

TEERA SMC Meeting – Agenda - redacted
Wednesday 17 November 2021, 6.30PM
Uniting Church, 75 Chapel Rd, Sassafras

Meeting opened: 6.30PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Mark Dunn (remotely),
Tony Purton, Trish Smith (remotely), Grace Huxtable, Trent Huxtable, Amelia Napier

Visitors: Pat Lamprey

Apologies:

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1. Brief welcome and comments from chair

2. Ratification of minutes of last SMC meeting (20/10/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 20/10/21 be accepted as a true record of that meeting'*.

Moved, seconded:

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a. Mark to write to Debbie Grull re TEERA advocating COVID vax to members – done 26/10/21
- b. Mark to write to AERA seeking guidance on whether a rest order can be revoked – done 26/10
- c. Mark to seek EOIs from the membership and others via FB etc on becoming a swab steward – done 26/10
- d. Mark to email clubs – must deal with FORICO direct from 1/1/2022 via its new portal – done 12/11
- e. Mark to publicise decision that all payments to TEERA except ride fees must now be by direct deposit – no cheques – done 12/11
- f. Mark to write to ROCs, CSs re need for full documentation to be prepared for rides – done 12/11
- g. Mark to seek further EOIs for the TQ25 committee – done 26/10/21
- h. Mark to put Claude Filleul's summary, as written by Kaye, on the website – done 26/10
- i. Kaye / Tony to progress getting further bios for the TEERA Hall of Fame page.
- j. Mark to write to AERA expressing concern at lack of info on new online nom platform -seeks urgent update – on hold, detailed advice received from AERA 24/10/21
- k. Mark to write to Tara re recommendation from Pyengana ride – done 26/10
- l. Andrew to arrange TPR course for 2022
- m. TPR list on website needs updating – action?
- n. Mark to AERA re refunds at rides – done 29/10
- o. Mark to seek further info re Miena ride - NFA

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Wednesday 17 November 2021, 6.30PM
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p. Tony Perry to research suitable ride clocks

5. Matters arising

a. Ride clocks

6. Correspondence

In

16/10/2021	Mail from Portland riders - Pyengana ride return and ride docs
18/10/2021	Email from Surewise - any update on potential PA claims from 2021 STER ride. Advised not.
19/10/2021	Email from Kim Moir - AERA affiliation agreement for comment - forwarded to SC for review
20+21/10/2021	cc'ed emails from Roger to Jill Hawkes re Natone ride return \$
21/10/2021	Email from Roger re updating contacts page on TEERA website
21/10/2021	Email from Kim Moir - recoup of PL liability - forwarded to SMC for review
23/10/2021	Account from MEER for SC marquee. Forwarded to Roger for action. Tara to SMC - Pyengana ride return cheque was mailed to Trent after the ride
24/10/2021	Email from Linda Tanian (to Mark as AERA MC) - update on AERAspace online nomination platform. Forwarded to SMC for review. [REDACTED]
26/10/2021	EOIs for swabbing steward course received from Madeleine Good, Andrew Miles, Tony Muir, Alice Conder Lang, Jane Paroissien, Yvonne Downes, Diana Carol - further info to be provided when received [REDACTED]
28/10/2021 - 2/11/21	[REDACTED]
	Emails x 2 from Roger re volunteer? CVA? at Pyengana ride. Loss of income covered by insurance? Replied asking him to keep me informed and noting that cover is provided in some circumstances.
29/10/2021	cc'ed email from Kaye to Brickendon re 2022 AGM and dinner - 22 Jan?

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cc'ed email to Kaye - Brickendon not available 22 Jan. 15
Jan is available.

- 1/11/2021 Email from Yvonne Downes offering her latest book as BC prizes at SCs - acknowledged and forwarded to SC committee for review. SC committee pleased to accept offer. Yvonne referred to Amelia to progress.
- 2/11/2021 Email from Harry Wever - no longer available to vet at SCs - death in the family - forwarded to MEER
- [REDACTED]
- 3/11/2021 [REDACTED]
- 3/11/2021 Several emails from Deb Gull - Oss Foley ride documents
Email from Deb Gull - ideas for promoting rides - circulated to SMC - on agenda for next SMC meeting
- 6/11/2021 Email from Felicity Perry - agenda item for next SMS meeting - EWS process - forwarded to SMC
- 8/11/2021 Further draft of AERA / DA affiliation agreement - circulated to SMC for comment - on agenda next SMC meeting
- 9/11/2021 [REDACTED]
- Email from Roger - finance report for next SMC meeting - acknowledged and forwarded to SMC

Out

- 17/10/2021 Mark to SMC - 20 October SMC meeting agenda
- 24/10/2021 Mark to Trent cc SMC seeking details of concerns re AERAspace for agenda at next AERA meeting
Mark to Felicity - seeking info re new FORICO arrangements for accessing their land in 2022
Mark to SMC - draft 20 October SMC meeting minutes for review

TEERA SMC Meeting – Agenda - redacted
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26/10/2021	<p>Mark to Debbie Grull - response to 13 September email re COVID vaccination</p> <p>Mark to AERA - seeking advice on whether a rest order can be lifted after a ride</p> <p>Mark to ROCs - EOIs for TQ25 steering committee sought</p> <p>Mark to EA / ET seeking swabbing steward course process details - replies received</p> <p>Mark to Tara re recommendation in CS report from Pyengana ride. Reply received expressing disappointment at the outcome. Replied that the matter is on the agenda again for the next SMC meeting.</p> <p>Mark to Roger and others - a number of emails each way re the Contacts page on the TEERA website</p>
29/10/2021	<p>Mark to SMC - NSW ride fee refund policy provided for info</p> <p>Mark to Deb Grull - info re EA swab steward refresher course</p> <p>Mark to Kim Moir - agenda item for AERA MC meeting - ride fee refunds</p> <p>Mark to EOIs for swab steward course - further info and costs provided - several positive replies received</p>
1/11/2021	<p>[REDACTED]</p>
4/11/2021	<p>Mark to Kim Moir re EOIs for swab stewards course</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
6/11/2021	<p>Mark to SMC - TEERA report for 20 November AERA MC meeting for review</p>
7-8/11/2021	<p>Mark to Kim Moir - TEERA report for 20 November AERA MC meeting</p> <p>[REDACTED]</p>
9/11./21	<p>[REDACTED]</p>
10/11/2021	<p>Mark to Pat Lamprey re CS reports for last two rides - replied - will bring to next SMC meeting</p> <p>[REDACTED]</p>
12/11/2021	<p>Mark to clubs and CSs - infor re FORICO, no cheques, ride documentation</p>

7. Matters arising

TEERA SMC Meeting – Agenda - redacted
Wednesday 17 November 2021, 6.30PM
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- a. EWS process letter from Felicity Perry
[REDACTED]
 - c. AERA affiliation agreement – redrafted to remove contentious clause re MC members ‘putting aside sectional interests’ – TEERA accepts as OK?
 - d. PL Insurance account from AERA – on agenda below
[REDACTED]
 - f. Several EOIs re EA swabbing steward course – EA advised of EOIs through AERA
[REDACTED]
 - h. AGM / dinner venue. 22 Jan unavailable, 15 Jan OK?
 - i. Email from Deb Grull re promoting rides – Mark to circulate to clubs?
- [REDACTED]

9. End of year awards / dinner

- a. Update from Amelia.
- b. Ride of the year award

10. SMC election process

The two-year terms of Tony Perry, Trish Smith, Andrew Miles, Felicity Perry, Amelia Napier and Trenton Huxtable conclude at the 2022 AGM. The one-year term of Grace Huxtable, appointed to a casual vacancy in 2021 also concludes then. There are, therefore, six SMC committee positions to fill.

Action: Mark to circulate promo and nomination form calling for nominations by 10 December?

11. 2022 Forms

Mark to prepare – for review December SMC meeting?

12. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded:
- b. Account from AERA to recoup 2021 public liability insurance shortfall
- c. 2022 fees and charges
- d. Day member calculation for ride returns

TEERA SMC Meeting – Agenda - redacted
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13. State Champs

Debrief.

14. 20 November AERA meeting

- a. Comments from SMC?

15. Ride reports

- a. Natone
- b. Oss Foley

16. New AERA ride nomination platform:

Mark – progressing – should be ready to go by 1 Jan 2022.

17. TEERA merchandise

Update.

18. 2022 Calendar

No change since last meeting. STER ride remain unconfirmed.

Ride nominations 2022

12-Feb	Jill Sheean	Gordon Williams
26-Feb	CCER	
19-Mar	Kentish	
16-Apr	NEEEC	Lockhart Challenge 120 and others
8-May	STER (TBC)	
28-May	WP	20/40/80

June

TEERA SMC Meeting – Agenda - redacted
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8-Jul	TQ22	
27-Aug	NEEEC	Jolly Lette 20/40/80 others?
Sep-24	CCER	
15-Oct	Portland Riders	JG Memorial
5-Nov	Oss Foley	
19-Nov	SCs?	

19. TQ25

A second email went to clubs and a second promo was posted to FB seeking expressions of interest to host TQ25 and for EOIs to join the steering committee.

Mark - No further EOIs were received.

20. Terms of reference for accessing TEERA grants

Draft was circulated 26/8/21. Recirculated for comment 21/9/21. No comments received.

Update from Mark - remains a work in progress.

21. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes.

The principle here is that our heroes will one day be forgotten unless we do something to immortalise them. The TEERA 'Honours' website page lists life members but contains no information about them.

Motion: 'That work be commenced to update the TEERA Honours page with linked information about the life members on it.' Moved, seconded: Mark Dunn, Amelia Napier, Carried.

Action from July meeting: Amelia Napier to progress

Action from September meeting: Tony Purton and Kaye Mitchell have agreed to assist Amelia with this.

Action from October meeting: Claude Filleul's blurb to be posted to website. Done 26/10/21

Update:

22. Member numbers:

As of 11/11/21. Just an FYI

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Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	427
QERA	465	480	509	423	396
SAERA	83	84	60	67	84
TEERA	223	229	183	135	136
VERA	210	193	186	118	154
WAERA	159	198	198	191	187
Total	1614	1615	1568	1286	1384

No change since last month.

23. **Round the table...**

Meeting closed:

Next meeting: 6.30PM Wednesday 15 December.