

TEERA SMC Meeting - Agenda
Tuesday 16 May 2023, 6.30PM.
Wivenhoe

Meeting opened: 6.35PM

SMC Present: Andrew Miles, Mark Dunn, Deb Wylie, Angie Clark, Grace Huxtable (from 6.45PM), Trenton Huxtable (from 6.45PM), Alison Lockhart (online), Carolyn Foley-Jones (online), Kirstie Lockhart (online),

Visitors:

Apologies: Jess Goulding

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1. Brief welcome from chair

Andrew thanked those present for their attendance.

2. Ratification of minutes of 18 April SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 18n April be accepted as a true record of that meeting.'*

Moved, seconded: Deb Wylie, Angie Clarke. Carried

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a) Mark to send reminder email to Johnson's feeds re sponsorship offer – done 22/4/23
- b) All SMC to keep an eye out for grant funding opportunities
- c) Mark to send Hall of Fame nominations to AERA – done 22/4/23
- d) Mark to write to Debbie Grull re vet list – done 22/4/23
- e) Andrew to review vet and TPR lists on website to remove irrelevant names – in progress
- f) Mark to reply to Kaye Mitchell re ride calendar – done 22/4/23
- g) Andrew to discuss treasurer role with Trenton - agenda
- h) Mark to write to AERA confirming TEERA ability to stage TQ25 – done 22/4/23
- i) Mark to confirm SMC affiliation of Bush to beach ride with Lydia Rigby – done 22/4/23
- j) Andrew to investigate options for lights for trailer, RFID wristbands, charger for ride batteries and report back.
- k) Deb (?) to confirm SC invitations with Lainie and Narelle – in progress
- l) Mark to send info re AS/AOL process to ROCs – done 8/5/23
- m) Tankworld lanyards – on hold pending research on RFID wristbands? - Yes

5. Matters arising

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- a) Johnson's feeds – no reply to two emails to them following up – resolved that NFA
- b) Grant funding – SMC to continue keeping an eye out for opportunities
- c) Charger for ride batteries – Andrew researching – looks expensive as four chargers and four panels needed. Approx cost is \$3,000. Might get away with \$2250 if we only run with three, which is all we need. Current process is manual charging. Much cheaper if charged from a 240v supply - \$600ish. Resolved to go with the 240v option. Andrew to acquire the necessary gear and install. Budget of \$500 approved.
- d) RFID wristbands – less reliable than tags as body absorbs some of the signal. Resolved to trial wristbands. Andrew to organise. Budget of \$100 approved.
- e) Lights for trailer – Andrew researching – preferred option proposed by Milwaukee – 6000 lumens - cost \$700 / unit - no battery. To be provided for testing by Milwaukee at N/C. Alternative with simple LED light bars approx. cost \$600-\$800 minus batteries. For further discussion next SMC meeting. Resolved, also, to look at funding opportunities through 2023.

6. Correspondence

In

16/04/2023

Email from Megan Jensen re NEEEC CATE day - April SMC meeting agenda

18/04/2023

Email from Lydia Rigby - ride nominations for Bakers Beach for 16 September 2023 - acknowledged

Email from Pam Shadbolt - SC committee to pass residual assets to Bush to Beach Riders

18/04/2023

Email from Tara Nicklason - foreshadowed AGM motion re life membership. Life membership nomination.

19/04/2023

Email from Mark Dunn - Notification from STER that ride return has been lodged and appropriate payment made - receipt acknowledged by treasurer.

28/04/2023

cc'ed email from Debbie Grull to Logbook registrar re next logbook for horse

30/04/2023

Email from Linda Tanian AERA DBSC - consultation on membership renewal module - feedback sought - forwarded to SMC for comment.

30/04/2023

cc'ed email from logbook registrar o treasurer - account details for refund for Rebecca Ainslie - for payment made in error re horse registration

1/05/2023

cc'ed email from Roger to TEERA treasurer - account from Office National - includes overdue items

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2/05/2023	cc'ed email from Deb Edwards (AERA bookkeeper) to TEERA treasurer - monthly statement- includes overdue items
4/05/2023	account from Local Meat Co for AGM lamb - forwarded to treasurer
5/05/2023	cc'ed email from AERA to treasurer - April account
8/05/2023	Email from TQ23 - info re TQ23 teams
9/05/2023	cc'ed email from Andrew to treasurer - reimbursement for tables for ride trailer
10/05/2023	Email from Kim Moir - meeting notes from last AERA MC meeting
11/05/2023	Email from Strategic Insurance brokers - trailer insurance renewal - agenda
11/05/2023	Email from Kim Moir - details of next AERA MC meeting - deadlines for reports etc

Out

22/04/2023	Mark to Johnson's feeds - reminder email re sponsorship offer Mark email to Debbie Grull - response to her 17 March email re vet list on TEERA website and promoting endurance to vets Mark to AERA - Hall of Fame nominations x 4 Mark to SMC - draft minutes and action sheet from 18 April SMC meeting Mark to Kaye Mitchell re ride calendar - response received - all good.
3/05/2023	Mark to SMC - membership module proposal from Linda Tanian to SMC for comment
8/05/2023	Mark to ROCs - new AERAspace / AERAonline guide

Matters arising

- a) Redacted
- b) Foreshadowed AGM motion from Tara Nicklason (motion will be seconded by Mark Dunn).

We write to the SMC to foreshadow a motion to amend the Rules in regards to Life Membership. The current constitution is completely open ended and does not provide any guidance or include the membership in the decision-making process.

Outlined below is an alternative option which seeks approval from the membership. If passed at an AGM, it will replace Rule 5.1(c).

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Life Membership

A life member of the Association is;

- a) A member that has provided long and meritorious volunteer service to the sport of Endurance Riding in Tasmania
- b) To be nominated for life membership by at least two other ordinary or life members in writing to the Committee at least 28 days prior to the TEERA Annual General Meeting. The nomination must appear in the agenda papers provided to TEERA members prior to that AGM
- c) Provided with the title of Life Member after approval at an AGM by a majority of the voting members present
- d) Not required to pay a membership fee to maintain membership of TEERA for the remainder of their life
- e) Entitled to the same voting, riding and other rights as an Ordinary Member.

Discussion: NFA for now. SMC encouraged to consider.

c) TQ23 teams

Discussion: Do we want to try and put together a team now or wait until we see who is there?

Action: Leave til we know who is going.

**d) Trailer insurance – account received – same \$ as last year.
Proceed? SMC resolved to pay.**

7. Finance:

- a. Treasurer role. Trent has resigned as treasurer – no time.

Carolyn volunteers to take treasurer role. Resolved to accept. – Xero license to be purchased to support.

Mark to follow up re bank access for Carolyn. Mark to organise treasurer email address redirect.

Current bills? Mark to arrange for overdue accounts to be paid.

Finance report from 1/4/23 to 31/5/23 T/F next SMC meeting. Mark and Carolyn to liaise to prepare.

8. 2023 calendar

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4/2/2023	Jill Sheean	confirmed, notified
18/2/2023	CCER	requested - notified
4/3/2023	WW	confirmed, notified
25/3/2023	Kentish	confirmed, notified
8/04/2023 (Easter)	STER	2 x 80k and others confirmed, notified
6/5/2023	Castra	Confirmed, notified
20/5/2023	Suncoast	confirmed, notified
3/6/2023	Pyengana	confirmed, notified
25/6/2023	TQ23	Stirling's Crossing, Imbil, Qld
29/7/2023	Winton to Longreach	
29/7/2023	Lebrina	Confirmed
26/8/2023	NEEEC	confirmed, notified
16/9/2023	Baker's Beach	Confirmed, notified
7/10/2023	CCER	confirmed, notified
29/10/2023	Oss Foley	Confirmed, notified
18/11/2023	SCs	confirmed

Mark T/F up with Megan for NEEEC CATE day to go on calendar.

State Championships

Update from Deb.

Sponsorship brochure T/F from Deb. Great work from Deb. Options for major sponsors discussed. Float companies, Zaputo, Ariat, Hygain, others, Kings.

Mark to work with Deb re budget.

Noted that permits need to be submitted sooner rather than later.

Otherwise all good.

SMC Lebrina ride July

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What needs to be done?

Concerns expressed by Noel re wetness of ride base. Acknowledged but proceed as planned.

Mark to do budget, insurance, RM and BS plans and CS the ride. Pony club will do the canteen.

Vets? Andrew will ask Khyle.

Prizes? No frills - is a fund raiser fir SCs. Juniors should get a prize? Consensus not – opportunity to provide a good example to kids.

9. Chief Steward accreditation

Trenton Huxtable's chief steward accreditation remains a work in progress. SMC needs his completed stage 1 CS exam before sending all of the paperwork off to AERA with a recommendation that he be accredited.

Discussion: Trent encouraged to submit Stage 1 exam and finalise accreditation.

Action:

10. TQ25

Update from Andrew.

EOI for committee – Andrew, Deb and Mark Wylie, Angie Clark, Celine, Kirsty.

EOIs to TQ25 committee to be re- advertised – Andrew.

Khyle to be consulted as potentially head vet.

11. Ride reports

CASTRA RAW Challenge

CS report unremarkable – in documents folder.

Ride well commented on by those in attendance.

12. Member numbers as of 9/5/23 – FYI

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Adult & Junior Riding Membership

	2019	2020	2021	2022	2023
NSWERA	432	352	429	416	336
QERA	509	423	401	378	351
SAERA	60	67	84	93	86
TEERA	183	135	136	117	98
VERA	186	118	157	158	125
WAERA	198	191	187	175	159
Total	1568	1286	1394	1337	1155

13. EWS

No New EWS.

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

14. Round the table....

Carolyn – may have some prizes for Lebrina ride.

Alison – has some trophies that could be recycled. Would like to donate more.

Couple of suggestions re sponsorship for Lebrina ride? Raffle?

Angela – a couple of issues re dinner planning.

Meeting closed: 8.43PM

Next meeting: 20 June. Sassafra

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DRAFT