

TEERA SMC Meeting
Wednesday 19 May 2021, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

Meeting opened: 6.33PM

SMC Present: Kaye Mitchell, Andrew Miles, Tony Perry, Felicity Perry (from approx. 8.30PM), Trish Smith, Mark Dunn, Tony Purton, Trent Huxtable

Visitors: nil

Apologies: Amelia Napier

--

1. Brief welcome from Andrew

2. Ratification of minutes of last SMC meeting (20/4/21 – previously circulated):

Motion: *'that the minutes of the SMC meeting on 20/4/21 be accepted as a true record of that meeting'*.

Moved, seconded: Tony Purton, Tony Perry. Carried

3. Matters arising

Nil not covered elsewhere.

4. Actions from previous meetings:

- a. Insurance for ride trailer, including ETS and other miscellany – Mark to investigate and progress – on agenda elsewhere
- b. Kaye to survey members on their thoughts re end of year award options – survey prepared, Mark and Kaye to get it online – on agenda elsewhere
- c. Mark to draft SOP for ROCs re trailer – done. Mark to liaise with Tony by phone to progress – in progress
- d. Mark to send reminder email to ROCs re accessing Forico land – mentioning Forico, SST, Alliance and Parks - done
- e. Mark to contact Deanna Casey to progress her Head vet accreditation – Mark to send off to AERA – done, accredited.
- f. Mark to write to all clubs encouraging them, where possible, to allow vetting for 80k riders on Saturday mornings. Done.
- g. TQ21 handbook article from Tas. Kaye's draft article OK? SMC approved Kaye's article – Mark to get photos and send off to TQ21 - done
- h. Removal of **XX** requirement to bit his horses at events. Mark to write to him rescinding, noting need to adhere to relevant rules re safety - done
- i. Need for more VGIH rides? – SMC in principle support with allocated \$ for the extra vet that may be needed - Mark to write to ROCs - done
- j. HHDs - Form to be collected at gate? Mark to write to ROCs – at gate, office or to ride officials before horses are unloaded - done
- k. No longer any requirement for novice tags to be worn – Mark to highlight to ROCs - done
- l. TEERA Hall of fame -- Mark to write up a discussion point for next SMC meeting – in progress
- m. Mark to send example budget to Mils / MEER to assist with planning for SCs - done

TEERA SMC Meeting
Wednesday 19 May 2021, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

n. Mark to write to **XX** re outcome of Kentish ride matter - done

5. Correspondence

To 10 May

In

11/04/2021	Email from Roger re March accounts
14/04/2021	Email from Roxanne Battle - payment of Pyengana vet fees Two emails from Roger re NEEEC ride return Email from Felicity - NEEEC Easter ride return
20/04/2021	Email from Kaye - member survey re awards Email from Andrew re confidential Kentish ride incident
26/04/2021	Andrew to SMC - options for HHD collection
27/04/2021	Kim Moir - acknowledgement of receipt of end. vet accreditation recommendation
28/04/2021	Kim Moir - advice on next AERA MC meeting - forwarded to SMC Comments from Tara Nicklason re upcoming awards survey
30/04/2021	Email from Mils - copies of last year's insurance documents including the account Email from Kim Moir - last AERA meeting notes - forwarded to SMC
1/05/2021	cc'ed email from Roger to Trent re BB ride return
3/05/2021	Email from Linda Tanian (AERA database) re adding 'phone a friend' contact for Tas - forwarded to Trish for actioning
7/05/2021	Kim Moir to Deanna Casey cc TEERA re Deanna Casey accreditation as an endurance vet - forwarded to SMC for info Email from Debbie Grull (Oss Foley) in response to recent letter to all clubs from TEERA. Forwarded to SMC for comment / advice on response.

Out

14/04/2021	Mark to SMC - draft AERA AGM minutes
17/04/2021	Mark to SMC - accounts for SMC meeting
23/04/2021	Mark to Trent email - request for insurance contact
25/04/2021	Mark to SMC - draft meeting minutes
26/04/2021	Mark to SMC - advice that AERAspace changes to access would now occur end of Feb each year
27/04/2021	Mark to XX re removal of 2015 sanction

TEERA SMC Meeting
Wednesday 19 May 2021, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

	Mark to Jodie Gardam, Strategic Insurance re trailer and ETS insurance.
	Mark to Roger - seeking photos to go with Kaye's TQ21 piece
	Mark to Andrew, Kaye - draft letter to member following up on Kentish incident
	Mark to Kim Moir AERA - recommendation for endurance vet accreditation of Deanna Casey
28/04/2021	Mark to SMC re expiry of ETS insurance policy
	Mark to TQ21 - Tassie handbook article
	Mark to Tara, Brooke and Craig re using pics of them in the TQ21 article - all agreed OK
30/04/2021	Mark to SMC - draft letter to clubs - for SMC review
2/05/2021	Mark to SMC - Tara's comment on awards survey
	Mark to SMC - Kaye's response
	Mark to SMC re Ian Sims CS accreditation
4/05/2021	Mark to Jodie Gardam, Strategic Insurance re trailer and ETS insurance.
6/05/2021	Mark to Tas clubs - various matters from last SMC meeting

6. Matters arising

- a. Mark to write to Deb Grull thanking her for her thoughts.
- b. Redacted
- c. AERAspace access updates – will now happen end of Feb each year – noted
- d. Ian Sims CS accreditation – technically, Ian has done what is needed to be accredited. SMC believes he would benefit from at least one more ride before it progresses his accreditation. Mark to write to him advising this – Andrew and Mark to assist further development.

7. Finance:

- a. Motion that: *'the previously circulated finance report be noted, the payments therein authorised and the receipts noted'*. Moved, seconded: Mark, Andrew – carried
- b. Agreed to remove old meeting room liability from accounts
- c. Update on banking authorities – all done
- d. Insurance for ride trailer, including ETS and other miscellany – Mark reported on quote received from Strategic Insurance

Motion: that insurance on trailer be approved and quotes sought on the ETS quote plus trailer contents.
Moved, seconded: Mark Dunn, Trish Smith: carried

- e. Black Bluff ride return + cheque with Trenton? – cheque has been banked, ride return to go from Trent to Andrew and then on to Roger

8. Ride reports.

TEERA SMC Meeting
Wednesday 19 May 2021, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

- a. CS reports
 - i. CCER – not yet received
 - ii. STER – not yet received

9.

- a. CCER ride VGIH financial assistance request – 26 June ride

Ride approved – 20/40/80 – SMC agreed to fund one vet for one day – seek ‘new’ vet to give them experience with VGIH. It will be a pink ride – fundraiser for breast cancer

10. AERA meeting

- a. AERA MC meeting TQ21 committee re TQ21 Biosecurity plan on 26 May
- b. Social media – there was a recent incident interstate where the AERA Social Media Rules may have been breached - Mark to draft a reminder that members need to be careful

11. Member numbers:

Just for noting – as of 19 May – TEERA has 118 members

12. ROC meeting with SMC

- a. Kaye to develop a proposal for next SMC meeting

13. Awards

- a. survey prepared by Kaye to be promoted and progressed? SMC agreed to progress - Mark to publish
- b. Horse of the year award? Some discussion on how to assess performance. Points x kms? Kms only? Kaye, Tony to come back to next meeting with a recommendation.

14. Website

Since SMC made the decision to appoint a webmaster Mark and Trish have been doing whatever updates have been required. They are both now of the view that a dedicated webmaster may not be required and that any updates required should be considered core activity for the secretary and registrar.

Discussion: Mark to write to Tara thanking her for volunteering for the role and advising her of this.

15. Ride nominations:

TEERA SMC Meeting
Wednesday 19 May 2021, 6.30PM
Sassafras Fire Station and elsewhere
Minutes

- a. Progress of AERA platform – Mark – work is well underway – TEERA would like to be one of the test sites – Mark to write to AERA requesting this.

16. Early Warning System (EWS)

As of 10 May – three horses, one rider on novice time.

17. TEERA Hall of fame

Some DAs have a section on their websites to feature their historical heroes. Should TEERA do this?

For next meeting? Mark to write up a discussion point – In progress

18. State Champs

Call for expressions of interest has gone out – deadline 31 May.

19. Late items

- a. Injuries @ STER ride – Paperwork in hand – may need to report to insurer
- b. Perrys and ride trailer – Noted by SMC how much work the Perrys do, including taking the ride trailer to events. Agreed that the ride trailer SOP include that clubs must manage pickup and return of the trailer to Perrys. In lieu of this a fee of \$100 a ride will be levied – this to be paid to Perrys as partial cost recovery. SMC to pay until SOP is implemented.
- c. Next agenda – succession planning for ETS – only Tony Perry currently is well briefed on its operation

20. Round the table....

Redacted

Flick – Difficulty with logbook upgrade for **XX** horse - noted

Tony Perry – Face to face SMC meeting? Need to find date. 17 July? Venue? Mark to email SMC to progress.

Ride trailer – Tony authorised to purchase stationery for trailer. Mark to provide pens.

Meeting closed: 8.57PM

Next meeting: Wednesday 16 June 6.30PM