

TEERA SMC Meeting - Minutes  
Tuesday 22 November 2022, 6.30PM.  
30 Main Road Wivenhoe

Meeting opened: 6.37PM

SMC Present: Andrew Miles, Felicity Perry, Mark Dunn, Grace Huxtable, Trenton Huxtable, Deb Wylie, Jess Goulding

Visitors:

Apologies: Kirstie Lockhart, Angie Clark

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**1. Brief welcome and comments from chair**

Welcome to all from Andrew.

**2. Ratification of minutes of 18 October SMC meeting – previously circulated:**

Motion: *'that the minutes of the SMC meeting on 18 October be accepted as a true record of that meetings.'*

Moved, seconded: Deb, Trent. Carried.

**3. Matters arising**

Nil not elsewhere on agenda.

**4. Actions from previous meetings:**

Actions from the October SMC meeting

- I. Mark to resend invitation to Jennifer Blake – no need – she replied day after meeting accepting
- II. Mark to advise Roger that merchandise should be valued at cost - done
- III. Mark to write to NEEEC / Graham re fuel costs for SCs – done 14/11
- IV. Mark to write to AERA – proposed affiliation agreement acceptable – done – 14/11
- V. Trent, Andrew – packing of ETS in ride trailer – in progress – ETS gear to be packaged in individual boxes. Will be no need to individually pack and unpack ETS components. Main antenna to be mounted on trailer. Trenton to progress.
- VI. Some trailer gear is Tony's. Needs to be replaced with TEERA gear. Tony be asked to make list – Felicity to progress.
- VII. ETS training day – Tony happy to participate in this.

**5. Matters arising**

- a) ETS action as above.

**6. Correspondence**

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**In**

- 12/10/2022** Email from Kim Moir - minutes of 3 September AERA MC meeting - filed for November SMC meeting
- 13/10/2022 Email from Roger - finance report for 18 October SMC meeting - circulated to SMC with agenda
- 15/10/2022 Email from Kim Moir - TQ23 committee has withdrawn - TEERA opinion on a way forward sought - forwarded to SMC
- 18/10/2022 Email from Angie Clark / CCER - 6 August 2023 ride nomination - receipt acknowledged
- 19/10/2022 Email from Kim Moir - request for comment on 2023-25 ARERA business plan
- Email from Jennifer Blake - acknowledgment that she will be in attendance at SCs - acknowledged with thanks.
- 24/10/2022 Email from Kim Moir - advice on TQ23 - VERA bid likely 28/10 - email forwarded to SMC.
- Email from Kim Moir - notice of 27 Nov AERA MC meeting - forwarded to exec.
- 22/10/2022 Email from Roger to SMC re novice - endurance upgrades - response provided - agenda'd for Nov SMC meeting
- 22/10/2022 Email from Roger - corrected balance sheet to 22 Oct 2022 - saved to October SMC meeting file
- 26/10/2022 Email from Kim Moir - notification of cancellation of Vic TQ23 + call for EOIs to host
- Email from Kim Moir - summary of 26 October AERA MC meeting
- 30/10/2022 Email from Lydia Rigby - re matters at Oss Foley ride - receipt acknowledged
- 30/10/2022 Several email from Kaye Mitchell re rule interpretations, function of rules - responses provided
- 31/10/2022 Email from Debbie Grull - copy of email to Lydia Rigby
- Email from Debbie Grull - comments re OF ride
- 5/11/2022 Email from Kim Moir - 2023 AERA fees and charges
- 5/11/2022 Email from Lydia Rigby - withdrawal of previous letter re OF - acknowledged by secretary
- 9/11/2022 Email from Kim Moir - reminder of deadline for submissions for 26 November AERA MC meeting
- 10/11/2022 Email from Kim Moir- draft sponsorship and donations by-- law for comment
- Email from Tracy Smee - apologies for dinner
- Email from Kaye Mitchell - apologies for dinner

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**Out**

12/10/2022	Mark to SMC - 18 October agenda and supporting docs
13/10/2022	Mark to SMC - rule change proposals for 22 October AERA MC meeting
12/10/2022	Mark to NEEC, cc Graham Bucknell - advice re SC ride distances
14/10/2022	Mark to members - Pyengana ride cancellation including process for refunds
14/10/2022	Account for swabs for EA - sent to Roger for payment
31/10/2022	Mark to SMC - email re matters at OF ride
3/11/2022	Mark to Tara N - query re 2023 ride dates for Portland and Suncoast
	Mark to Jess G - query re 2023 CEER ride date (6/5/23) - reminder sent 14/11 - response received 14/11 - OK with CEER
10/11/2022	Mark to Harry Wever, Sandy Little - info re SCs
10/11/2022	Mark to SMC - draft TEERA report for November AERA meeting
10/22/22	Mark to members - invite to dinner / awards night
14/11/2022	Mark to NEEEC re fuel costs for SCs - receipt acknowledged by NEEEC secretary noting Graham would respond
14/11/2022	Mark to Kim Moir - TEERA agreement with affiliation agreement - acknowledged by Kim

**7. Matters arising**

- a) AERA business plan – derives directly from constitution and provides a structure for AERA activities – implies a more evenly spread involvement from MC members. SMC supports.
- b) Process for novice → endurance upgrades for riders. No formal process is in place. Suggestion from Roger – generate a form for same and post to website. On agenda below.
- c) October AERA meeting
  - i. AERA constitution – comments invited from SMCs. Trent – working on some proposals re rule change process.
  - ii. National sponsorships – work has begun on working up a proposal to go to a well-known and iconic

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Australian brand for significant ongoing (6 year)  
sponsorship.

- d) AERA sponsorship and donations By-law – sent by AERA to SMCs for comment. Mark – transparency and accountability is the aim. No objections from TEERA SMC
- e) AERA meeting agenda – Mark noted that AERA is meeting on Sunday 27 November and invited SMC to make comment to him on matters on the agenda, which has been circulated to SMC.

**8. Member numbers**

For noting, as of 14/11/2022:

**Adult & Junior Riding Membership**

	2018	2019	2020	2021	2022
NSWERA	431	432	352	429	415
QERA	480	509	423	401	377
SAERA	84	60	67	84	93
TEERA	229	183	135	136	117
VERA	193	186	118	157	158
WAERA	198	198	191	187	175
<b>Total</b>	<b>1615</b>	<b>1568</b>	<b>1286</b>	<b>1394</b>	<b>1335</b>

Andrew – national membership has dropped 17% in last 4 years. Tassie has dropped by more. He referred to Jil Bourton’s Facebook post re Bronze. Silver. Gold. Platinum levels of membership – he encouraged SMC to review and comment.

**9. Finance:**

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Deb, Jess. Carried.
- b. MD / RN – it is important that receipts be generated for all items of TEERA revenue and that these are reported to the bookkeeper. Action: Propose that Mark writes to all ROCs to remind them of this. OK with SMC.

Time to switch to accounting software (eg Xero)?

Motion: Moved, seconded: Deb, Trent. Carried. That TEERA moves to Xero accounting software from 1 Jan 2023. Andrew to discuss changeover with Roger.

- c. 2023 fees and charges, budget.

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The AERA fees and charges for 2023 have increased significantly to accommodate increased insurance premiums. Fee increases have been linked directly to the increased insurance costs.

Insurance Liability									
Division	annual	\$490.00	\$490.00	\$690.00	\$690.00	\$690.00	\$690.00	\$830.00	\$830.00
Event	each event	\$60.00	\$60.00	\$80.00	\$80.00	\$85.00	\$85.00	\$85.00	\$120.00
Full riding member	annual	\$20.00	\$20.00	\$22.00	\$22.00	\$25.00	\$25.00	\$30.00	\$50.00
Intermediate member	annual	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$12.00	\$24.00
Day Member	each ride	\$5.00	\$5.00	\$7.00	\$7.00	\$12.00	\$12.00	\$14.40	\$25.00
Non-Riding member	annual	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$10.00

Discussion:

- I. MD - suggest TEERA increases its member fees by the same amounts + \$5 for each member fee (to accommodate the small 2022 TEERA budgetary deficit). This would mean the day rider fee in 2023 would be \$40 (cf \$25 in2022). Suggest per event fee go to \$150. See draft schedule from Roger – general agreement from SMC.
  - a. Support for day member fee part refund if membership is taken up
- II. MD - propose draft 2023 budget be prepared for December SMC meeting (Mark, Roger)

Action: Mark to finalise fee schedule and budget for signoff by SMC at December SMC meeting.

**10. Ride reports**

**I. Oss Foley**

Discussion:

- I. No CS report received. Noted by SMC.
- II. Comments from Mark and Trent, who were present: Reasonable numbers (49), tough ride as usual – noted that there were no incident reports or ITs at the event. While a complaint against an official was lodged, it was subsequently withdrawn.

**11. AERA online membership renewal proposal**

MD – just for noting – has been put on hold for 2023.

**12. 2023 Forms**

Roger has kindly agreed to generate these. MD to liaise with him to progress.

**13. State Championships**

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- I. Deb W, others to report
  - a. Excellent event. Well run, huge prize / award pool. Visitors greatly enjoyed.
- II. Risk management, biosecurity plans sent to Harry W, Sandy L 10/11/22.
- III. HV and TV replaced as both were unavailable. Harry Wever and Celine Lee appointed.

**14. Dinner / awards night**

Axeman's Hall of fame – 3 December – 60+ attendees as of 22/11

All arrangements in hand

Invitations distributed by FB, direct email 7-10/11/22.

For consideration in 2023 – AERAonline can manage ticket sales – reduces workload for bookkeeper.

Volunteer of the year: recipient chosen by SMC.

**15. 2023 calendar**

Most of the proposed dates suggested at the October meeting have been confirmed – see below. TQ23 confirmed for 25 June – Imbil, Qld

SMC to confirm 5 Aug CCER date – SMC endorses

Suggested June ride from Barnboogle withdrawn – conditions unlikely to be conducive.

General discussion re other rides that might be run. These included:

- Barnboogle later in year? Late September? Trent to liaise with stakeholders.
- Baker's Beach ride in Feb? CCER?

Action: Jess to add all confirmed rides to national calendar – OK

**TEERA 2023 ride nominations**

4/2/2022	Jill Sheean	confirmed, notified
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Gap to fill?

4/3/2022	WW	confirmed, notified
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25/3/2022	Kentish	confirmed, notified
8/04/2022 (Easter)	STER	2 x 80k and others confirmed, notified
22/4/2023	Pyengana	confirmed, notified
6/5/2022	Castra	Confirmed, notified
20/5/2022	Suncoast	confirmed, notified
10/6/2022	Barnboogle?	Proposed only
25/6/2022	TQ23	Stirlings Crossing, Imbil, Qld
July	Gap to fill?	
29/7/2022	Winton to Longreach	
5/8/2022	CCER	Bid only
26/8/2022	NEEEC	confirmed, notified
September	Gap to fill? Gap to fill? Barnboogle? Gap to fill?	
October		
29/10/2022		

**16. EWS**

No new EWS activity prior to SCs. Might be some following that – December agenda.

Note:

- ‘Cautionary’ letters are sent when horse/rider accrue 30 points or greater.
- ‘Return to Novice’ letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

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17. **Round the table....**

Andrew reported that CEER is planning to stage a 'Come and try endurance day' in mid January 2023

Deb W: Dylan's mum Carolyn has requested his 160km SC buckle be engraved. Deb W to follow up

Deb W: Thank you's are needed for land owners at SCs. Deb to follow up.

Trent: Life membership for Tony Purton, acknowledging his significant contribution to the sport over many years? Motion: Tony, Deb W: SMC carried unanimously. Trent and Deb W to write citation.

Trent noted that with respect to the AGM arrangements, a specific timeline needs to be followed. Mark to action.

Trent queried the process re Samson's swabbing at SCs? He noted that, as the trainer, he wasn't invited to attend the swabbing. Was he noted on the entry as trainer or did the rider (Alexa Parker) sign off on the entry as trainer herself? Mark to investigate.

Andrew: noted that Sandy Little has reminded him that, when a horse has a registered name, that name must be used on the AERAspace database.

Meeting closed:

Next meeting: 6.30PM Tuesday 13 December, Sassafra.