

TEERA SMC Meeting - Agenda
Tuesday 18 July 2023, 6.30PM.
Wivenhoe

Meeting opened: 6.30PM

SMC Present: Andrew Miles, Mark Dunn (online), Deb Wylie, Angie Clark, Grace Huxtable (online), Carolyn Foley-Jones (online) until 8.25PM, Jess Goulding, Kirstie Lockhart (online), Alison Lockhart (online)

Visitors:

Apologies: Trent Huxtable

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1. Brief welcome from chair

Andrew thanked those present for their attendance.

2. Ratification of minutes of 6 July SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 6 July, as amended, be accepted as a true record of that meeting.'*

Moved, seconded: Deb W, Angie C. Carried.

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a. Andrew to finalise vet and TPR website lists and forward to Roger for actioning – in progress
- b. Mark to chat to Tara re life membership nomination and life membership criteria - done
- c. SMC SC to be formed to establish TEERA life membership criteria – Tara, Angie volunteer. Trent to be asked.
 - a) Motion from CFJ. TEERA SMC manage process. Seconded by Alison. Views expressed either way by those present. Motion not supported (6/1, 1 no vote)

Back to main idea - SC directed to consult widely, report back with recommendation by September SMC meeting. Angie C to drive process.

- d. Mark to advise Roger that radio club folk need to sign the volunteer register to get AERA / TEERA insurance cover. Done, Roger has informed WICEN / NTARC.
- e. Lebrina ride
 - a) Alison to arrange rescue float and water point management – in hand
 - b) Jess to set up AERAonline nomination page - done
 - c) Andrew to arrange STT permit – in hand, Timberland and Reliance also need to be named on the insurance certificate. COC needs tweaking – in hand
 - d) Mark to do budget, RM and BS plan and arrange insurance - done

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- f. Mark to seek advice from AERA Rulebook SC re team's competition for BB ride – done. Must be non-competitive – ie Rule 23.1 can't apply. Lydia notified.
- g. Mark to inform Lydia R that SMS will support prizes for the BB ride to the approx. value of \$300 – done by phone, letter T/F. Andrew – money best way to support. SMC agrees to \$500ish – offer to fund Sat vet. Mark to communicate to Lydia.
- h. Mark / Andrew to check ride trailer defib maintenance when at Lebrina ride – in progress
- i. Mark to obtain defib signs x 2 for ride trailer – ordered 12/7 - \$48

5. Matters arising

As shown above plus:

- a) TEERA life membership criteria – Tara has expressed an interest in being part of this group. See above.

6. Correspondence

In

1/06/2023	Email from Pat Hodgetts re postage and fuel costs (already paid) - processed and sent to Carolyn for payment
15/06/2023	Email from Roger Nichols re Defib maintenance, life membership criteria - June agenda
17/06/2023	cc'ed email from Jess re two EWS letters - horse and rider - 30 points
17/06/2023	Letter from Kirstie Lockhart re max times for 40/80km rides - forwarded to SMC - June agenda
19/06/2023	Emails x 2 from Lydia Rigby - issues for Baker's Beach ride - forwarded to SMC July agenda
22/06/2023	Monthly invoice from Xero
27/06/2023	Email from NEEEC - 5km ride added to Jolly Lette - forwarded to Roger, Jess for calendar amendments
4/07/2023	Finance report from Carolyn for July 4 SMC meeting
4/07/2023	cc'ed email from Roger Nichols to NTARC re insurance at rides - radio guys need to sign the volunteer sheet to obtain cover
6/07/2023	June AERA invoices x 2 - forwarded to treasurer for payment

Out

14/06/2023	June SMC meeting agenda to SMC
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19/06/2023	Mark to AERA insurer - query re cover for NTARC / WICEN - response received 30/6/23. NTARC/WICEN not covered by TEERA / AERA policies unless their members register as volunteers at rides
3/07/2023	Mark to SMC - vet/horse rule change proposal for AERA meeting
10/07/2023	Mark to Surewise COC request for Lebrina ride - received 10/7/23
9/07/2023	Mark to Kim Moir / AERA - link to TEERA 2022 AGM minutes
12/07/2023	Mark to SMC - notice of 18 July meeting - call for agenda items
13/07/2023	18 July SMC meeting agenda to SMC from Mark
	Draft minutes from 4 July SMC meeting to SMC from Mark

Matters arising

- a) NEEEC ride details still need updating on AERAspace calendar – Jess to do
- b) Vet / horse ratio at rides – agenda below

7. Finance:

- a. Treasurer's report
- b. What should be in the Treasurer's report? Mark to work with CFJ and AM to set up appropriate report for each SMC meeting.
- c. Motion: Moved, seconded: Mark, Deb. Carried. That Mark be appointed an administrator for the TEERA Westpac bank accounts.
- d. Motion, seconded: Mark, Angie. Carried. That Deb Wyllie and CFJ be appointed an 'authoriser' for the TEERA bank accounts.

8. 2023 calendar

4/2/2023	Jill Sheean	confirmed, notified
18/2/2023	CCER	requested - notified
4/3/2023	WW	confirmed, notified
25/3/2023	Kentish	confirmed, notified

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8/04/2023 (Easter)	STER	2 x 80k and others confirmed, notified
6/5/2023	Castra	Confirmed, notified
20/5/2023	Suncoast	confirmed, notified
3/6/2023	Pyengana	confirmed, notified
25/6/2023	TQ23	Stirling's Crossing, Imbil, Qld
29/7/2023	Winton to Longreach	
29/7/2023	Lebrina	Confirmed
26/8/2023	NEEEC	confirmed, notified
16/9/2023	Baker's Beach	Confirmed, notified
7/10/2023	CCER	confirmed, notified
29/10/2023	Oss Foley	Confirmed, notified
18/11/2023	SCs	confirmed

NEEEC Cate day

Cancelled.

State Championships

Reports

Deb W – some progress since last meeting. Planning in hand – all going well. All rugs covered. Some more sponsorship has come in – more pending. Issues with some sponsors needing requests much further ahead. Buckle order in hand – Amelia managing. Time to submit permits – Andrew will do.

SMC Lebrina ride July

See above.

Alison: 4BC rugs sourced. Some other prizes sourced. Debbie and Carolyn have sourced a bunch of stuff for prizes.

Menu to be posted to FB.

Baker's Beach

See above

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9. 2024 calendar

Action: Mark to remind clubs to get their nominations in.

May 10 – 160km as TQ25 trial.

10. Member survey re ride schedule

Discussion: deferred

Action:

11. 40km time limits

In days gone by a 4-5 hour time limit was routinely set for 40km rides. In recent years, this has not been done – either longer times have been set or no times at all.

There are good arguments for each approach.

Should TEERA have a policy on this?

Discussion:

Kirstie wrote to TEERA a month or so back about this. Alison: 40km – meant to be prep for 80km. Times have got way too long – not teaching people to go forward to 80km. 4.5 – 5 hours should be the limit.

Kirstie – ride time extension for 80km rides are problematic. Andrew – is there a better way?

Andrew: SMC policy desirable or not?

Angie: 3-5 hours – need to prep people for longer rides

Andrew: rely on ROCs for advice on times. Tracks checked by chief stewards when necessary – eg when someone inexperienced marks a track.

Action: TEERA policy – 40km ride max time 5 hours recommended. Mark to communicate – run past SMC first

80km – Andrew – max time set appropriate? Extension? Exceptional circumstances? Best comms possible?

Angie – most ROCs have a good idea of what is needed. Better process for extending time?

Horse welfare is an issue here.

Education? Yes, to be promoted?

Action: TEERA policy - ride time extension should be rare and only in exceptional circumstances. Mark to publicise.

No sin to be over time.

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12. Scales

A few years back, TEERA purchased scales for clubs. Now that we have the trailer, it is probably not necessary for each club to have its own set.

Discussion: Initially, audit location.

Action: Mark to research where they are. CCER offered their set to go back to trailer.

No maintenance done yet til research done.

13. Anything for the next AERA meeting?

Would TEERA like to agenda anything for the next AERA meeting?

Discussion: Nothing now. Mark - some rule changes in progress – for discussion next couple of meetings

Action:

14. TQ25

First meeting of ROC held 16/7/23.

Report: Good meeting.

Deb. First meeting Sat 15/7 – 8 present. Office bearers set per TQ25 minutes.

Some key roles set.

TOR, constitution discussed. Both works in progress – drafts out for comment with TQ25 committee

Date and location discussed.

May seen as a good option?

Location? Sassafras, Kentish? Core committee in NW. Logistics discussed.

Logos progressing.

Non committee portfolio roles discussed briefly

Some infrastructure needs need planning well ahead eg vet ring may need remedial work

Planning re TT line / Spirit of Tas in hand.

15. Member numbers as of 13/7/23 – FYI

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Adult & Junior Riding Membership

	2019	2020	2021	2022	2023
NSWERA	432	352	429	416	372
QERA	509	423	401	378	360
SAERA	60	67	84	93	94
TEERA	183	135	135	116	99
VERA	186	118	157	159	129
WAERA	198	191	187	175	164
Total	1568	1286	1393	1337	1218

Note ongoing difficulties with stability of membership data.

16. Emails for AERAonline

It is desirable for all riders and responsible persons and to have an email address recorded in AERAspace so that when rides are entered, the rider / trainer knows there is an online from that needs to be attended to. If this isn't done, forms need to be manually attended to at the ride.

Discussion:

Action: Mark to publicise this – FB, TEERA website, email to members.

17. EWS

There have been no rides and no further EWS activity since our last meeting.

Note:

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

18. Vet/horse Rule change proposal

Discussion: Just for noting: Proposal was to lower the formal threshold for needing a third vet from 90 to 75 horses. Motion for Rule change not supported at AERA meeting rational being that the issue rarely arises in Tas, WA, SA and that in NSW, Vic and Qld, this is usually the practice anyway - ie 'it ain't broke' so nothing to fix.

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Noted.

19. **'Round the table....**

Andrew: TQs are the biggest gig in town. Calendar may need to be tweaked with that in mind for TQ25 – ie events may need to be scheduled at times not ROC's first preference

Spoke highly of spirit in the first TQ25 ROC meeting....

Hope for an extra 160km ride or two in the leadup to TQ25.

Note that TQ25 ROC is different to SMC.

SOT discounts are available only if TQ ROCs set up 'events'. Mark to liaise with SA.

Angie – fund raising chocolates - \$500 profit anticipated

EOY awards – Tas colours only? Agreed. Agenda for next SMC meeting.

CFJ foreshadowed that she would have some issues for next meeting.

Meeting closed: 8.45PM

Next meeting: 15 August, Sassafras