

TEERA SMC Meeting - Minutes
Tuesday 14 November 2023, 6.30PM.
Wivenhoe

Meeting opened: 6.31PM

SMC Present: Andrew Miles, Mark Dunn (online), Deb Wylie, Grace Huxtable, Carolyn Foley-Jones (online), Alison Lockhart (online), Jess Goulding, Angie Clark

Visitors: Pat Hodgetts (left during disciplinary matter)

Apologies: Kirstie Lockhart, Trenton Huxtable

1. Brief welcome from chair

Andrew thanked those present for their attendance.

2. Ratification of minutes of 17 October SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 17 October, as circulated, be accepted as a true record of that meeting.'*

Moved, seconded: Deb, Grace. Carried.

Ratification of minutes of 23 October SMC meeting – previously circulated:

Motion: *'that the minutes of the SMC meeting on 23 October, as circulated, be accepted as a true record of that meeting.'*

Moved, seconded: Grace, Deb. Carried.

3. Matters arising

Nil not elsewhere on agenda.

4. Actions from previous meetings:

- a) Mark to write a piece for FB / website reminding people about ride etiquette – in progress
- b) Mark to reply to Lydia re ride costs, thank BB for great event - circulate to SMC for comment first – sent 26/10
- c) Mark to send CFJ 2023 budget data and work with her on 2024 budget – data sent 24/10, reminder 4/11 – to catch up last week in November
- d) Mark to draft letter to rider who left CCER ride before logbook had been released – circulate to SMC for comment before sending – sent 26/10
- e) Life membership criteria – Angie to report – agenda
- f) Mark to respond to Rachel Palmer re issue at CCER ride – done 8/11
- g) Mark to write to AERA stating TEERA preference for historical TQ data to remain in hard copy handbook – done 24/10
- h) Mark to circulate info re new vet accreditation course to Tas vets – in progress – Andrew to progress
- i) Dongle to be purchased for secretary laptop – in progress
- j) Rider counselled per previous action? In progress.

5. Matters arising

- a. **Redacted**

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6. **Correspondence**

In

12/10/2023	Email from Kim Moir - advice re next AERA MC meeting
13/10/2023	Hard copy letter from Pat Lamprey - CS reports, IT reports, Incident reports from BB, CCER rides
13/10/2023	Email feedback on safety issue at CCER ride - anonymity requested - receipt acknowledged – response sent to writer
16/10/2023	Email from Pat Hodgetts - may not be available to swab at SCs
16/10/2023	Email from Debbie Grull - EOI for 9 November 2024 for OF ride
16/10/2023	cc'ed email from Kim Moir to TQ25. Interim agreement and info re reporting - agenda
16/10/2023	Email from Kim Moir - info re new vet course with request to circulate
18/10/2023	Emails x 2 from Debbie Grull re missing 4okm bibs. Andrew to follow up
19/10/2023	Email from Kim Moir - minutes of recent AERA MC meeting
20/10/2023	Email from Kim Moir - 2024 vet fees
20/10/2023	Email from Trish Smith - info for Rahn 's AERA Hall of Fame entry
22/10/2023	Monthly account from XERO
24/10/2023	Email from Christine Dann - CCER ride return - \$120 short - requested further payment. Payment subsequently made
28/10/2023	CS report Oss Foley - email from Pam
1/11/2023	Several emails from Debbie Grull - OF ride docs
1/11/2023	Email from Kim Moir - report on recent horse deaths - agenda
2/11/2023	12 November AERA MC meeting agenda from Kim Moir - circulated to SMC
6/11/2023	Monthly accounts from AERA bookkeeper cc treasurer
8/11/2023	Monthly statement from AERA cc treasurer

Out

12/10/2023	Mark to SMC - October meeting agenda
15/10/2023	Mark to SMC - advice re late agenda items for October SMC meeting

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23/10/2023	Mark to SMC - info re SC budget
23/10/2023	Mark to AERA - Hall of Fame info for Rahn
24/10/2023	Mark to AERA - TEERA supports TQ data remaining the TQ handbook
24/10/2023	Mark to SMC - draft October SMC meeting minutes, action sheet for review
26/10/2023	Mark to Lydia Rigby - reply to email raising issues on ride costs
26/10/2023	Redacted
28/10/2023	Mark to SMC - consultation of Rule change proposals
31/10/2023	Mark to CSs - COI and swab advice
1/11/2023	Mark to Kaye Mitchell - reply to 20 September letter re COI

7. Matters arising

- a) Online memberships – info on card proposed – name, number, mem type, year. SMC confirms this is acceptable – Mark to notify AERA. Grace to attend info session 22/11/24
- b) Missing 40k bibs – only two unaccounted for. Andrew to progress.

8. TEERA life membership criteria

From our last meeting: Angie to continue work on guidelines and come back to the next meeting with a firm suggestion.

Discussion: Proposed By-Law / Set of Guidelines in Correspondence folder.

The discussion put two views:

- that the draft guidelines run up by Angie’s group were acceptable subject to some possible minor changes and
- that the draft guidelines were too expansive and are unnecessary, a general statement in the Rules themselves sufficing

Decision made to follow the first option.

Action: Andrew to draft a Rules amendment that makes provision for By-Laws and Mark to draft amendment to the part of the Rules referencing life memberships. To be presented to SMC at December meeting for signoff.

9. Annual general meeting

Date confirmed as 2 March @ the WW ride.

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Mark to prepare relevant documentation.

10. SMC elections

Retiring SMC are Andrew, Jess, Grace, Trent and Kirstie.

Discussion: FB post needed to get people thinking about it. Carolyn to progress.

Action: Mark to set up notice, election, voting arrangements according to the timeline required by our Rules.

11. Dinner / awards night

Carolyn / Angie co-ordinating

To be held 16 December, Carinya Farmstay, Mt Roland

Has accommodation

Catering by Dion, buffet meal – Carolyn to progress

BYO

Awards are done – Angie, Carolyn

Pricing to be determined – Carolyn to progress

Bookings to be via Carolyn, Angie.

Music TBD by Carolyn and Angie – cost to be part of meal ticket?

Photographer in hand – details TBC, may just run with pics taken by phone – Carolyn

Costs TBC – Carolyn, Angie – aim is to break even

Promo to continue – Carolyn, Angie

12. Finance:

Motion that: *'the finance report circulated for the 14 November SMC meeting be noted, the payments therein authorised and those above and the receipts noted'*.

Moved, seconded: Deferred as no report received.

Noted that \$1160 raised from the state championship raffle.

a. 2024 budget

Discussion: Note AERA fees and charges will remain the same except for the ride levy - \$4 → \$5 per ride entry. Volunteer levy reduced from \$80 to \$40.

Action: Mark and Carolyn to work on budget.

13. Ride reports

Oss Foley

CS report 'all good'.

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Discussion:

14. Swab steward status

In recent correspondence from EA, it was noted that Pat H was not currently accredited as a swab steward. Various emails were exchanged and her accreditation was re-instated. However, EA has declined to recognise her supervision of AM's rides as a provisional swab steward and has declined to backdate her re-accreditation

I (Mark) would like TEERA to write to EA asking them to reconsider and to seek support for same from AERA. Draft letter in Correspondence folder.

Decision: SMC agrees.

Action: Mark to progress.

15. 2024 calendar

Discussion: The table below is what we have now

October event needed?

Action: Confirm to ROCs and publicise and seek EOIs for October ride. Dates below to be confirmed

TEERA ride nominations 2024

13/01/24	Castra CATE day	may be 20/1/24
17/02/24	STER	EOI lodged
3/03/24	WW	EOI lodged
16/03/24	KEER	EOI lodged
30/03/24	CEER	EOI lodged
20/04/24	Pyengana	EOI lodged
11/05/24	TQ25 trial	EOI lodged
1/06/24	BB	EOI lodged
15/06/24	Suncoast	EOI lodged
24/08/24	Jolly Lette	EOI lodged

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14/09/24	CCER	EOI lodged
18/10/24	TQ24	
9/11/24	Oss Foley	EOI lodged
25/11/23	SCs	

16. 2023 State Championships

Report from Deb / Angie.

Discussion: Great event. Thanks to Deb (et al). High completion rate.

Noted that the canteen didn't do well. Discussion re possible donation to them – not progressed. It was a commercial decision by them to attend.

A couple of SMC observed that the vet ring was a little unfriendly, attributing this to one or more of the officials.

Noted that vets should be providing feedback to riders on their assessment. Mark to remind vets that this is useful.

Feedback to be requested on FB re SCs.

Land owners need to be acknowledged. Deb to progress. Budget of \$500 approved.

Just for noting, past year SC numbers:

- 2023 - 59
- 2022 – 51
- 2021 – 62
- 2020 – 73
- 2019 – 64
- 2018 – 88
- 2017 – 68 (no shorter rides)
- 2016 – 73
- 2015 – 89
- 2014 – 82

Decline due to economic conditions?

17. TQ25

Noted that good progress is being made.

Noted that the interim agreement has been signed by the TQ25 ROC and is ready to go to AERA for countersigning.

SMC has requested that the TQ25 ROC provide a brief written report for each DSMC meeting. Andrew to take request to ROC.

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18. EWS

One horse on 30 points, another on 56.

One rider on 30 points, another on 54.

Letters have been sent

- 'Cautionary' letters are sent when horse/rider accrue 30 points or greater.
- 'Return to Novice' letters are sent when horse/rider accrues 45 points or greater.
- A person responsible for a horse, or a rider accumulating 60 or more penalty points is required to show reasonable cause why the horse/rider should not become ineligible to enter rides for a period of time as determined by the DA.

19. 'Round the table....'

Next meeting: 12 December, Sassafras.