



TASMANIAN EQUINE ENDURANCE RIDERS ASSOCIATION INC

STATE MANAGEMENT COMMITTEE

Minutes GENERAL MEETING Monday 1 August, 2016 6:30 pm Uniting Church, Latrobe

1. **Present:** Pat Hodgetts, Allan Wyllie, Wendy Rand, Greg Henry, Pat Lamprey, Pam Shadbolt
Apologies: Sonia Hodgetts, Sheleah Astell, Nicole Ford
2. **Minutes of previous meetings:** Moved Pat L, Greg H Seconded.
3. **Business arising:**
 - a) No receipts back for catering for BEER ride. Ongoing.
 - b) Forico – Greg Henry is still continuing on. Notification not sent to ride organisers as yet.
 - c) Chief Steward refresher course. Date decided yet. Pat L to do a ring around for possible date. Victoria want to join in if possible.
 - d) Coffee table books: need to advertise on Facebook, Pam organised – had a few responses – just need follow up – give remainder out as prizes?
 - e) Rider conduct – letter re Kentish ride – done, just need an address and a date for the next meeting – decided to cancel the letter.
 - f) Rider – letter done, needs meeting date send with 5th September as the next meeting.
 - g) Member – written apology received – Pat H accepted.
 - h) Deb Wyllie is willing to help Sheleah with the newsletter. Just waiting on an item about helmets and it should be right to go – Pam sent new addresses.
 - i) Biosecurity information – sent to Kevin by Sonia. Need to follow up with Debbie Gull's response after she was cc'd into email. Copy of email attached to Agenda. Pat H has since been talking to Debbie and all is sorted – DPIWE aren't responsible. Suggested putting something on the website about the process of bringing a horse to a ride from the mainland so they don't miss the start deadline by only finding out when they enter the ride.
4. **Correspondence In/Out**

IN	FROM	SUBJECT
16/6	I Peters	AERA AGM
27/6	S Swan	Ride & Club roles in Aeraspace – update
29/6	M Dunn	Riders withdrawing before event – suggest pay nominal fee on entry
1/7	S Swan	Horse & Vet records in Aeraspace – capacity to store the invasive treatment forms online
8/7	D Gull	Oss Foley ride nomination 4/11/17
11/7	M Scott	AERA/EA Agreement, Horse Disease response – 5 year review
12/7	S Swan	Aeraspace update
14/7	I Peters	AERA float insurance, Agenda & Reports
18/7	K Brewster	Addition of biosecurity into entry process
19/7	D Gull	DPIPWE no involvement with horse imports (see attached)
24/7	M Dunn	STER ride, 13/3/17
1/8	T Wyllie	Dinner sponsorship - \$1000 from SMC. Rugs made.
1/8	J Hawks	Mainland horses – change of ownership requirements – Transfer of Ownerships to be done (after checking with Steve Swan)
1/8	K Mitchell	Consider cancelling all rides during winter

1/8	Bron C – VERA	Article for TQ16 Magazine – contact Trish Smith to do a page
1/8	Bron C – VERA	Sue Reid has been sending emails to Kaye – no response – need to update website & AERA website
1/8	Bron C – VERA	Request for \$500 sponsorship for TQ16 – rug & buckle
1/8	Bron C – VERA	Nomination for another CS – suggest Helen Bowkett (Pat L to chase up)
1/8	K Brewster	Holidays from 12/8 – 30/9 – needs ride info beforehand
OUT	TO (all emailed)	SUBJECT
14/6	K Brewster	Minutes 13/6/16
10/7	N Ford	Confirm Oss Foley ride nomination
16/7	S Astell	Float insurance advert for newsletter
18/7	K Brewster	Email re biosecurity
18/7	TEERA SMC	AERA reports & Agenda

5. Reports:

- Membership: 209
- AERA report. : Pat L & Pam S read out their findings (forwarded to Pat H for her reference)
- Treasurer's Report: \$56482.30 & \$86875.34
- Log books: Jill's query about horse ownership
- Early Warnings: All good.
- TQ2018. : Wanting to send a rep to TQ16 to look over
- Chief Steward reports: North Motton – issue with fence wire – sorted. AW

6. General Business:

- Ride Fees – should there be an increase to cover Vet Fees
- Black Bluff paddock – Wendy still waiting
- North Motton – gallop finishes – briefing and finish at gate.
- Pam to check with Kevin about making sure ride entries on the computer are closed off when the entries say they will be to stop late entries sneaking in - ongoing.
- Caution Horse Signs – Greg trying to locate supplier.
- Robbie Walsh – querying 13 month rule for himself to attend Quilty – he is fine by 4 days.
- Endurance Magazine – to be handed out as prizes.
- Nicole to reimburse Pat L & Pam S their \$150 for attending AERA meeting. Pat L to seek reimbursement from AERA for flights. Pat H is still waiting on her money from KFBC.
- State Champ Fundraiser now 12-14th August – put a note on Facebook about common courtesy to let organisers know if can't attend after entering.

Meeting concluded: 9pm

Next meeting: 5/9/16

Action List:

Task	Person Responsible	Done
Forico – need to let all ride secretaries know we are now covered	Sonia	x
Coffee Table Books – Pat L to hand out to purchasers	Pat L	
Receipt for catering at BEER ride	Dennis	
Biosecurity – note to be put on Website to outline requirements	Sonia	x
Chief Steward Refresher – chase up date	Pat L	
Letters to member needing to come to meeting	Sonia.	x
Website – Can Sonia update or is it still Kevin's domain	Kevin	
Update TEERA SMC details on both websites	Sonia/Tahlia HS (Angus)	x
Pat H payment for KFBC – Nicole to forward	Nicole	
Pat L & Pam S – reimbursement for AEAR attendance	Nicole	