

TEERA SMC Meeting
Wednesday 19 April, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

Meeting opened: 6.33PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry, Trish Smith, Mark Dunn, Amelia Napier, Tony Purton, Grace Huxtable from 7PM, Trent Huxtable

Visitors: Pat Lamprey, Roger Nichols

Apologies: nil

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1. Brief welcome and intro comments from Andrew

Nil

2. Ratification of minutes of last SMC meeting (10/3/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 10/3/21 be accepted as a true record of that meeting'*.

Moved, seconded: Tony Perry, Kaye Mitchell. Carried.

3. Matters arising

Nil not covered elsewhere.

4. Actions from previous meetings:

- a. Order 2 Gazebos to house the ETS gear - Andrew to progress – ordered – one arrived, other pending.
- b. Ride bibs – 15 bibs to be ordered - Andrew to progress – arrived.
- c. Research to be done on who wants to replace their 80k bib – Amelia / Andrew to research – in progress.
- d. Options for 40k bibs and sizing options - Andrew to progress – new bibs have a smaller neck size – may be better if we decide to buy more 40k rides.
- e. Officials' vests to be ordered - Andrew to progress – done.
- f. Insurance for ride trailer, including ETS and other miscellany – Mark to investigate – in progress – difficulty contacting insurer
- g. Pyengana vet fees – status? – Mark to investigate and report back – outstanding account has been paid
- h. Kaye to survey members on their thoughts re end of year award options – survey prepared, Mark and Kaye to get it online
- i. Northern info day – Amelia to progress. Mark to liaise with Amelia – Mark did liaise with Amelia – sent her details of the STER March event. Plan event for late winter? Some discussion about format – perhaps have some content to further educate existing riders. Kaye wishes to see data on numbers who attended the STER info day v those who turn up at the STER 15 May ride.
- j. Trish to report back on discussions with Angie Clark re volunteering. Do we need to progress this at all? We have plenty of volunteers... SMC sees value in asking people at events. Take off action list.
- k. Mark to draft SOP for ROCs re trailer – done. Mark to liaise with Tony by phone.
- l. Mark to send reminder email to ROCs re accessing Forico land – mention Forico, SST, Alliance and Parks.

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- m. Mark to contact Deanna Casey to progress her Head vet accreditation – Mark to progress. SMC advises send the request off.
- n. Mark to write to all clubs encouraging them, where possible, to allow vetting for 80k riders on Saturday mornings. Done. SMC Discussion – vets aren't often available to vet Friday afternoon. May be a problem. Celine and Khyle can be OK. Mark to write follow up email highlighting this issue to clubs and further encouraging Sat AM vetting. Tony Purton suggested a later start and lights for Sat AM vetting.

5. Correspondence

In

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|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/03/2021 | Letter from Biosecurity Tasmania re consultation on horse transport guidelines - responded that a national response will include comment from Tas |
| 11/03/2021 | email from Kim Moir - copy of AERA draft 2021 budget FYI - forwarded to SMC for info
email from Kim Moir - minutes of 2 x Feb AERA meetings - forwarded to SMC for info |
| 11/03/2021 | email from Kim Moir - info for 11 April AERA MC meeting - forwarded to SMC for info |
| 13/03/2021 | Roger to SMC - membership data
Trish to SMC - Tara has agreed to take on the webmaster role
Felicity to SMC - draft ride trailer content list for comment |
| 14/03/2021 | Roger to various MC members re (lack of) need for him to obtain a quote for website revamp |
| 21/03/2021 | Graham Bucknell, NEEEC, re HHDs
Roger Nichols re road traffic management at events |
| 23/03/2021 | Email from Deb Wylie - updated CCER committee list - forwarded to Tara so she can update the website
Logbook query from Flick - responded. Copied to Andrew for a confirming opinion. |
| 24/03/2021 | Email from Deb Wylie with new CCER committee list - forwarded to Tara for action |
| 25/03/2021 | Email from Roger re Kentish ride return
Email from Jake Tammens re Kentish ride return. Responded.
Email from Roger re Kentish ride return |
| 26/03/2021 | cc email from Trish Smith to Graham Bucknell re nominations reporting |
| 27/03/2021 | Email from Amanda Rayner (TQ21) re article for TQ handbook. Circulated to SMC for comment / volunteer. |
| 28/03/2021 | Email from Linda Tanian re Angie Clark getting 2020 Arabian Horse of the year - AERA to post on FB. TEERA to publish something too on its FB page and website. |
| 29/03/2021 | Email from BP re possible concussion at SC
Email from Roger - photos of Troubador |

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- 30/03/2021 Email from LW re possible concussion at SC
Email from Kim Moir - 11 April AERA MC agenda - forwarded to SMC for comment
- 31/03/2021 cc'ed email from Easter event CS Mark Dunn re potential presence in COVID hotspots week prior to the event - discussed with RO and TEERA President
- 2/04/2021 Email from Kaye - draft article for TQ21 handbook
- 7/04/2021 Letter to Mark from Bella Pickering - medical certificate
cc'ed emails from Roger to bank re options for banking cheques
email from Roger - copy of 2020 ETS insurance
email from Roger - copy of vet account from Pyengana ride 2020
Email from Deanna Casey re head vet accreditation
- 12/04/2021 Email from Cleone Hill re rest order on Cruze GT - replied cc to Felicity and Andrew
Three emails from G Sermon (WA) re WA events - article and photos - filed
- 13/04/2021 Email from Pat Lamprey re Jill Sheean CS report - with other ride paperwork
- Out**
- 13/03/2021 Mark to SMC - Rule 54.2 change proposal
Mark to SMC - draft SMC meeting minutes
- 14/03/2021 Mark to SMC - draft agenda for 10 April meeting + actions from March meeting
- 19/03/2021 Mark to Tara, Trent, Roger enquiring re vet fees from 2020 Pyengana ride
Mark to Tas Club Secretaries encouraging them to facilitate Saturday morning vetting
- 24/03/2021 TEERA report to AERA for 11 April AERA meeting
- 1/04/2021 cc'ed email from Roger to Grace re membership payments
Mark to SMC re write up of Angie Clarke / Troubador - AHSA Horse of the year
- 5/04/2021 Email from Roger re difficulty balancing March accounts
NEEEC Easter event ride return per Felicity
- 6/04/2021 Secretary to SMC re AERA Rule change proposals
- 7/04/2021 Mark to Roger re Kentish ride return
Mark to SMC - Kentish CS ride report
Mark to Deanna Casey re accreditation as a head vet

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Mark to SMC - Castra ride report

Mark to SMC - draft SOP for trailer to SMC for comment

Mark to Pat Lamprey re CS report for Jill Sheean ride

11/04/2021

Mark to SMC - draft meeting agenda for comment

Mark to SMC - NEEEC Easter ride CS report

13/04/2021

Mark sent Cruze vet report to Celine Lee

Mark to SMC - reminder re agenda items for next meeting

Mark to Roxanne Battle - account for Pyengana vet fees

6. Matters arising

- a. TQ21 article from Tas. Kaye's article OK? Mark to ask Roger for appropriate photos? Mark to progress – SMC approved Kaye's article – Mark to get photos and send off to TQ21.
- b. BP medical certificate clearing her to ride after 2020 SC possible concussion was received by Mark on 2/4/21. Some discussion by SMC on need to follow correct process. Process is on the TEERA website, guidelines and paperwork done correctly with respect to the BP incident.
- c. Horse transport consultation – noted that a recent AERA contribution to a government discussion paper on horse transport requested that any requirement that horses need 4 hourly access to water be framed as a guideline rather than mandated as there are issues crossing Bass St.

7. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Mark, Tony Perry. Carried.
- b. Update on banking authorities – Roger – all now finalised except Trent.
- c. Insurance for ride trailer, including ETS and other miscellany – Mark to report – difficulty contacting our insurer. Trent suggested we use strategic at Ulverstone – Mark to contact Trent
- d. 2021 budget – attached – actual v budget – brief discussion – finances on track
- e. Should TEERA still be accepting cheques? SMC - yes, for now.
- f. On a related note – Trish - *'I would also like to see implemented the rule **'All riders will be expected to show a current membership card at every ride they enter'***. In the Rules 27.4? Too hard to enforce. Not necessary. Difficulties when AERAspace not up to date. SMC decision - no action needed.
- g. *BB ride return + cheque with Trent - Grace some \$ still to be deposited.*

8. Ride reports.

- a. CS reports for rides YTD?
 - i. Kentish – previously circulated
 - ii. Castra - previously circulated
 - iii. Jill Sheean – previously circulated
 - iv. NEEEC Easter – previously circulated

All noted by SMC – no discussion.

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b. Confidential matter - Kentish ride – see below

9. AERA AGM meeting, MC meetings report:

AGM minutes circulated. Key issues at AERA meeting (agenda previously circulated to SMC) were progression of the TQ21 Biosecurity Plan and decision to commence work on the AERA nomination platform. \$17k budget.

Noted that Mark was re-elected as AERA VP and elected as Treasurer for 2021

10. Member numbers:

As of 10/4/21:



Adult & Junior Riding Membership

	2017	2018	2019	2020	2021
NSWERA	474	431	432	352	350
QERA	465	480	509	423	320
SAERA	83	84	60	67	72
TEERA	223	229	183	135	107
VERA	210	193	186	118	130
WAERA	159	198	198	191	162
Total	1614	1615	1568	1286	1141

'The TEERA strategic plan has us aiming for 160 members by the end of this year and, right now, this is looking achievable.'

Membership now 116 (21/4/21) - do we need to have a membership drive?

Discussed at length by SMC. Kaye questioned whether numbers need to increase. Aim for sustainability rather than growth?

Need to increase day member fee to contribute to financial sustainability?

Need good processes so that those who attend rides are kept interested. Ramp up mentorship?

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Thought that much Facebook comment about endurance of the TEERA page is unnecessarily negative. There is a need for more accurate information to be disseminated.

Trent suggested it would be useful to have extra horses available at rides.

General sense that we need to be always looking for ways to support new members.

Agenda for next meeting - support for new members.

11. ROC meeting with SMC

Necessary? Desirable?

Kaye – good idea - building connections, relationships. Meal as part of a social event?

Suggested venue - meeting room at Deloraine with an agenda?

General support from SMC.

Kaye to develop a proposal for next SMC meeting.

12. Removal of XX YY requirement to bit his horses at events.

Requirement was imposed by SMC in 2015.

SMC agrees to remove requirement.

Moved to rescind requirement – Mark, Andrew. Carried

Mark to write to him rescinding, noting need to adhere to relevant rules re safety.

13. Document retention

Ride paperwork needs to be kept for seven years. Responsibility of TEERA or clubs?

SMC - TEERA responsibility.

14. Sustainability

a) Refunds – *‘With the apparent growing push for online payment I think we need to give this careful consideration and come to a position on this.’* Suggested that this is a ROC issue not a TEERA issue. TEERA should have a position? Horse withdrawn before vetting – rider may expect refund? Agenda for ROC / SMC meeting.

b) Awards – survey prepared by Kaye to be promoted and progressed – Mark and Kaye. Tony Purton suggested we need a major award each year - horse of the year?

15. Ride format:

- a) Need for more VGIH rides? – SMC in principle support with allocated \$ for the extra vet that may be needed - Mark to write to ROCs
- b) Need another 160k ride? – good idea but difficult to arrange - SMC support for vet \$ as above - more encouragement provided as TQ25 approaches

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16. Event traffic management

From Roger Nichols → *I was on the Stoodley checkpoint a few years ago (when traffic was also heavy due to a rowing event at Lake Barrington). This is a high risk section of the ride track.*

Then, I took additional precautions, moving the checkpoint and deploying beacons (I carry in case of breakdown) and waving down fast moving traffic.

I wasn't at that checkpoint this year but did pass it in both directions. Signage was illegible until upon it (poor contrast between background and lettering) and, at Stoodley, poorly positioned along the road being on the wrong side of the brow of a hill.

I suggest a working party review road signage and its placement and TEERA supply appropriate signs to ROCs and a SOP on it's use.

There is a risk of biting off more than can be chewed. I suspect official advice might include hiring an accredited traffic manager.

Discussion: For ROC meeting discussion - **ANDREW**

17. HHDs

From Graham Bucknell, NEEEC → *as requested I question the point of the horse temperature log, when it first came out it was checked at the gate before any horse was permitted to enter ride base, now the form is taken to the ride office, it would be after the horse has been unloaded and if the horse had a problem the ride base would be contaminated, this why I feel it has no purpose we ether continue the practise of the check at the gate or scrap the practice altogether*

Discussion: Form to be collected at gate. Mark to write to ROCs.

18. Ride nominations:

Progress of AERA platform? AERA nomination platform is being progressed. Work on this has commenced.

19. Early Warning System (EWS)

Nil letters this month – two riders, one horse on novice time – **Trish?**

20. Novice tags on horses

The use of these has dropped off in recent years, particularly in light of the use of ETS which automatically flags 'under time'. Should we enforce the requirement to use novice IDs? Note, there is no Rule requiring this.

SMC discussion / decision - No requirement for tags – Mark to highlight to ROCs

21. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

For next meeting? Mark to write up a discussion point

Link to AERA members

22. State Champs

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MEER has offered. ROC has significant experience. 12-14 November. Mark to send STER budget to Mils for reference / planning. SMC congrats MEER on volunteering to run the ride. All clubs to be asked if they'd like to offer to run the SCs with a closing date for nominations of 31 May.

23. Pat Lamprey asked whether a horse outside the ring running alongside a horse in the vet ring is outside assistance. SMC discussion about what is and isn't allowable – no resolution as views differed.

24. Kentish confidential matter

Andrew detailed an incident at the recent Kentish ride where a rider was seen kicking a horse in its yard at the ride base. The horse was objecting to having electrolytes administered. The incident was videoed by a member of another party and the video provided to Andrew. Andrew subsequently spoke to those who witnessed the incident and to the rider. He also discussed the issue with members of the SMC executive. The rider was asked to attend the SMC meeting to 'please explain'.

The rider explained that the actions taken, in hindsight, were excessive and that they regret their actions.

Outcome – rider to get a letter from SMC reminding them of both their horse welfare obligations and the need to take care to do nothing to bring the sport into disrepute. Andrew to provide personal feedback to the initial informants. Video recording to be deleted from Andrew's phone.

Some SMC expressed the view that the sanction imposed on the offender was on the light side.

Meeting closed: 9.44PM

Next meeting: Wednesday 19 May 6.30PM