register kept by AERA but TEERA query prompted consideration of this

21/06/2022

CS report from May WW ride from Andrew Miles - unremarkable - a good ride, nothing to report.

22/06/2022

Email from Kim Moir - notice of next AERA MC meeting with deadline for submission. Forwarded to exec

23/06/2022

Email from Roger - queries re bank entries + expression of discontent re 'loose' record keeping for same

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23/06/2022 Email from AERA (Deb Edwards) - AERAonline invoice for Pied Piper ride

23/06/2022 Email from Kaye Mitchell - Pat Hodgetts bio for Honour Roll

23/06/2022 Accounts from Deb Wylie for Pied Piper ride prizes - forwarded to Roger for processing and payment

29/06/2022 Email from Kim Moir - May AERA MC meeting minutes and briefing notes - notes to be forwarded to SMC for next meeting

2/07/2022 Email from Kim Moir - agenda for 17 July AERA MC meeting - forwarded to exec for comment / review

2/07/2022 Email from Kim Moir - info and forms to support swabbing - forwarded to Pt Hodgetts cc Andrew - Tas target for 2022 is 8 swabs and we have already done 5 with up to 4 to be done at SCs

4/07/2022 Email from Graham Bucknell - nil NEEEC to attend Longford meeting

cc'ed email from Deb Wyllie to Roger - accounts for payment - TQ22 uniforms for Tas team

RSVP from Krissy Chapple for Longford meeting - acknowledged

6/07/2022 RSVP from Lydia Rigby for Longford meeting - acknowledged

7/07/2022 RSVP from Megan Jensen for Longford meeting - acknowledged

17/07/2022 Email from Roger re NTARC availability in November - not available for 6/7 Nov.

19/07/2022 Email from Megan Jensen - lodgement of agenda item for Longford meeting - acknowledged and background info requested

20/07/2022 Email from Kim Moir encouraging DAs and clubs to get their 2023 ride nominations in

**Out**

14-15/06/2022 SMC meeting agenda to SMC - 2 emails  
15/06/2022 Redacted agenda posted on TEERA website

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23/06/2022

Redacted

25/06/2022

Mark to SMC - SMC 1 June meeting minutes and action sheet for review

Mark to SMC - TEERA comments on Rule change proposals for review

Mark to NTARC - thanks for Lebrina ride

27/06/2022

Mark to Kim Moir - TEERA report for 17 July AERA MC meeting

28/06/2022

Mark to Kim Moir - TEERA comments on Rule change proposals

3/07/2022

Mark to Tas ROCs - invite to 30 July Longford ROC meeting  
Longford meeting RSVP reminder to ROCs

14/07/2022

Mark to Tara / Suncoast re 28 Jan 2023 ride nomination - consider a Feb date?

Mark to CSs requesting attention to monitoring compliance with gear safety Rules

Redacted

Email from Mark to members - encouraged to register for a PIC. Also on FB

Mark to Lara Baker Condon re request to have a presence at Agfest 2023 - declined as TEERA has insufficient resources

Mark to Tas club contacts - ride trailer SOP update, in/out gate procedures + info on Longford meeting.

20/07/2022

Mark to exec for comment - Draft Longford meeting AGENDA

**10. Matters arising**

a) Redacted

**11. Member numbers**

As of 21/7/2022:

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**Adult & Junior Riding Membership**

	2018	2019	2020	2021	2022
NSWERA	431	432	352	429	396
QERA	480	509	423	399	351
SAERA	84	60	67	84	91
TEERA	229	183	135	136	111
VERA	193	186	118	157	148
WAERA	198	198	191	187	174
<b>Total</b>	<b>1615</b>	<b>1568</b>	<b>1286</b>	<b>1392</b>	<b>1271</b>

**12. TEERA SMC meeting agendas**

From Trenton: I would like to move a motion that the agenda for meetings be sent out to the smc one week before the meeting date and that all "correspondence in" be attached with the agenda. This would allow the smc a little time to do some research if required on matters to be discussed and also give our members a clear deadline for their correspondence to be submitted.

Kaye → Motion: In the week prior to the SMC meeting, the agenda be circulated to the SMC with key documents attached. These documents include relevant financial statements, previous meeting's minutes and correspondence in and out.

Rationale: this would allow members to find all relevant information in one email. Further, unless an emergency, no circulation of correspondence would be required until the week prior to the meeting.

Discussion:

Action:

**13. Aeraspace**

From Trenton: I would like to look at the costings for aeraspace and have it recorded in our minutes of the actual ongoing costs of aeraspace and what it is that we are spending our money on. On the last report from Aera I counted over \$20 thousand in outgoing costs.

Discussion: Mark → business case spreadsheet attached. This is highly confidential and commercial in confidence. To state the obvious, it should not be shown to any non SMC and the details should not be discussed with any non SMC.

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Discussion:

Action:

**14. Finance:**

- a. Motion that: *'the two previously circulated finance reports be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:

Discussion:

Actions from June meeting: Deb to follow up CCER. Grace to follow up Kentish - amount. Grace / Flick / Mark T/F WW ride and Ada Dare membership.

**15. 2022 Calendar**

**Ride nominations 2022**

12-Feb	Jill Sheean
5-March	CCER
19-Mar	Kentish
2-Apr	St Helens
April 23- 25 April	20/40/80/160
14-May	STER - Hamilton
28-May	WP
18 June	Lebrina
8-Jul	TQ22
August	
Sep-24	CCER
15-Oct	Portland Riders JG Memorial
5-Nov	Oss Foley

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19-Nov SCs?

a) **State championships** – Andrew to follow up a lead he’s had.

**16. 2023 calendar**

A few nominations have already been received. Clubs need to be encouraged to get their noms in ASAP.

**TEERA 2023 ride nominations**

11-Feb Suncoast 20/40/80 18/2 no frills - could be  
4-Mar WW  
8/04/2022 (Easter) STER 2 x 80k and others

**17. Chief steward ride reports**

Lebrina: Mark - attached. As usual, a few minor issues rose – all resolved satisfactorily. Skye recovered well from her knock. Cleared to ride again however letter of clearance not yet received.

**18. Ride feedback forms**

Minimal feedback received. Are these useful? Should we continue with them?

Discussion:

Action:

**19. TEERA Hall of fame**

Progressing – three bios now up. Several still to do.

Discussion:

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Action:

**20. EWS**

Redacted

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

**21. TEERA merchandise**

Deb to report.

Discussion:

Action:

**22. Round the table....**

Meeting closed:

Next meeting: 6.30PM Tuesday 16 August, Wivenhoe.