

TEERA SMC Meeting - Minutes
Tuesday 18 October 2022, 6.30PM.
Church Hall, Sassafras

Meeting opened: 6.38PM

SMC Present: Andrew Miles, Felicity Perry, Mark Dunn, Trenton Huxtable, Deb Wylie, Angie Clark, Grace Huxtable, Kirstie Lockhart

Visitors:

Apologies: Jess Goulding

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1. Brief welcome and comments from chair

2. Ratification of minutes of 20 September SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 20 September be accepted as true records of that meetings.'*

Moved, seconded: Angie Clark, Deb Wylie. Carried.

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a) Mark to write to Jennifer Blake inviting her to present the Andrew Blake award at the 2022 SCs – done 29/9 – Mark to resend
- b) Mark to write to AERA putting TEERA's views on the online membership renewal proposal – done 23/9
- c) Mark to write to AERA re member discipline By-law – 29/9
- d) Mark to write to AERA advising of Trent's appt as TEERA delegate to AERA – done 29/9
- e) Andrew to progress SC land permits and permissions - done
- f) Mark to confirm SC vets + NTARC – done 27/9 and 29/9
- g) Mark to write to various clubs confirming 2023 ride dates – done 29/9 for JSMR, KEER, WWP, STER, NEEEC
- h) **Lots of stuff from SCs – refer draft minutes**
- i) Trent to progress the possibility of TEERA using Barnboogle as a ride base, including for TQ25 – in progress.
- j) Mark to write to Kaye M re further work on TEERA Hall of Fame – done 29/9

5. Matters arising

- a) AERAonline membership renewal

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Discussion: On agenda for 22 October AERA meeting. Concern on ability of AERAspace SC to get it up in working order for 2023. Some TEERA SMC members are concerned about the proposed cost and the potential for cost blowout. Is there a need for this in the context of increasing costs for everything?

These concerns to be put to upcoming AERA MC meeting by TEERA AERA MC member, Mark Dunn.

b) Kaye M happy to continue to work on Hall of Fame bios

6. Correspondence

I have sent by separate email all of the documents referenced below. Many of these are emails and I've pasted these into two separate word docs (in and out). These include:

- 1-CEER incorporation certificate
- 3-AERA request for comment on AERA constitution
- 4-AERA response to TEERA request for info on AERAspace costs
- 5-AERA response to TEERA request to amend Rule Change By-law
- 6-proposed 2023 AERA budget and fees and charges
- 7-AERA MC meeting notice and request for input
- 10-CCER CS ride report and incident report
- Provisional CS ride assessment – Trent – CCER
- SC COC request and confirmation from Surewise
- 2023 ride nominations
- Draft AERA affiliation agreement
- Copies of EWS letters

In

Numbers correspond to listing in expanded 'correspondence in' doc

15/09/2022

1. Email from Jess Goulding - contact details and Cert of Incorporation from Castra Endurance Riders
2. Email from Jennifer Blake - photo of Andrew for website - acknowledged with thanks
3. Email from Kim Moir - invitation to comment on and propose amendments to AERA constitution - acknowledged and agenda'd for October SMC meeting
4. Email from Kim Moir - response to TEERA correspondence re AERAspace costs - receipt acknowledged and agenda'd for October SMC meeting
5. Email from Kim Moir - response to TEERA proposal to amend Rule change By-law

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6. Email from Kim Moir - AERA draft 2023 budget / fees and charges with comments from AERA treasurer
7. Email from Kim Moir - notice of and timeline for 23 October AERA MC meeting
8. Email from Graham Bucknell - names for SC COC
9. SCs COC from Surewise - forwarded to Deb W, Graham B.
10. CS report CCER ride
11. 2023 ride nomination from CEER
12. Email from Kim Moir - reminder of deadline for AERA MC meeting reports
13. cc'ed EWS letters
14. cc'ed EWS letters
15. email from Kim Moir - reminder on invitation to comment on draft AERA disciplinary action By-law

Out

- 14/09/2022 Mark to SMC - 20 September meeting agenda and associated docs
- 24/09/2022
1. Email from Mark to Kim Moir - TEERA comments on proposed AERAonline membership renewal platform - receipt acknowledged by her
 2. Mark to SMC - 2023 calendar options
 3. Mark to SMC - draft SMC meeting minutes and action sheet
 4. Mark to Surewise - COC request for SCs
 5. Mark to Jennifer Blake - invitation to present Andrew Blake Memorial Award at 2022 TEERA SCs
 6. Mark to Kim Moir - notification of appointment of Trenton Huxtable as TEERA delegate to AERA - acknowledged by Kim
 7. Mark to Kaye Mitchell - invitation to continue work on the TEERA Hall of Fame
 8. Mark to Kim Moir - TEERA comments on and support for proposed AERA member discipline By-law
 9. Mark to Pat Lamprey - confirmation of 2023 JSMR ride date - 4 Feb
 10. Mark to Felicity Perry - confirmation of 2023 WWP ride date - 4 March

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11. Mark to Lydia Rigby - confirmation of 2023 KEER ride date - 25 March
12. Mark to Trish Smith - confirmation of 2023 STER ride - confirmation of actual days requested
13. Mark to Shannon Hill - confirmation of 2023 Jolly Lette ride - 26 August
14. Mark to NEEEC - request for nature of correspondence required for SCs
15. Mark to NEEEC - provision of info noted above

7. Matters arising

a) AERA constitution – any proposals for change?

Discussion: Trent – main points – clear lines do not exist between MC members' role and delegates' role. Current structure is not what was envisaged when the constitution was reviewed. Rule changes should be voted on at AERA GMs by delegates. Reduced number of MC members is problematic.

Process for changing the AERA constitution or By-laws canvassed by Mark.

Action: SMC members to familiarise themselves with the AERA constitution. Agenda for next SMC meeting

b) AERA budget, fees and charges.

Discussion: Note significant increases in fees and charges as a result of significantly increased insurance costs flagged for 2023.

Trent: need quotes on insurance every year, despite the difficulty.

Options are: full cost recovery from members up front or accept that TEERA will have to make up the shortfall in recouped costs for public liability next year.

Action: TEERA supports the proposed AERA 2023 budget – ie full cost recovery. Mark to put this to upcoming AERA MC meeting.

c) Mark to write to Jennifer Blake inviting her to the SCs to present the award – done, no response

Discussion:

Action: Mark to resend invite.

d) AERA affiliation agreement

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Discussion: The AERA constitution requires an affiliation agreement to be in place between AERA and its members, the DAs. The draft agreement is attached for comment.

Action: NFA needed. Agreement is acceptable

8. Member numbers

For noting, as of 8/10/2022:

Adult & Junior Riding Membership

	2018	2019	2020	2021	2022
NSWERA	431	432	352	429	413
QERA	480	509	423	401	376
SAERA	84	60	67	84	93
TEERA	229	183	135	136	114
VERA	193	186	118	157	157
WAERA	198	198	191	187	175
Total	1615	1568	1286	1394	1328

9. Ride trailer and equipment loading

- a) Consider re packing ETS in boxes for each time gate with minimal dismantling.
- b) Consider loading the marquees upright with straps. (Trent)

Discussion: Aim is to make the loading / unloading process easier. Noted that load balance in the trailer is important.

Action: Need for more people to learn ETS operation flagged again. Training day to be arranged after consultation with Tony re his preferences on such an event. Flick to talk to Tony and report back.

At the Oss Foley ride, Andrew (+/- Trent) to consult with Tony and research the necessary parameters for the boxes etc in which the ETS components might go

Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Mark Dunn, Angie Clark. Carried.

Action: Mark to advise Roger to value stock at cost.

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10. Rule change proposals

Discussion: TEERA believes that when a panel decision is appealed, the panel must remain the same. No change of panel. TEERA Believes rest orders should not be able to be revoked with the backup position that, if this is allowed, it must be with the approval of the AERA NVP. TEERA supports the proposed changes to 67.5 and 67.6.

Action: Mark to communicate these positions to the AERA MC at it upcoming meeting.

11. Ride reports

a) CCER

Discussion: Unremarkable – went well with the usual minor dramas resolved on the day. See CS report.

b) Pyengana

Discussion: Sadly, cancelled due to uncertainty of access due to flooded roads and condition of track.

12. State Championships

From previous minutes:

Actions:

Sandy is locked in as CS. Trent to do one of his probationary rides as CS. Bronwyn +/- Damien may also come with Sandy. – **All good. Bronwyn and Damien are coming too.**

Permits: Andrew / Deb to liaise with Graeme / Mega J in the first instance and then liaise with Deb and Flick as needed. – **all good**

Ride base bosses: NEEEC will have someone who knows the area (Tim J?). Mark Wylie and Angela Hawks should also be available. – **all good**

Mark to write to NEEEC re fuel costs - \$200 or thereabouts acceptable, as discussed with Graham

Vets: Khyle Stewart, Sarah White? (**Mark to confirm**), Alice to be approached (Angie Clark) as third vet. Other options are there is Alice is unavailable. – **Sarah, Alice confirmed. all good. A 4th vet can be sourced (Andrew) for a short time on Saturday if required.**

Mark – ask Khyle re extra vet from 8AM – 6PM. Sue Martin?

ETS: Tony Perry will do and will organise a team to assist. - **done**

Helpers: several offers have been received.

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NTARC are confirmed. (**Mark to confirm**). - **confirmed**

Sponsorship: so far, \$2300 confirmed and received. Another \$2,000 expected. Looking at \$5,500 all up – to cover rugs and other awards. Most rugs are already covered. Hygain has offered \$600 approx. in produce.

In progress – as above. Looking better than the above.

Mark to update budget accordingly. - **done**

Mark – 55k change to calendar needs to be made 55k and 95k are elevators

Pony club will do canteen.

Sunday morning breakfast being considered.

Rides offered will be 55k elevator/95k elevator/160k

Prizes: 160k buckle (may be some left over from 2021). 95k something else. 55k ditto – 55k – neck scarves, scraper, bundle... - 95k - glasses?,

In hand. Deb W to sort.

General discussion about whether resurrecting the SC Committee would be useful. On agenda for February SMC meeting. Suggested that TEERA SMC run the SCs. Would a fund raiser event be useful? Feb agenda...

Barnboogle – Kirstie to progress- June?

NEEEC's petrol costs in track marking etc will be reimbursed.

Mark to communicate clarification on amount with NEEC

Fees set at \$150, \$100, \$50

NEEEC want TEERA to manage all finances associated with the event and do not want any cut of the profit / loss. - **noted**

Andrew will research sourcing lights for the event - **booked**

Jess to update national calendar with event details – **done**

Toilets - in hand.

13. Dinner / awards night

Discussion: Scheduled for 3 December.

Lots of discussion on options.

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Actions: Liaise over messenger with all to contribute. Angie to co-ordinate. Deb to assist. Discussion on messenger to progress.

14. 2023 calendar

A few more nominations have been received.

Discussion around how to accommodate Suncoast, Castra, Pyengana and Barnboogle with the proposed outcome as shown below.

Mark to liaise with all clubs to confirm availability for dates proposed.

TEERA 2023 ride nominations

4/2/2022	Jill Sheean	confirmed, notified
	?	
4/3/2022	WW	confirmed, notified
25/3/2022	Kentish	confirmed, notified
8/04/2022 (Easter)	STER	2 x 80k and others confirmed, notified
22/4/2023	Pyengana?	
6/5/2022	Castra?	Proposed only
20/5/2022	Suncoast?	Proposed only
10/6/2022	Barnboogle? (160km?)	Proposed only
July	Gap to fill?	
5/8/2022	CCER	Bid only
26/8/2022	NEEEC	confirmed, notified
September	Gap to fill? Gap to fill?	
29/10/2022	TQ23	TBC

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29/10/2022	Oss Foley	or 4 November
18/11/2023	SCs	

15. TQ25

Discussion: *'Trent to talk to Kirstie L and follow up with Richard etc at Barnboogle and report back to next SMC meeting'*

Actions: As above

16. EWS

Two rider EWS letters have been sent in the last week – one to a rider who has exceeded 30 points and another to a rider who has exceeded 45 points.

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

17.

TQ23

Discussion: TEERA may bid if the VERA proposal falls through.

18. **Round the table....**

Meeting closed:

Next meeting: 6.30PM Tuesday 15 November, Burnie.