

TEERA SMC Meeting - Agenda
Wednesday 16 February 2022, 6.30PM.
Community Hall, Sassafras

Meeting opened:

SMC Present: Andrew Miles, Felicity Perry, Mark Dunn, Grace Huxtable, Trent Huxtable, Amelia Napier, Trish Smith, Tony Perry, Tony Purton, Kaye Mitchell

Visitors: Jess Goulding, Kirstie Lockhart

Apologies:

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1. Brief welcome and comments from chair

Andrew thanked those in attendance for coming.

2. Election of SMC office bearers

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

3. Ratification of minutes of last SMC meeting (19/1/22 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 19/1/22, as amended, be accepted as a true record of that meeting'*.

Moved, seconded:

4. Matters arising

Nil not elsewhere on agenda.

5. Actions from previous meetings:

Yellow actions have been done.

- a. Mark to write to CH Adventure Weekend committee
- b. Mark to work with Roger and Surewise to generate a promotional presence for Surewise on the website and FB
- c. SMC to promote the SMC casual vacancy to members and seek EOIs
- d. Mark to write to clubs seeking EOIs for SCs – include closing date – 31 March
- e. Mark to write to clubs noting refund policy needed for new OLNS
- f. AERAspace data entry processes – Mark to write to ROCs reminding them to be diligent to both enter data and to do so accurately and completely
- g. Mark to write to Khyle, Celine inviting them to remain on AERA NVP for a further two year term – Yes, from Khyle, no response yet (10/2/22) from Celine
- h. Andrew to progress activation of the TQ25 steering committee

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- i. TPRs, WWVP, First Aid, Chainsaw operators to be removed from website contact list. TPR list for review.
- j. Mark to email members (+FB, website) re new AGM and awards night date
- k. Trent to talk to NE contacts re marking a track so an additional ride might be added to the 2022 calendar

6. Matters arising

- a. TPR list on website – how to review? Suggest generate spreadsheet for review by 2 SMC (keep / remove from list). Remove provisional TPR list.
- b. NE ride – on agenda below
- c. SMC casual vacancy?

7. Correspondence

In

- | | |
|------------|--|
| 9/01/2022 | Finance report from Roger for 15 Jan SMC meeting - forwarded to SMC, Jess, Kirstie |
| 10/01/2022 | cc'ed email from Kim Clark to Logbook reg - re change of ownership
email from Debbie Grull with comments about the logbook form - replied that it will be referred to SMC |
| 11/01/2022 | Email from Roger - auditor's report
Email from Helen Bowkett - AGM apology + query re cancelled NEEEC rides - responded |
| 12/01/2022 | Emails from Yvonne Downes, Tracy Nutting re AGM, dinner postponements - in the main just thank you notes - replied |
| 13/01/2022 | Email from Kim Moir - NVP nominations needed - replied |
| 18/01/2022 | Updated finance report from Roger - forwarded to SMC |
| 20/01/2022 | EOI from Qld vet, Sara Rhodes, to vet at a ride in Tas - replied cc Pat H, Andrew Miles |
| 25/01/2022 | Email from Kim Moir - nominations for TQ22 vet, CS needed |
| 27/01/2022 | Email from Carolyn Foley Jones re dinner refunds - replied |
| 4/02/2022 | Email from Sue Martin re TQ22 vet - acknowledged |
| 4/02/2022 | Email from Tara Nicklason - EOI for TQ22CS spot - acknowledged |

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- Email from AERAspace admi - database down 7-8/2/22 - acknowledged with comment that it needs to be up by Wednesday
- 5/02/2022 Email from Tara Nicklason seeking approval for proposed April ride @ St Helens - circulated to SMC for approval - supported - Tara notified
- 6/02/2022 EOI from Mark Dunn re TQ22 CS role
EOI from Celine Lee for TQ22 vet role
Invoice from Celine Lee for consumables @ 2021 Pyengana ride
- 8/02/2022 EOI from Pat Lamprey for TQ22 CS role
- 9/02/2022 Email from Debbie Grull - request for editable version of ride entry form - was cc'ed to Roger, who replied
[REDACTED]
cc'ed email from Roger to AERAspace liaison re future functionality of new system - Linda T replied
Update from AERA on new AERAspace system - forwarded to SMC - comments back from Roger
Finance report from Roger for SMC meeting

Out

- 12/01/2022 Email to members re postponement of AGM, dinner
Email to SMC + Jess, Kirstie - SMC meeting agenda
- 18/01/2022 Mark to SMC - late agenda items for 19 Jan SMC meeting
- 20/01/2022 Mark to members - AGM notice
- 21/01/2022 Mark to Kim Moir - TEERA report for AERA MC meeting 6 Feb
- 21/01/2022 Mark to members - awards night notice
- 26/01/2022 Mark to SMC - draft minutes, action sheet from last SMC meeting
- 28/01/2022 Mark to SMC + JG and KL - 6 Feb AERA MC meeting agenda for comment.
- 2/02/2022 Mark to annual dinner ticket purchasers re refunds
Mark to Tas CSs - call for EOIs to attend TQ22
Mark to Khyle Stewart, Celine Lee, Isobel Collier, Sue Martin re vetting at TQ22.
- 8/02/2022 Mark to Khyle, Celine re AERA NVP - Accepted by Khyle
Mark to Kendel Sparnon, Surewise, re promotional presence on TEERA website and FB page.
Mark to John Cox declining offer to be part of central highlands adventure weekend in April
Mark to ROCs - SCs, refunds, AERAspace

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8. Matters arising

- [REDACTED]
- b. TQ22 vet – EOIs in from Celine Lee and Sue Martin. Decision?
 - c. TQ22 CS – EOIs in from Andrew Miles, Tara Nicklason, Pat Lamprey, Mark Dunn. Decision?
 - d. TQ22 yearbook – Tas contribution needed by **28 Feb.**

9. Member numbers:

72 as of 10/2/22

10. AGM, end of year awards / dinner

Dinner: Brickendon – any action needed?

AGM: Mark to submit annual return

Awards: how did the awards go? Cost of awards – excessive?

11. Logbook application forms - email from Deb Grull

I wanted to note something worth considering at AGM or a regular meeting as appropriate.

Application for logbooks:

1. Is it possible to improve our horse logbook application forms?

The log book forms all the other states use, have a large horse markings diagram. Ours forms have a very small horse diagram and hard to get the detail on clearly.

2. In addition in the other jurisdictions (QERA, VERA NSWERA etc) have a link to the guide on how to complete a logbook application, for those who have no idea, how to complete a log book application form.

[logbookapplication2022.pdf \(qldendurance.asn.au\)](#)

[VERA horse forms](#)

[QERA horse forms](#)

[NSWERA horse forms](#)

[SAERA horse forms](#)

Discussion:

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Action:

12. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:
- b. Term deposit:

Current rates are two fifths of sod all.

1 – 3 months	0.05%	
3 – 5	0.07%	
5 – 6	0.10%	
6 – 7	0.15%	
7 – 10	0.20%	
10 – 24	0.25%	approx. \$250 p.a.
24 – 60	0.30%	

Action:

13. 2022 Calendar

Green highlighted are gaps that might be filled.

Ride nominations 2022

12-Feb Jill Sheean

5-March CCER

19-Mar Kentish

2-Apr St Helens

April
15/16/17 Easter. Marathon, 160k?

7-May STER - Hamilton

28-May WP

June

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8-Jul TQ22
August

Sep-24 CCER

15-Oct Portland Riders
JG Memorial

5-Nov Oss Foley

19-Nov SCs?

- a) STER ride confirmed for 7 May.
- b) NE ride?
- c) SC EOIs – none received yet
- d) Set date for 2022 awards, dinner

14. New AERA ride nomination platform:

Development proceeding – hope to see active early in 2022.

15. EWS

No change since December.

Note:

- ‘Cautionary’ letters are sent when horse/rider accrue 30 points or greater.
- ‘Return to Novice’ letters are sent when horse/rider accrue 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

16. TQ25

Discussion:

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17. TEERA merchandise

Update (Deb Wylie) – Discussion deferred until next meeting.

18. Terms of reference for accessing TEERA grants

Draft was circulated 26/8/21. Recirculated for comment 21/9/21. No comments received.

Update from Mark - remains a work in progress.

Discussion: deferred until next meeting.

19. Member consultation

Discussion: it was flagged at a previous SMC meeting that SMC needs to consult much more closely with the members on issues than has been the case in recent times.

Action: SMC endorses a policy that members should be consulted on the more important matters that affect them?

20. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes.

The principle here is that our heroes will one day be forgotten unless we do something to immortalise them. The TEERA 'Honours' website page lists life members but contains no information about them.

Motion: 'That work be commenced to update the TEERA Honours page with linked information about the life members on it.' Moved, seconded: Mark Dunn, Amelia Napier, Carried.

Action from July meeting: Amelia Napier to progress

Action from September meeting: Tony Purton and Kaye Mitchell have agreed to assist Amelia with this.

Action from October meeting: Claude Filleul's blurb to be posted to website. Done 26/10/21

Discussion: in progress, as above.

21. Ride of the year

Discussion: Run again in 2022? Same criteria?

Action:

22. Helmet tagging

Just an FYI...

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A school of thought is being promoted at AERA that this may not be necessary – watch this space.

[REDACTED]

[REDACTED]

[REDACTED]

24. Rule changes

The proposal from QERA to introduce a new category of introductory ride for 2-4 year olds was discussed at the recent AERA meeting. It was not progressed as some problems were identified. It is to be considered by the AERA Rulebook subcommittee along with the existing 5k category. One issue relates to the day insurance – the rider takes out day insurance but does this cover the adult pedestrian?

It will come back for consideration later this year.

The AERA Rulebook SC has a large number of matters before it at present. It is due to report on all of these to the next AERA meeting There will be ample opportunity for DAs to comment before any are implemented (or not).

...including rest orders – referred to AERA in late 2021. Outcome will be these cannot be revoked.

25. Round the table....

Meeting closed

Next meeting: 16 March 6.30PM.
